

# ANNUAL REPORT

of the Town Officers & Committees

## SHERBORN MASSACHUSETTS



January 1, 2021 - December 31, 2021

*Printed on recycled paper*



# IN MEMORIAM

The following Townspeople served our Town in various capacities. The Town of Sherborn runs on volunteerism and we appreciate their generous commitment to this principle. We gratefully dedicate this 2021 Annual Town Report in their memory.

## **Robert G. Ambos**

September 6, 1927 – October 16, 2021

Study Structure – School Committee

1967

School Committee

1968 - 1971

Town Report Committee

1968 - 1969

Arts Council

1990 – 1992

Sherborn 1858 Town House Committee

1996 - Indefinite

Farm Pond Advisory Committee

2002 - 2004

Veterans' Agent

2004 - 2013

Town Forest Committee

2007 - 2016

## **Patricia C. Cassell**

February 26, 1942 – November 18, 2021

Municipal Building Committee

1982 – 1986

Storm Emergency Committee

1997 – 2001

Farm Pond Advisory Committee

2007 – 2021

Reuse Committee

## **Stanley M. McDonald**

August 28, 1935 – May 6, 2021

Medfield State Hospital Committee

Indefinite

Groundwater Protection Committee

2003 - 2004

## **Susan W. Peirce**

July 9, 1936 – July 31, 2021

Sherborn Library Trustee

1969 – 1985

Recycling Committee

2000 – 2016

Council on Aging

2011 - 2021



## INFORMATION FOR VOTERS FOR 2022

### **Sherborn**

Middlesex County  
4<sup>th</sup> Congressional District  
Norfolk-Bristol-Middlesex Senatorial District  
2<sup>nd</sup> Councilor District

<b>Settled:</b>	1652
<b>Incorporated:</b>	1674
<b>Situated:</b>	18 miles southwest of Boston
<b>Area:</b>	16.14 square miles
<b>Population:</b>	4580 as of January 1, 2021
<b>Registered Active Voters:</b>	3206 as of January 1, 2021
<b>Assessed Value:</b>	Fiscal Year 2022 - \$1,378,332,371
<b>Tax Rate:</b>	Fiscal Year 2022 – \$19.03

### **Senators in Congress**

Elizabeth Warren  
Edward Markey

### **State Senator**

Rebecca L. Rausch  
(Norfolk-Bristol-Middlesex)

### **Councilor**

Robert L. Jubinville  
(2<sup>nd</sup> Councilor District)

### **Representative In Congress**

Katherine M. Clark  
(4<sup>th</sup> Congressional District)

### **Representative In General Court**

David P. Linsky  
(5<sup>th</sup> Middlesex District)

### **Qualifications For Voters**

Must be 18 years of age, born in the United States or fully naturalized and a resident of Massachusetts and Sherborn

### **Town Meeting**

April 26, 2022 – Lindquist Commons at the Dover Sherborn High School at 7:00 p.m.

### **Town Election**

May 10, 2022 – Town Hall, 19 Washington Street  
7:00am to 8:00pm

## TOWN OFFICE HOURS

**Selectmen's Office:**  
508-651-7850

8:00a.m. to 5:00 p.m., Monday – Thursday  
8:00 a.m. to 12 Noon, Friday

**Assessors:**  
508-651-7857

8:00a.m. to 12:00p.m., Monday – Thursday

**Collector:**  
508-651-7856

8:00a.m. to 12:00 Noon, Monday – Thursday  
Or by appointment

**Town Clerk:**  
508-651-7853

8:00a.m. to 12:00 Noon, Monday – Friday

**Building Inspector:**  
774-270-5643

8:00a.m. to 3:30p.m., Monday – Friday  
And by appointment

**Treasurer:**  
508-651-7859

9:00am to 12noon, Tuesday & Wednesday  
2:00pm to 4:00pm, Thursday

**Finance Office:**  
508-651-7859

8:00a.m. to 5:00 p.m., Monday – Thursday  
8:00 a.m. to 12 Noon, Friday

**Board of Health:**  
508-651-7852

8:30 a.m. to 12:00 p.m., Monday – Thursday  
And by appointment

**Planning Board:**  
508-651-7855

9:00a.m. to 5:00p.m., Monday - Thursday,

**Conservation Commission:**  
508-651-7863

8:30a.m. to 2:00p.m., Monday - Wednesday

**Council on Aging**  
508-651-7858

9:00a.m. to 4:00p.m., Monday - Thursday  
9:00a.m. to 12:00 Noon, Friday  
**Other hours by appointment**

**Address:**

19 Washington Street

### ***PUBLIC NOTICE AMERICANS WITH DISABILITIES ACT REQUIREMENTS***

THE TOWN OF SHERBORN ADVISES APPLICANTS, PARTICIPANTS AND THE PUBLIC THAT IT DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS, SERVICES AND ACTIVITIES.

THE TOWN OF SHERBORN HAS DESIGNATED THE FOLLOWING PERSON TO COORDINATE EFFORTS TO COMPLY WITH THESE REQUIREMENTS. INQUIRIES, REQUESTS AND COMPLAINTS SHOULD BE DIRECTED TO:

