

**Minutes for Meeting of LIBRARY BUILDING COMMITTEE**  
**Monday, January 09, 2022, 6:00 pm via Zoom**

Attendees: Liz Anderson, Chris Kenney, Brian Connolly, Mark Brown, Heidi Doyle, Roger Demler, Deb Siefiring, Sean Killeen, Frank Orlando, Richard Littlefield, Eric Johnson, Adam Page, Margarette Powicki, Jeff Waldron, Alexis Madison, Peter Byerly, Mike McNulty, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

C. Kenney called LBC Meeting to order at 6:03 PM

1. 12.05.2022 LBC Meeting minutes voted on.

C. Kenney made motion to approve 12/05 Minutes, motion 2<sup>nd</sup>, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

-WSP Corp.:

Invoice 1247704 - \$2,000.00

Commissioning Services provided through Dec. 16<sup>th</sup>

C. Kenney made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

-Pavilion Floors:

- Invoice #220514 - \$53,143.00

o Payment Application #1 for Carpet Tile Installation

▪ 100% Payment (without retainage)

- C. Kenney made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

-Falvey Finishing

- Invoice #44973 - \$840

- Refinishing services

- C. Kenney made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

-T.E. Snowden

- Invoice #1545 - \$10,374

- Invoice for replacement parts to the HVAC Controls system which were newly installed prior to Abatement and did not function once connected to the HVAC System and powered

- C. Kenney made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Invoice Approved

-Beacon Consulting Group

- Payment Requisition 50R1
- Requisition included on list of invoices to be presented, copy of requisition did not get circulated to LBC prior to meeting
- Joint LBC & Library Trustee's meeting proposed on 01/17/2023 to review

3. OPM Update

a) Recent Events:

- Partial Substantial Completion issued to Beacon Consulting Group
- Temporary Certificate of Occupancy received by Building commissioner on 12/15
- Move-in began on 12/22
- Cold-water booster pump startup was completed
- Elevator Machine Room Leak
  - Investigation ongoing
- HVAC ductwork installation complete at Local History room 106
  - Firestopping work ongoing
  - Duct air-leak sealing complete
  - Preliminary balancing complete, TAB report submitted
  - Duct-Smoke detector at AHU-1 wired
- AV Installations
  - Ralph Deady continued installation of Display mounts, Projector mounts, Outlet wiring & installation for 1 projector and 2 speakers, speaker mount installation, Speaker wiring
- Commissioning effort ongoing, regular meetings scheduled.
  - WSP onsite to witness startups of major equipment & to functionally test all devices
- Move-in Coordination
  - William B. Meyer Began furniture moving on 12/22
  - Tucker Library Interiors to install shelving
  - FFE Assembly & Placement & book shelving to follow
- Final Cleaning provided by Beacon Consulting Group
- Apex reinstallation of ACT Ceiling at duct replacement ongoing

b) Budget Update

- CHA working on updated budget sheet
  - Budget sheet update will be available for Thursday Budget meeting

c) New Business

4. Proposed date of next LBC virtual meeting – 01/17/2023 (Joint)  
Next LBC virtual meeting – 02/06/2023

C. Kenney made motion to Adjourn LBC Meeting to executive session at 6:53 PM

Roll Call Vote; Meeting adjourned at 6:54 PM