

**VIRTUAL
SHERBORN
BOARD OF HEALTH MEETING
MINUTES
February 15, 2023**

Members Present: Daryl Beardsley, Vice-Chair, Lisa Campe, and Rebecca Hunnewell, MD

Members Absent: Matthew Vitale, MD and Matthew Bevers, MD, PhD

Others Present: Courtney Ek, Tom Trainor, Daniel McIntyre, P.E., Steve Constantine, Jeff Waldron, Frank Hess, Laura Mastrobuono, and Mark Oram, Agent.

By a roll call vote:

Vice Chair Ms. Beardsley - Present

Member Dr. Bevers – Absent

Member Ms. Campe – Present

Member Dr. Hunnewell – Present

Chair Dr. Vitale - Absent

This VIRTUAL meeting came to order at 7:06 PM via Zoom. It was noted that all votes shall be taken via roll call vote.

1. The Chair noted the members present and reviewed the agenda. There were no unanticipated items to be added to the agenda.

2. **30 North Main Street, Steve Constantine – Septic Replacement #22-01** (see Minutes of 3/2/22, 2/16/22, and 7/21/21) – Daniel McIntyre, P.E. was present with owner Steve Constantine. It was noted that the previous plan, approved with conditions on March 2, 2022, showed a “proposed” lot line between this property and 32-34 North Main Street should have that approval “voided” so the updated plan required can be approved. The updated plan, last revised 1/23/23, shows the actual lot line (no longer “proposed”). Mr. McIntyre confirmed that was the only change to that plan. A copy of the ANR plan approved by the Planning Board has been received, and it has been filed at the Middlesex South Registry of Deeds, so all conditions have been met.

A motion was made to VOID the 3/2/2022 plan approval, and it was seconded. By a roll call vote:

Member Ms. Campe – AYE

Member Dr. Hunnewell – AYE

Vice Chair Ms. Beardsley – AYE

The motion passed and the 3/2/2022 approval was voided.

AGREED 3-0 / Approval voided

A motion was made to approve the updated plan showing the definitive lot line between 30 North Main Street and 32-34 North Main Street, last revised 1/23/23, as presented, and it was seconded. By a roll call vote:

Member Ms. Campe – AYE

Member Dr. Hunnewell – AYE

Vice Chair Ms. Beardsley – AYE

The motion passed and the updated plan was approved.

APPROVED 3-0

3. **Regulations Review** (see Minutes of 2/1/23-#11 and #14, 1/4/23-#6 and #8, 12/7/22, 11/16/22, 11/2/22, 10/5/22, 9/21/22, 9/7/22, 7/20/22, 6/1/22, 5/18/22, and 4/6/22) –

(A) **Application Procedures – Regulation I, Sewage Disposal – Sections 3.4.0 and 4.0 and Regulation II, Domestic Water Supply – Section 1.3**

Ms. Beardsley noted that these proposals were administrative changes, codifying the existing application submittal procedures. She stated that they had been reviewed by Town Counsel, and the document reviewed by the Board incorporated a few minor changes.

She stated that with a Board vote tonight, these proposals would be ready for the Public Hearing (to be scheduled). A motion was made to approve the proposed draft regulations as presented, and it was seconded. By a roll call vote:

Member Ms. Campe – AYE

Member Dr. Hunnewell – AYE

Vice Chair Ms. Beardsley – AYE

The motion passed and these proposed changes are now ready for a Public Hearing.

AGREED 3-0

(B) **Regulation II – (Domestic) Water Supply and Regulation III – Public and Environmental Health Review Regulations and Standards (For Selected Site Development Activities or Other Special Conditions, or) For Other Than a Single-Family Dwelling on a Single Lot**

The Vice Chair reported that the proposed changes to these regulations have been sent to Town Counsel for review, and we are awaiting her response. Once received, the documents will return to the Board for a final review and vote prior to scheduling the Public Hearing.

4. **Shared Services under the SAPHE (State Action for Public Health Excellence) Program** (see Minutes of 2/1/2023-#12, 1/18/23-#14, and 12/21/22-#10) – Ms. Beardsley reviewed that Sherborn has been assigned to the group led by Needham which includes Dover and Medfield. She stated that we need to complete a survey for Needham, and then a meeting with them will take place, so there was no update she could provide at this time.

5. **Minutes** – The 2/1/2023 Minutes were discussed. Ms. Beardsley stated that she had provided a few minor edits. Ms. Campe stated that she felt the Minutes accurately reflected the meeting, and had no edits. Dr. Hunnewell stated that she wrote a letter to the Administrator and to the Chair requesting that approval of these Minutes be postponed until she had time to review the video. She stated that she had made some very clear points that are not reflected in the draft Minutes and she'd like time to review the recording. Dr. Hunnewell stated that while the Minutes do not have to be a transcript, they do need to be accurate. Ms. Beardsley stated that the Board has tried to approve the Minutes at the next meeting, and she asked Dr. Hunnewell to please, in the future, review the Minutes prior to the following meeting.

6. **3/1/2023 Agenda items** were listed, and will include:

- Approval of the 2/1/23 and 2/15/23 Minutes
- Next steps for “shared services” under the SAPHE Program
- Regulation II, (Domestic) Water Supply – final review of proposed changes and review of Town Counsel comments, if any
- Regulation III, Public and Environmental Health Review Regulations and Standards (For Selected Site Development Activities or Other Special Conditions, or) For Other Than a Single-Family

Dwelling on a Single Lot – final review of proposed changes and review of Town Counsel comments, if any

Ms. Beardsley stated that the Board should also look at possible dates for the regulation review public hearing in April. The Administrator noted that there will be a lot of work to prepare the documents, and felt it might be best to look at late April, and Select Board Chair Jeff Waldron noted that Annual Town Meeting is scheduled for Tuesday, April 25th and (if needed) Wednesday, April 26th.

Ms. Campe commented that Wednesday, April 5th is Passover. She also announced that she will not be running for re-election to the Board, and she stated that she will be unable to attend the May 3, 2023 meeting.

7. **Adjournment** – A motion was made to adjourn the meeting, and it was seconded.

By a roll call vote:

Member Ms. Campe – AYE

Member Dr. Hunnewell – AYE

Vice Chair Ms. Beardsley - AYE

This virtual meeting adjourned at 7:29 PM.

Respectfully Submitted,



Ellen J. Hartnett
Administrator

cc: Town Clerk; and File.

[cc: via email to: Planning Board; Conservation Commission; Board of Assessors; Select Board; Fire Chief; Building Inspector; and Mark Oram, Agent]

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DOCUMENTS REVIEWED AT THE VIRTUAL 2/15/2023 MEETING
(All items stored in the Board of Health files unless otherwise noted)

1. **30 North Main Street** –
 - BOH meeting Minutes of 3/2/2022
 - ANR plan signed 12/6/2022
 - Septic Replacement plan #22-01, drawn by McIntyre Engineering, last revised 1/23/223
2. **Minutes** –
 - BOH meeting Minutes of 2/1/2023
3. **BOH Regulations** –
 - Regulation I, Sewage Disposal – Sections 3.4.0 and 4.0
 - Regulation II, (Domestic) Water Supply – Section 1.3