TOWN ADMINISTRATOR  
19 WASHINGTON STREET  
SHERBORN, MA 01770

## ELECTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Moderator</b>	Mary D. Wolff	2022
<b>Selectmen</b>	Eric V. Johnson	2022
	Jeffrey R. Waldron	2022
	George C. Morrill	2023
	Paul R. DeRensis	2023
	Marian Neutra	2024
<b>Assessors</b>	James B. Williams	2022
	William Seymour	2023
	Dhruv Kaushal	2024
<b>Town Clerk</b>	Jacklyn Morris	2023
<b>Treasurer</b>	Heidi Doyle	2022
<b>Sherborn School Committee</b>	Megan M. Page	2021
	Nancy Cordell	2022
	David Kazis	2022**
	Sangita Rousseau	2022
	Angela G. Johnson	2023*
	Amanda C. Brown	2024
	Dennis Quandt	2024
<b>Trustees – Sawin Academy</b>	Kari E. Toney	2022
	Georgia Bruggeman	2023
	William Scott Embree	2022
	Elizabeth A.S. Hoffman	2025
	David P. Welch, Jr.	2026
<b>Trustees – Public Library</b>	Henry J. Rauch	2021
	Christopher Kenney	2021
	Kristina R. Almy	2022
	Brian J. Connolly	2022
	Bruce K. Eckman	2022
	Mary McKenna	2022
	Erin M. Carroll	2023
	Maximilien X. Klaisner	2023
	Frank Orlando	2023
	Christopher Kenney	2024
	Susan Foley Lepard	2024
	Vicki Rellas	2024*
<b>Water Commission</b>	Roger L. Demler	2022
	Brian D. Moore	2023
	Frank S. Hess	2024
<b>Cemetery Commission</b>	Brian Buckler	2021
	Chuckie Raye Blaney	2022
	Eugene J. Ham	2023
	Ellen F. Heffron	2024

OFFICE	NAME	TERM EXPIRES
<b>Planning Board</b>	John K. Higley	2022*
	Frank Hoek	2022**
	Robert Wolff	2022**
	Addie Mae Weiss	2022
	Marian R. Neutra	2023*
	John Christopher Owen	2023
	William M. Dunham	2024
<b>Dover Sherborn Regional School Committee</b>	Katherine J. Potter	2022
	Angela G. Johnson	2022
	Anne E. Hovey	2023*
	Judith A. Miller	2024
<b>Board of Health</b>	Daryl Leigh Beardsley	2022
	Lisa J. Campe	2023
	Matthew Vitale	2023
	Matthew Bevers	2024
	Rebecca B. Hunnewell	2024
<b>Recreation Commission</b>	Brian O'Connell	2022
	David M. Goldberg	2023
	Gavin R. Mish	2024
<b>Constables</b>	Ronald J. Buckler	2022
	Joshua J. Buckler	2022

\*Resigned

\*\*Appointed to fill vacancy



## APPOINTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Town Counsel</b>	Christopher J. Petrini Petrini & Associates	indefinite
<b>Town Administrator</b>	David Williams	01/22
<b>Director of Department of Public Works</b>	Sean Killeen	indefinite
<b>Chief Procurement Officer</b>	David Williams	01/22
<b>Forest Warden</b>	Zachary Ward	indefinite
<b>Fire Chief</b>	Zachary Ward	indefinite
Appointed by Fire Chief:		
Deputy Chief	Jonathan H. Dowse	6/21
Deputy Chief	Joshua Buckler	6/22
Deputy Chief	Neil McPherson	6/22
Lieutenant	Kristin Buckler	6/22
	Joe Cumming	6/22
	Klaus Ulmann	6/22
	Chris Winner	6/22
EMS Coordinator	Ari Winograd	6/22
Assistant EMS Coordinator	Andrew Campbell	6/22
<b>Tree Warden</b>	Brian McSweeny	6/22
<b>Building Commissioner</b>	Christopher Canney	6/24
<b>Assistant Commissioner</b>	Fred Bray	6/24
<b>Wiring Inspector</b>	John McGourty	6/24
<b>Deputy Wiring Inspector</b>	Walter Nowicki	6/24
<b>Plumbing/Gas Inspector</b>	Thomas Frasca	6/24
<b>Deputy Plumbing/Gas Inspector</b>	John A. Rose, Jr.	6/24
<b>Director of Veterans' Services</b>	Douglas S. Brodie	4/21
<b>Veterans' Graves Officer</b>	Diana Marthinsen Hoek	4/22
<b>Veteran's Burial Officer</b>		

