

**Minutes**  
**Sherborn Advisory Committee**  
**August 30, 2023**

**Present: Dan Sichel (Chair), Wassim Bassalee, Nora Lynch Smith, Paul Pilotte, Mike Winters, Penn Young**

The meeting was called to order at 7:02 pm.

Reading of meeting agenda approved 6-0

- Liaison reports
- Reorganization
- Preview of proposed meeting calendar and work plan
- Approval of minutes
- Addition of topics not reasonably anticipated by chairperson 48 hours in advance of meeting – N/A (No addition of topics to meeting agenda)

**Liaison reports:**

- Nora Lynch Smith reported that the Capital Budget Committee voted over the summer on whether to expand the membership of the committee from 3 to 5 members. Vote was 2-1 to not change the size of the committee. Jeremy Marsette, Town Administrator, elaborated that the vote was taken because the Capital Budget Committee has had issues with managing a three-member committee and complying with the open meeting law.

**Reorganization of Advisory Committee:**

- Introductions of and welcome to new Advisory Committee members Paul Pilotte and Penn Young.
- Dan Sichel nomination for SAC Chair approved 6-0
- Mike Winters nomination for SAC Vice Chair approved 6-0

**Meeting calendar and work plan:**

- Discussion of meeting schedule and overview of activities for the year, including Special Town Meeting scheduled for October 17, 2023, COLA and Guidance Letter, budget discussions and Annual Town Meeting

Minutes from July 12, 2023 approved 5-0-1.

Vote to Adjourn Meeting at 8:17 PM approved 6-0.

Respectfully submitted,  
Wassim Bassalee