

**TOWN OF SHERBORN
SHERBORN CAPITAL BUDGET COMMITTEE**

**Minutes for Tuesday, January 17, 2023 Committee Meeting, 8:00PM
Online only via Zoom**

Present: Coralinda Lincoln (Chair), Peter Moores, Peter Gallitano, Nora Lynch (alternate)

Absent: none

Guests present during all or part of the meeting: Jeanne Guthrie; Deb Sieftring, Thomas Galvin; and Zack Ward

Meeting called to order at 8:00 PM

1. Fire Department Submission

- a. Fire Chief Zack Ward presented information concerning the Fire Department's submission.
- b. For FY 2024, the Fire Department seeks funding for the capital acquisition of a new Officer-in-Charge Response Vehicle to replace to replace the existing vehicle.
 - i. The quote, dated 1/12/2023, is from McGovern Municipal HQ for a total amount of \$55,431.25, which consists of \$40,318.25 for the vehicle (Chevy Tahoe) and an additional \$15,113 for lighting and other fire service-related upgrades.
 - ii. Chief Ward described the status of the current vehicle (2016 Ford Explorer with 100,000+ miles) which was repurposed from the police department two years ago. He described that the current vehicle has mechanical issues, which impact its availability, performance for emergency incidents, and ability to carry the requisite fire personal protective equipment.
 - iii. Chief Ward seeks the funding for a new Chevy Tahoe and gear storage that helps to mitigate personal exposure to PFAS and other carcinogens. The fire department expects to use the Tahoe for 10 years and to drive it for 5K – 8K miles per year.
 - iv. Chief Ward expects to receive grant funding for ancillary items to be installed onto the vehicle
 - v. The old Officer-in-Charge Response Vehicle will revert to the police department, which will auction it and anticipates receiving \$4K-\$5K.
 - vi. Other old police vehicles cannot be repurposed for the officer-in-charge response vehicles because the special gear cabinet designed to help remove carcinogens from gear stored in the vehicle does not fit into and of the police vehicles.

- vii. The Fire Department anticipates future capital costs in FY 2025 of \$350K; FY 2026 of \$150K; FY 2027 of \$70K; and FY 2028 of \$900K.
 - c. Discussion of the proposal was tabled by the Committee pending review of some of the other submissions by other departments.
- 2. Police Department Submission
 - a. Police Chief Thomas Galvin presented information concerning the Police Department's submission.
 - b. For FY 2024, the Police Department seeks funding for the capital acquisition of two new first line vehicles: a hybrid F-150 pick-up truck and a Ford Mustang Mach-E fully electronic vehicle.
 - i. The first quote, dated 1/3/2023, is from Colonial Municipal Group for a total amount of \$62,713.75, which consists of \$45,144.10 for the vehicle (hybrid F-150) and an additional \$17,569.65 for lighting and other police service-related upgrades.
 - ii. The second quote, dated 1/6/2023, is from Colonial Municipal Group for a total amount of \$52,149.80, which consists of \$45,144.10 for the vehicle (Mustang Mach-E) and an additional \$7,727.00 for lighting and other police service-related upgrades.
 - iii. Chief Galvin described the status of the current vehicles (2016 and 2017 Ford Interceptors both with 100,000+ miles). He described how police vehicles age quicker than cars used by normal people, in part because of the amount of time they idle. He described some mechanical issues suffered by some of Interceptors in the police fleet.
 - iv. Chief Galvin discussed the advantages of shifting to hybrid and electric vehicles (EVs) and the basis for the desire of having a pick-up vehicle. He described the financial incentive and grant programs to purchase an EV vehicles
 - v. Chief Galvin stated that there are a total of 9 vehicles used by the Police Department, the majority of which are Chevy Tahoes. He stated that there are three officers on the road using vehicles during every shift. He stated that using the regional dispatch has freed up another officer to be on the road during every shift. Three vehicles are currently being used as take-home vehicles. Chief Galvin would like to rotate/replace front line internal combustion engine vehicles every five years. He anticipates that electronic vehicles (EVs) will have longer life-spans because "idling" does not generate wear and tear of the engine of an EV and that EVs generally experience fewer mechanical issues/failures because the engine is purely electric.
 - vi. If replaced, the old Interceptors will be auctioned, and the police department anticipates receiving \$4K-\$5K in proceeds for each vehicle.

- vii. The Police Department anticipates future capital costs in FY 2025 of \$162K; FY 2026 of \$125K; FY 2027 of \$63K; and FY 2028 of \$130K.
 - c. Discussion of the proposal was tabled by the Committee pending review of some of the other submissions by other departments.
- 3. Additional Submissions from Town Departments
 - a. Next meeting is schedule to discussion submissions by the DPW.
 - b. Discussion was held concerning expected submissions from other departments. Expectation was that the Pine Hill School and Woodhaven will soon make submissions.
- 4. Prior Meeting Minutes
 - a. After a proper motion was made by Nora Lynch (due to technical reasons Peter Gallitano was not then available during the zoom meeting) and seconded by Corey Lincoln, the draft meeting minutes from the December 13, 2022 meeting of the Capital Budget Committee were unanimously accepted as final.
- 5. Possible Amendments to Sherborn Bylaws Governing Capital Budget Committee
 - a. The Chair reported to the full Committee that she discussed with members of the Select Board the proposed ATM warrant article to amend the bylaw as voted to recommend by the Committee at the last meeting, and the Select Board will sponsor the article to amend as voted upon by the Capital Budget Committee to the Town Meeting.
- 6. Adjournment
 - a. After a proper motion was made by Peter Gallitano and seconded by Peter Moores, the Committee voted 3-0 in favor of adjourning the meeting at 9:10 pm.