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Interim Chief of Police</b>	David Bento	2021*
<b>Police Chief</b>	Thomas Galvin	6/24
<b>Police</b>		
Lieutenant	David Bento	6/22
Sergeants	David Nulty Luke W. Tedstone	6/22 6/22
Detective	James Godinho	6/22
Patrol Officers	Nicholas Disaia Kelly Exarhopoulos James M. Graziano Brian Guild Douglas Kingsley Stephen J. Laquidara John Maquire Matthew Michel Andrew Richard Owen Robbins James Sullivan Michael Tremblay	6/22 6/22 6/22 6/22 6/22 6/22 6/22 6/22 6/22 6/22 6/22 6/22
<b>Keeper of Lock-up</b>	Thomas Galvin	6/24
<b>Director of Assessing</b> (Appointed by Board of Assessors)	Wendy Elassy	indefinite
<b>Interim Finance Director</b>	Debra Siefring	indefinite
<b>Collector</b>	Pamela Dowse	06/22
<b>Assistant Collector</b>	Tish Gogan	indefinite
<b>Assistant Town Clerk</b>	Megan Burns	indefinite
<b>Deputy Town Collector</b> (Appointed by Collector)	Eric Sabean Representative of Kelly & Ryan	12/21
<b>Agricultural Commission</b>	William Harris Mark Williams Richard Robinson George Fiske Grisha Maziya Laura Robbins Jonathan Hodson-Walker Matthew Wendorf	6/22 6/23 6/23 6/24* 6/24 6/24 6/24 6/24
<b>Animal Control Officer</b>	Sgt. Luke W. Tedstone	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Board of Registrars</b>	Edward McGuire	4/22
	Michael Kickham	4/23
	Carol S. Rubenstein	4/24
	Jacklyn Morris	Town Clerk
<b>Board of Appeals</b>	Jonathan W. Fitch	6/23
	Richard S. Novak	6/24
	Ronald J. Steffek	6/24
<b>Cable TV Advisory Committee</b>	Peter McStravizk	6/23
	William Miller	6/23
	Douglas Ambos	6/24
<b>Conservation Agent</b>	Anna Meyer	indefinite
<b>Conservation Commission</b>	Neil Kessler	6/22
	Carol McGarry	6/22
	Jean Bednor	6/23
	Jessica Jackson	6/23
	Courtney Eck	6/24
	Michael Lesser	6/24
	Cynthia Ostrowski	6/24
<b>Council on Aging</b>	Gerri Hawn	6/22
	Pete Hoagland	6/22
	Christina Winterfeldt	6/22
	Kenneth Adams	6/23
	Tricia M. Caldicott	6/23*
	Lorraine Howe	6/23
	Sally Tipton	6/23
	Carol DeSouza	6/24
	Susan W. Peirce	6/24
	James Campbell (Associate Member)	
	Pat Gray (Associate Member)	
	Panny Nichols (Associate Member)	
	Jean Rosseau (Associate Member)	
	Rosemary Sorter (Associate Member)	
	Donna Turner (Associate Member)	
<b>Disability Advisory Committee</b>	Rosemary Sorter	6/21
	Charity Brzuchalski	6/22*
	Carol DeSouza	6/22
	Nicole LaFortine	6/22
	Frank S. Hess	6/24
	Kathy Horigan	6/24
<b>Elderly and Disabled Taxation Committee</b>	Douglas S. Brodie	6/21
	Melissa Bowman	6/24
	Edward McGuire	6/24
	Chief Assessor	indefinite
	Town Treasurer	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Elder Housing Committee</b>	David Curtiss, Jr.	6/22
	Michael J. Kickham	6/23
	Stephen Petty	6/23
	Katharine R. Sturgis	6/24
	Janet Walsh	6/24
<b>Emergency Management Director</b>	Zachary Ward	indefinite
<b>Energy Committee</b>	Gregory Kennan	6/21
	Frederick Cunningham	6/22
	John Higley	6/22*
	Andrew Lauterback	6/22
	Thomas Trainor	6/23
	Frank Hoek	6/24
	Brad Karalius	6/24
<b>Farm Pond Advisory Committee</b>	Michael C. Lesser	6/24
	Patricia C. Cassell	6/22
	Jacqueline Martin	6/22
	Adam Henry	6/23
	Patricia F. LeBlanc	6/23
	Catherine Rocchio	6/23
	Karyn Kaplan	6/24
	Melinda O'Neill	6/24
	Timothy Batchelder (Associate)	
	Craig Surman (Associate)	
<b>Groundwater Protection Committee</b>	David Sossen	indefinite
	(Appointed by Elder Housing)	
	Barton Kunstler	indefinite
	(Appointed by the Board of Health)	
	Stefani Harrison	6/23
	(Appointed by the Planning Board)	
	Andrea Stiller	6/23
	(Appointed by the Conservation Commission)	
	Melinda O'Neill	6/23
<b>HIPPA Officer</b>	(Appointed by Select Board)	
	Thomas Trainor	6/23
	(Appointed by Select Board)	
	David Williams	1/22
<b>Historical Commission</b>	James Guarino	6/22
	Eugene Goldfield	6/23
	Margaret S. Novak	6/23
	Adam Redbord	6/23
	Diana S. Wheelwright	6/23
	Ronald Steffek	6/24
<b>Historic District Commission</b>	James Guarino	6/22
	Margaret S. Novak	6/22
	Ronald Steffek	6/23
	Eugene Goldfield	6/23
	Adam Redford	6/24

OFFICE	NAME	TERM EXPIRES
Leland Farms Trustee	Alycia Goody	6/21
Library Building Committee	Mark Brown	indefinite
	Roger Demler	indefinite
	James Kolb	indefinite
	Richard Littlefield	indefinite
	Alexis Madison	indefinite
	Adam Page	indefinite
	Heather Willis	indefinite
	Elizabeth Yon	indefinite
Local Emergency Planning Committee	David P. Curtiss, Jr.	indefinite
	Ellen Hartnett	indefinite
	Diane Moores,	indefinite
	Building Inspector	indefinite
	CM&D Director	indefinite
	Fire Chief	indefinite
	Police Chief	indefinite
	Town Administrator	indefinite
Medical Reserve Corps Executive Committee	Douglas S. Brodie	indefinite
	Frank S. Hess	indefinite
	J. Christopher Owen	indefinite
	Marie Owen	indefinite
	William Wirth	indefinite
Metropolitan Area Planning Council (MAPC)	Seth Malloy	6/24
MetroWest Regional Transit Authority Advisory Board	Rob Wolff	6/24
Personnel Board	Nancy Hess	6/23
	Vicki Rellas	6/23
	Nicholas Anastasopoulos	6/24
Privacy Information Officer	Deborah Reynolds	indefinite
Public Safety Committee	Neil McPherson	6/24
	Mark Roche	6/24
	Building Inspector	indefinite
	DPW Director	indefinite
	Fire Chief	indefinite
	Police Chief	indefinite
	Town Administrator	indefinite
Recycling Committee	Andrea Brennan	6/21
	Diane S. Hanson	6/22
	David Muniz	6/22
	Charles W. Tyler	6/22
	Amy Van Langen	6/23
	Anne M. MacDonough	6/23
	Robert Spence	6/23
	Emily Eldh	6/24

