

Minutes
Sherborn Advisory Committee, Virtual on Zoom
February 1, 2023

Members present: Dan Sichel (Chair), Steven Tsai (Vice Chair), Peter Gallitano, Jane Materazzo, Natalie Weare, Mike Winters

The meeting was called to order at 7:04 pm.

Reading of meeting agenda: 6-0 agenda approved

- FY24 Budget Review
 - Recycling
 - Transfer station
 - Town buildings
 - DPW
 - Capital items
- Addition of topics not reasonably anticipated by the chairperson 48 hours in advance of the meeting – N/A (No addition of topics to agenda)

Liaison Reports

Planning Board - Steve Tsai reported on a conversation with Chris Owen of the Planning Board. The Planning Board is working on a proposed change to the ground-mounted solar by-law for a warrant article for town meeting. The Planning Board will be holding a hearing on Feb 7 to discuss this and other items and then will call a continuation to Feb 21 for a Zoom hearing on the Solar bylaw.

Capital Budget - Peter Gallitano reported on proposed capital items for the Schools and Town Buildings. He reported that nothing was voted on at their last meeting, just discussion. Projects discussed included:

- Dover-Sherborn Schools - Air handlers, classroom floors, equipment for wastewater treatment plant. Sherborn's 46% share will be about \$600,000.
- Pine Hill School EMS (control A/C) - \$40,000
- Town Buildings - will cover later in the meeting

Library Budget - Dan Sichel reported that the Library budget was corrected to reflect the new librarian's salary.

Schools - Joint Meeting of Sherborn Advisory Committee with Dover Warrant Committee (host) on Feb 15 @ 6:30 - in person at Dover-Sherborn Middle School Library to talk about the school budget.

FY24 Budget Review

Recycling Committee Budget - Charlie Tyler

Same as FY23 overall with some adjustments to specific line items. Compost bin revolving fund has been terminated. Funds returned to General Fund.

Transfer station - Sean Killeen

Small budget increase is in operations for labor. We are in the 3rd year of a 3-year contract.

The electricity line item was not increased for FY24. Sean will check on that line item.

Town buildings - Sean Killeen

Electricity and heating fuel budgets are up significantly reflecting market conditions. Challenging to predict where energy prices and budgets will be in FY24.

The library will be open FY24 and that will boost some costs, such as cleaning.

DPW - Sean Killeen

Total department projected increase is 2.48%

The Town Administrator, Jeremy Marsette, and Sean Killeen are working to streamline the presentation of the budget for FY25.

Borrowed an asphalt berm machine (for making curbs) last year; planning to buy one in FY24 using the Tools and Equipment budget.

Wide-ranging discussion on the Surplus Equipment Revolving Fund. Currently, funds go in when a used piece of equipment is sold and can be used for purchases of new equipment. Questions raised about how those funds relate to specific lines in the operating budget and governance of funds.

Capital Requests - Sean Killeen

\$170,000 for Stormwater (MS4) Compliance to cover State mandates related to phosphorous reduction. No grants available now. Will try to secure grants for future work.

\$250,000 for Roadway Management

\$350,000 for Town Facilities and Infrastructure

Wide-ranging discussion on how best to fund capital projects

Break taken from 8:42 to 8:45pm

Approval of the minutes from January 25, 2023. 6-0

Next meeting Wednesday, Feb 8, 2023. Motion to adjourn at 9:53pm Approved 6-0.

Respectfully submitted,
Natalie Weare