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Right to Know Municipal Law Coordinator</b>	Zach Ward, Fire Chief	indefinite
<b>Sherborn Arts Council</b>	Kim Lee Olen	6/23
	Leeann Winn	6/23
	Jennifer Lynn Debin	6/24
	Kathleen Horigan	6/24
<b>Sherborn Affordable Housing Trust</b>	Brian R. Blue	6/24
	Frank Jenkins	6/24
	George Morrill	6/24
	Kurt Steigel	6/24
	Addie Mae Weiss	6/24
<b>Sherborn Housing Partnership</b>	Alycia Goody	6/21
	Michael Hayes	6/21
	Brett Piercy	6/21
	George Morrill	6/22
	Addie Mae Weiss	6/22
	Brian R. Blue	6/23
	Kurt Steigel	6/23
<b>Sherborn Open Space Committee</b>	Laura Kennedy VanBlarcom	6/21
	David J. Killeen	6/22
	Kelly McClintock	6/23
	Marian Neutra	6/23
	Thomas Trainor	6/23
	Tim Batchelder	6/24
	Samuel H. Nelson	6/24
<b>Southwest Area Planning Committee</b>	Gino D. Carlucci	6/21
<b>Town Forest Committee</b>	Stephen Petty	6/23
	Sam Van Blarcom	6/23
	David Killeen	6/24
<b>Town Historian</b>	Elizabeth L. Johnson	indefinite
<b>Traffic Safety Committee</b>	Susan L. Tyler	6/22*
	Brian Clarke	6/24
	Douglas Peterson	6/24
	Director of DPW	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Appointed by the Town Moderator</b>		
<b>Advisory Committee</b>	Wassim Bassalee	7/31/22
	Brendan Daly	7/31/22
	Stephen G. Leahy	7/31/22
	Peter Gallitano	7/31/23
	Jane Materazzo	7/31/23
	Daniel Sichel	7/31/23
	Steven Tsai	7/31/23
	Mark Albers	7/31/24
	Dhruv Kaushal	7/31/24
	Natalie Weare	7/31/24
<b>Capital Budget Committee</b>	Joe Shanahan	6/30/24
	Coralinda Lincoln	6/30/24
	Peter Gallitano (Advisory Member)	
<b>Planning Board</b>	Elizabeth Wendorf (Associate Member)	
<b>Appointed Jointly by the Town Moderator &amp; the Board of Selectmen</b>		
<b>Land Acquisition Committee</b>	Frank C. Jenkins (Moderator)	6/22
	Eric V. Johnson (Moderator)	6/22
	Seth Molloy (Open Space Committee)	
	Marian Neutra (Planning Board)	
	Jessica Pettit (Conservation Commission)	
	Joe Shanahan (Capital Budget)	
	Warren Wheelwright (Select Board)	
<b>Appointed Jointly by the Chairman of the Board of Selectmen, Chairman of the Local School Committee &amp; Town Moderator</b>		
<b>Member of the Tri-County Regional Vocational Technical School Committee</b>	Jonathan H. Dowse	6/24
<b>Appointed by the Board of Health</b>		
<b>Health Agent</b>	Mark Oram	indefinite
<b>Food Inspector</b>	Thomas Curran	indefinite
<b>Board of Health Administrator</b>	Ellen Hartnett	indefinite
<b>Board of Health Administrative Assistant</b>	Jean Greco	indefinite
<b>Animal Inspector</b>	Kimberly L. Morrow	indefinite
<b>Burial Agent</b>	Jacklyn Morris	indefinite

\*Resigned

\*\*Appointed to fill vacancy





# GENERAL GOVERNMENT

## Select Board

During 2021, Sherborn joined the global transition to back to a more “normal” pre-Covid-19 environment. Schools returned to full in-classroom learning, albeit still with mask requirements and active monitoring and testing. Town buildings also re-opened to the residents. The summer saw fewer Covid-19 cases, but in the Fall, the Omicron variant hit with higher transmissibility but less severe patient outcomes. Fortunately, booster vaccines shots became available, and Sherborn has an extremely high level of vaccination, even among the student population.

Marian Neutra was elected to the Select Board in May 2021, bringing her enormous experience from chairing the Planning Board where she led the development of the Open Space and Recreation Plan and the Master Plan. Her expertise on the Select Board will be invaluable as the Town now moves to implement those Plans.

Financially, the Town saw the tax rate drop to \$19.03 per \$1,000 of a property’s assessed value. This reflects ongoing rigorous financial planning and management combined with one-time benefits received from the Federal Covid-19 programs, namely the Affordable Cares Act of 2020 (ACA) and the American Rescue Plan Act of 2021 (ARPA).

The Annual Town Meeting was held on May 15, 2021 (*in the DPW Town Garage due to Covid-19*), where a major project was approved to pave the Pine Hill School access road including landscaping and water drainage provisions. This had been studied for decades, but the timing was driven by the changed start times for elementary school causing traffic delays. The project was successfully completed in three months just in time for Fall school opening.

On the personnel side, a Police Chief Search Committee was launched Chaired by George Morrill. The process began with 25 applicants, who were evaluated and interviewed in stages to identify the most promising candidates. The result was the successful hiring of Chief Thomas Galvin, formerly Police Chief of Berlin . . . with his official ‘pinning ceremony’ held in December. Additionally, Superintendent of Schools, Dr. Andrew Keough, retired in June, and a search committee has been engaged to find his replacement.

Sustainability initiatives continue to grow in importance globally and locally in Sherborn. Jointly led by Dorothea von Herder and Gino Carlucci, they have obtained numerous grants to fund these programs. Examples of their early initiatives include: streetlights in Town were converted to LEDs; an electric vehicle charging station was installed at Town Hall; and work was begun to launch a Community Choice Aggregation Program for our electric supply.

A key strategic initiative in our Master Plan is to steadily migrate Sherborn’s housing stock to attain the State target of 10% affordable housing while preserving the rural character of the town. The Zoning Board approved a large, affordable housing development on Coolidge Street in 2021. The project includes 120 rental units, which would have fulfilled the State’s 10% goal. Unfortunately, at this writing, the project is on hold. Programs designed to facilitate affordable housing in the future will incorporate the Affordable Housing Bylaw and the Sherborn Affordable Housing Trust. Town Boards continue to work toward our affordable housing goal, so that we will be able to prevent 40B project developers from imposing large projects that are not consistent with our rural community quality while still offering a variety of housing options. The Open Space Residential Subdivision bylaw also promotes housing diversity by allowing denser housing while preserving more open space for recreation and scenic beauty.

We want to thank all of the Town’s employees and volunteers that sustained our Town resources and functions through this challenging year. The Town is always looking for more resident volunteers to join in our town government by applying for open positions on various Town Boards and Committees . . . a full listing of the openings is posted on the Town’s Website.

Respectively submitted,

Eric Johnson, Chair

## Town Counsel

Petrini & Associates, P.C. (“P&A”) is pleased to present our Annual Report as Town Counsel to the Town of Sherborn. P&A previously was Town Counsel for Sherborn from 2010-2015, and was reappointed to serve as Town Counsel effective August 13, 2020. Since our reappointment, we have provided the Select Board, Town Administrator, Town Officials, and various boards and commissions with advice and opinions regarding a variety of issues, including land use and zoning, bylaw interpretation, enforcement, contracts and procurement, labor and employment, collective bargaining, Chapter 40B, municipal finance, open meeting law, public records, and conflict of interest.

Town Counsel also has represented the Town in pending litigation. One of Town Counsel’s most important goals and objectives is to provide advice and guidance to the Town and its boards to avoid litigation wherever possible and feasible. However, when litigation is necessary, P&A is prepared to represent the Town, its officials, boards and commissions vigorously in legal proceedings.

We have enjoyed resuming our role as Town Counsel for Sherborn, and look forward to working with the Select

Board, town officials and boards and commissions for many years to come. We appreciate the professionalism, cooperation, collaboration and assistance of the Select Board, Town Administrator, Assistant Town Administrator, town officials, and chairs of various boards, committees and commissions that ably represent and assist the Town in employee and volunteer capacities. We look forward to continuing to provide intelligent and cost-effective services for the Town of Sherborn to benefit the entire community.

Respectfully submitted,

Christopher J. Petrini  
for Petrini & Associates, P.C.  
Town Counsel

## Planning Board

While the COVID-19 pandemic continued, the Governor's emergency order was rescinded on June 15 without an extension of the authority to hold remote meetings. The Planning Board was scheduled to meet that day, so it was required to hold the meeting in person. Overall, it was a year of significant change for the Planning Board. Marian Neutra was elected to the Select Board and John Higley moved out of town so both resigned from the Planning Board. The Board thanks them both for many years of service. The Board also welcomes new members Rob Wolff and Frank Hoek, and new Associate Member Elizabeth Wendorf. Chris Owen was elected as the new Chair in July.

The only zoning article proposed by the Board involved a clarification of the frontage and screening requirements of the Open Space Subdivision bylaw, which was approved by Town Meeting.

The Planning Board did have a busy year. The first subdivision since the passage of the Open Space bylaw was proposed on Nason Hill Road. Since the subdivision involved only 2 lots a special permit for a conventional subdivision was approved.

The Board also spent considerable time reviewing and approving a site plan for the relocation of the Dunkin' store from its present location within the convenient store at 21 South Main Street to a new free-standing building on the site of an existing building that formerly served as a beauty shop. The Board held joint meetings with the Historic District Commission to ensure that the new building would be suitable for the Town. The new building will improve the safety and convenience of the drive-through window plus provide amenities including inside seating, a public restroom and a sidewalk from the pedestrian activated crossing signal to the new building.

The Board reviewed and approved preliminary site plans for a new financial services office at 24 North Main, a real estate office and gift shop at 5 South Main and the Pine Hill Access Road.

There were seven Approval Not Required plans presented approved by the Board. Five adjusted lot lines at Nason Hill Lane, 2 Whitney Street, 109 Nason Hill Road, 245-247 South Main and 93 Maple Street. Two resulted in 1 additional building lot each at 22 Snow Street and 55 Farm Road.

The plan at 55 Farm Road included a zoning violation due to lot width. An "exception" to the requirement that lot width may not be reduced to less than 50 feet between the front setback line and building line was requested and denied by the Board. The lot was subsequently revised.

The Board was presented with one Scenic Road permit application after the fact at 11 Farm Road. Portions of a stone wall had been removed to add a walkway and expand a driveway. The Board required that most of the stone wall be restored, while allowing the new walkway and expanded driveway to remain.

The Board met with and cooperated with DPW Director Sean Killeen regarding the state's Complete Streets program. As DPW finished implementing the first Complete Streets grant which helped fund the new sidewalk on North Main Street, the parking lot and trail connection to the Upper Charles Trail off Whitney Street and the speed feedback signs on Eliot and North Main Streets, the Board worked with Director Killeen to successfully obtain a second grant to construct a sidewalk on Sanger Street along with a crosswalk and connection to the new pedestrian-activated crossing on South Main. Handicapped curb ramps will also be installed on the corners of the South Main intersection with Sanger Street.

The Board continued to monitor and provide insight and analysis to the Zoning Board of Appeals regarding 40B comprehensive permit projects on Coolidge Street, Hunting Lane and North Main Street. The Board was supportive of the Coolidge Crossing project but identified several deficiencies in the proposals for Hunting Lane and 41 North Main Street.

A special permit application for the Meadowbrook Commons 67-unit age-restricted development on Coolidge Street was received in August. A hearing was scheduled in September, but the applicant requested continuations through the rest of the year, so no hearing was held [the applicant requested that the application be withdrawn in January 2022].

All of the above efforts helped implement the recommendations of the 2019 Master Plan. In addition to those boards and departments mentioned above, the Board worked with the Select Board, Board of Health, Conservation Commission, Housing Trust, Land Acquisition Committee, Open Space Committee, Groundwater Protection Committee and others. The Board appreciates the cooperation of the many other boards, commissions and departments throughout the year and recognizes their efforts to help implement recommendations of the Master Plan.

The Town Planner continued to update Sherborn Happenings!, the Town Planner's blog, and the Board continued posting messages on Nextdoor Sherborn to help keep the public informed of Planning Board issues. In addition, the Town Planner and Board members continued to take part in SWAP, the South West Area Planning subregion of MAPC, the Metropolitan Area Planning Council.

Respectfully submitted,

Chris Owen, Chair

## **Energy & Sustainability Committee & Sustainability Coordinators**

The Sherborn Energy and Sustainability Committee (ESC) and the two Sustainability Coordinators work on a wide range of municipal and town-wide residential energy and sustainability issues. It advises the Select Board and works with other town committees and departments as well as the schools. In 2021, it continued with outreach to the town's residents on climate change issues, seeking and obtaining grants and outside funding sources, and investigating means to reduce energy consumption and mitigate the impacts of climate change and improving the Town's resiliency. It also obtained approval from the Select Board to expand its mission from being the Energy Committee to the Energy and Sustainability Committee.

### **Town-wide Energy and Sustainability Issues**

- Community Choice Aggregation: Filed with the DPU and await its approval in order to move forward on accessing vetted and possibly lower cost renewable-based electricity.
- Progress toward a Sherborn Climate Action Plan: Following the completion of a comprehensive Greenhouse Gas (GHG) inventory in 2020, a Harvard graduate student prepared a beginning basic carbon emission reduction plan in collaboration with the two Sustainability Coordinators. This basic reduction plan defines town-wide carbon emission reduction scenarios (low, medium, high) for meeting the MA State's 2021 Climate Policy Act targets of 50% reduction by 2030 and net-zero by 2050. Strategies for attaining these aggressive and important targets include high-rates of Sherborn resident adoption of EVs, air-source heat pumps (ASHPs) and renewable-based electricity from Community Choice Aggregation. Work began on preparing an Action Plan for Town discussion.
- Sustainability website for town-wide education, outreach and action: Completed website design and launched [www.sustainablesherborn.org](http://www.sustainablesherborn.org) on April 8th in concert with local press coverage (Hometown Weekly). A virtual bi-weekly newsletter being sent to nearly 400 households promotes energy efficiency, as well as climate and resilience actions including the Mass Save program, solar panels, air-source and ground-source heat pumps,

rainwater conservation and other sustainability measures available to residents. It also show cases Sherborn homeowners who saved money and reduced emissions by installing renewable and/or high efficiency energy systems, purchasing electric vehicles or other measures.

- Webinar series and public service announcements: Promoted informative webinars geared toward homeowners such as "EVs and Solar 101" with the support of the non-profit Green Energy Consumer Alliance and in concert with other communities - Holliston, Wayland, Harvard, Medfield. Also, produced a public service announcement with the DSCTV's Mike Klein promoting the current state and federal incentives for EVs and hybrids as well as the electrical charging station at Town Hall.

- Energy coach training: David Green, an associate member of ESC, concluded training energy coaches to provide advice to residents on energy improvements.

- Sustainability projects in D-S schools: Continued working with students and teachers in all schools on specific sustainability projects both for Cooler Sherborn Virtual School Fair (June 2021) and the D-S School's Sustainability Task Force (STF). The Cooler Sherborn Virtual School Fair was organized with two virtual sessions funded by The Cooler Community grant. In session one, school parents learned from David Green and Nicole Wiemeyer, Sherborn resident and energy coach, on how to improve your home while saving money on electricity and heating bills. To the same topic, 4th grade students showcased sustainability-related classroom projects on renewable energy. In session two, Jillian Bell, Community Garden Advisor from the National Audubon Society presented on the importance of native plants, sustainable landscape practices, and water conservation for supporting the local bird population against the effects of climate change. Prior to the school fair, 3rd-grade students, teachers, school parents as well as DSHS high-school students restored the "Michael Lisnow Bird Garden" at Pine Hill School into an ecological teaching lab. Dover's Recycling Committee Chair Chris Paulson and Sherborn residents (Kim Chester, Catherine Rocchio), Addie Mae Weiss (DPW) and DSHS student Katherine Whittle promoted and organized a joint community-wide roadside trash pick-up campaign "Sherborn and Dover Picks Up". The Cooler Communities grant funded the so-called "Litter Letters". DSHS seniors prepared a 3-minute video on food scrap composting to boost the Recycling Committee's home composting program.

- Collaboration with other towns on info exchange and technical assistance: Organized multi-town meetings of sustainability coordinators to share information, work jointly, and develop group proposals such as the MAPC technical assistance regarding the Regional Residential Climate Program (RRCP). Participating communities are Natick, Ashland, Framingham, Holliston, Wayland, Sherborn, Arlington, Wellesley, Acton, and Westborough. The RRCP will build on the best practices of the Massachusetts Clean Energy Center's Solarize Mass and HeatSmart programs, and will focus on creating comprehensive, long-term residential initiatives to facilitate the adoption of clean energy technology across the region. The program will leverage regional

collaboration and the expertise of communities to share solutions and approaches and minimize cost and resources for each community. The Residential Climate Program (RRCP) received \$25,000 through the MAPC's Technical Assistance Program for funding the first phase currently anticipated in the first quarter of 2022. The focus will be on identifying a list of preferred vendors for cold-climate heat pumps, solar, weatherization, and other multi-benefit residential decarbonization solutions. Communities will identify the qualities they are looking for in preferred vendors and work with MAPC to create a single RFQ to identify qualified partners for the RRCP.

- Direct outreach to residents for cost-effective sustainable energy improvements: Worked with a range of residents interested in solar PV, heat pumps, insulation and other improvements. Started multi-town effort with Wayland and Acton to develop program to increase use of no-cost Mass Save energy audits.

### Municipal Energy Use

- Completed the purchase and conversion of all Town streetlights to more efficient and lower cost LEDs. First year estimated electric consumption savings to the Town of \$8,000 as well as over 50% reduction in energy use.
- Initiated feasibility of a geothermal-based heating and cooling system for Pine Hill School.
- Submitted Green Communities Annual Report, which indicates a reduction of about 17% in energy consumption from FY2019 to FY2021.
- Started work on identifying solar PV projects on town and school buildings and properties.

### Broader Sustainability and Climate Resilience Work

- Participated in the Charles River Watershed Association's Flood Modeling Project (along with 14 other communities within the Charles River watershed) funded through a grant from the State's Municipal Vulnerability Project (MVP) to develop a regional model of potential flooding from more intense storm events as a result of climate change, as well as potential planning tools, regulations and investments to build climate resiliency.
- Phase II of the project was also awarded an MVP grant to further refine the model and to select four potential projects to evaluate. Two potential flooding mitigation projects in Sherborn have been identified by the Sherborn DPW among the ones being considered for additional evaluation.

### Grant/Funding

- Awarded first grant (value of \$3,250) for sustainable school and community programs from Harold Grinspoon Foundation that funded spring 2021 school activities and part of sustainability website and prepared proposal for a second Cooler Community grant (\$3,000) that has been awarded to fund such programs in spring 2022.
- Prepared successful Green Communities grant (\$71,000) for streetlight high-efficiency LED conversion, and energy use reducing weatherization projects for Town Hall and the DPW garage.

- Prepared grant proposal for a Level 2 electric charging station that was approved (\$7,100). Additional Eversource infrastructure investment (approx. \$50,000) was also triggered by the charging station, and that infrastructure can accommodate additional future stations. The charging station with two ports became operational. A grant proposal for a higher-capacity Level 3 station is still pending.

- Helped prepare successful regional technical assistance and other grants as noted above related to residential climate program and Charles River watershed flood modeling.

Submitted by,

Michael Lesser, for the Energy Committee  
Sustainability Coordinators: Dorothea Von Herder,  
Gino Carlucci

## Board of Appeals

The Zoning Board of Appeals held 7 regular meetings during 2021. The Board heard 11 zoning petitions for special permits, variances, findings, and or appeals. There were numerous continued hearings on the two pending 40B projects known as 31 Hunting Lane /41 North Main Street and Coolidge Crossing. The 31 Hunting Lane /41 North Main Street permit was denied as not consistent with local needs. The Coolidge Crossing permit was granted with conditions. Both projects were the subject of detailed written Decisions of the ZBA, which, together with Exhibits, are on file at the ZBA. The 31 Hunting Lane /41 North Main Street Decision was appealed to HAC, which appeal is still pending as of March 10, 2020. Information on the 40B projects in Sherborn is on the Town's website [www.sherbornma.org](http://www.sherbornma.org) under Land Development.

The following is a summary of decisions made by the Board.

**Hearing Date: January 21, 2021, continued to January 28, 2021**

#2021-1: The petition of **Kerri Rose** for a Special Permit under Sections 3.2.5 of the Zoning By-laws to operate an outdoor fitness class at **60 Brush Hill Road** which is in a Residence B district was granted January 28, 2021 with a February 1, 2022 expiration date, subject to conditions.

A decision of the Zoning Board of Appeals to approve the Comprehensive Permit of the proposed application of **Baystone Sherborn LLC**, pursuant to the provisions of Mass. Gen. Laws, Chapter 40B, located at 84 & 86 Coolidge Street, Map 5, Parcels 54 & 55 was signed June 18, 2021 subject to conditions. The proposed development will consist of 120 one, two & three bedroom rental units. A copy of the decision can be found on the Town's webpage: [www.sherbornma.org/land-development](http://www.sherbornma.org/land-development).



**Hearing Date: May 5, 2021**

#2021-2: The petition of **Sandra Burke** for a Special Permit under Sections 3.2.5 of the Zoning By-laws to operate a yoga studio business at **30 Parks Drive** which is in a Residence B district was granted May 5, 2021 with a May 1, 2023 expiration date, subject to conditions.

**Hearing Date: June 28, 2021**

#2021-4: The petition of **Sean Patrick Hogan & Kelly Hogan** for a Special Permit under Sections 3.2.17 & 5.2.7 of the Zoning By-laws to maintain financial services office with signage at **24 North Main Street** which is in a Business G district was granted June 28, 2021 with a July 1, 2023 expiration date, subject to conditions.

A decision of the Zoning Board of Appeals to deny the Comprehensive Permits of the applications of **31 Hunting Lane LLC**, for property located at 31 Hunting Lane, Sherborn, Massachusetts, the parcels consisting of 16.93 acres (Map 11, Parcel 3C), 8.0 acres (Map 11, Parcel 3B), and 4.88 Acres (Map 11, Parcel 2) & **41 North Main Street LLC**, for property located at 41 North Main Street, Sherborn, Massachusetts, the parcels consisting of 5.8 acres (Map 11, Parcel 41) and 1.3 Acres (Map 11, Parcel 43), pursuant to the provisions of Mass. Gen. Laws, Chapter 40B, was signed July 8, 2021. A copy of the decision can be found on the Town's webpage: [www.sherbornma.org/land-development](http://www.sherbornma.org/land-development).

**Hearing Date: July 27, 2021**

#2021-5: The petition of **Artur Nergaryan** for a Special Permit under Sections 3.2.19 & 5.2.7 of the Zoning By-laws to for the operation of a retail specialty food store with signage at **11 South Main Street** which is in a Business G district was granted July 27, 2021 with an August 1, 2023 expiration date, subject to conditions.

#2021-6: The petition of **Jean Leckenby** for a Special Permit under Section 3.2 & 5.2.7 to allow for business & professional offices with signage at **19 North Main Street** which is in a Business G district was granted July 27, 2021 with a July 30, 2026 expiration date, subject to conditions.

**Hearing Date: September 2, 2021**

#2021-7: The petition of **Nora Lynch, 5 Wash St Sherborn LLC**, for a Special Permit under Sections 3.2.17, 3.2.19 & 5.2.7 of the Zoning By-laws to allow professional offices & retail space with signage at **5 Washington Street** which is in a Business G district was granted September 2, 2021 with an September 1, 2026 expiration date, subject to conditions.

#2021-9: The petition of **Jean Leckenby** for a Special Permit under Section 3.2 & 5.2.7 to allow for the operation of a retail pharmacy with signage at **19 North Main Street** which is in a Business G district was granted September 2, 2021 with a September 1, 2026 expiration date, subject to conditions.

**Hearing Date: September 2, 2021**

#2021-8: The petition of **Monica Williams**, for a Finding under Section 1.4.6 of the Zoning By-laws to construct a new single structure in place of 2 existing non-conforming structures at **34 South Main Street** which is in a Residence A district was granted September 2, 2021, subject to conditions.

#2021-10: The petition of **Alexander Weatherall** for a Finding under Section 1.4.6 to construct a new building in the same location of an existing pre-existing, non-conforming building and Special Permits under Section 3.2.18, 3.2.30 & 5.2.7 of the Zoning By-laws to allow for a restaurant, with a drive-thru window and signage at **23 South Main Street** which is in a Business G district was granted September 28, 2021 with a September 1, 2026 expiration date for the restaurant, drive thru window & signage, subject to conditions.

**Hearing Date: November 16, 2021**

#2021-11: The petition of **Raymond Wiese**, for renewal of a Special Permit under Sections 3.3 of the Zoning By-laws to maintain living accommodations in a non-residential building at **28R North Street** which is in a Business G district was granted November 16, 2021 with a November 1, 2024 expiration date, subject to conditions.

#2021-13: The petition of **Robert Murchison** for a Special Permit under Section 3.2.2 of the Zoning By-laws to maintain an accessory apartment at **177 Lake Street** which is in a Residence C district was granted November 16, 2021 with a November 1, 2025 expiration date, subject to conditions.

Copies of all decision letters are on file at the Select Board's Office.

Sherborn Zoning Board of Appeal

## Town Clerk

The mission of the Town Clerk's Office is to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with Town Officials, Departments and Committees, all while complying with state and local mandates.

The official duties of this office are interspersed in more than 73 chapters and 451 sections of the Massachusetts General Laws. The Town Clerk serves as the Chief Election Official of the Town, Keeper of the Records, and Public Records Officer. Beyond the most publicly recognized responsibilities of elections, census, dog licenses, marriage licenses, business certificates, and vital records, this office also serves as the resource regarding the Open Meeting Law, Conflict of Interest, campaign finance, election laws, and parliamentary procedure. The Clerk's office is also responsible for administering the oath of office to all elected and appointed town officials.

The office is also in charge of posting committee and board meetings on the Town's official meeting calendar, and for keeping records of meeting minutes.

After all the excitement attributed to the 2020 elections schedule and the Covid-19 pandemic, 2021 was a relatively quiet year for the Town Clerk's office. For 2021, the office managed the May Annual Town Meeting, the June Annual Town Election, and a July recount for the Dover Sherborn Regional School Committee office. Election dates and locations were still affected by the Covid-19 pandemic and both the ATM and ATE dates were moved out of their historical dates by a month and held at the DPW Garage.

In 2021, 47 birth certificates were recorded; 10 marriage licenses were issued, and unfortunately, 23 death certificates were recorded.

Twenty-six Business Certificates were issued in 2021, 16 of them new applications, and a total of 1021 dogs were licensed.

Many thanks go out to Sean Killeen, DPW Director and his crew, for all the time and effort they spent cleaning and setting up the DPW garage for the Annual Town Meeting and the Annual Town Election. Covid-19 protocols forced us to move from our usual locations to the DPW garage. Special thanks also go out to all the countless election workers who worked both events under difficult circumstances.

2021 also brought an addition to the Town Clerk's office, with the hiring of the new Assistant Town Clerk, Megan Burns, in September. Megan has been a wonderful addition to Town Hall and the Clerk's Office and will continue to be a huge asset to the town.

Finally, thank you to Tony Abril, our dedicated office administrator who managed to keep the Clerk's office and Town Hall employees upbeat with lots of humor, all while being short staffed and working under difficult conditions throughout the year.

Respectfully submitted,

Jacklyn R. Morris, Town Clerk

## Board of Registrars

Each January the Board of Registrars is required by Mass General law (C5 §§ 4, 7) to mail a census form to all households for completing a street list of all residents who are 17 years or older. The street list or local census provides important information and statistics that are used for veterans' benefits, local and regional school committees, and for police, fire, and rescue departments. It also furnishes pertinent data to governmental agencies and non-profits for various reimbursements, such as grant applications, to the town.

Return of the census form to the Clerk's Office ensures

that this information is available as needed by the appropriate town departments and keeps voter registrations active. Census data is constantly updated throughout the year as new and current residents move in and out of Sherborn.

As of January 1, 2021, the number of residents totaled 4580 distributed among 1538 households. Of the approximately 3200 Sherborn registered voters, 59% are registered as Unenrolled, 28% are registered Democrats, 12% are registered Republicans, with the remaining 1% registered in political designations. Voters that are registered as "Unenrolled" have chosen not to affiliate themselves with one political party. There were two official political parties in the Commonwealth in 2021, (down from four) Democrat, and Republican, with thirty political designations.

Required voter registration sessions were held before each election and town meeting, resulting in the following registered voter statistics listed by political party:

### Annual Town Meeting, May 15, 2021

Democrats .....	907
Green-Rainbow .....	1
Libertarians .....	14
Republicans .....	368
Unenrolled .....	1889
Inactive .....	154
Total Active .....	3186

### Annual Town Election, June 15, 2021

Democrats .....	907
Green-Rainbow .....	1
Libertarians .....	14
Republicans .....	368
Unenrolled .....	1889
Inactive .....	154
Total Active .....	3186

In 2021 two Town Meeting citizen petitions and 171 State initiative petitions were certified. One candidate processed nomination papers for the Sherborn Select Board race and one citizen petition was filed for a recount of the Dover Sherborn Regional School Committee race. The recount confirmed the initial vote certified by the Town Clerk.

2021 continued to be a challenging year due to the pandemic and we would like to thank all the dedicated election workers that worked the Annual Town Election, Annual Town Meeting, and the July recount for the Regional School Committee race. Special thanks to Sean Killeen, Addie Mae Weiss, the rest of the Department of Public Works crew, Renee Montella, Jeanne Guthrie, and Tony Abril for once again coordinating the fantastic setup of the DPW Butler Street Garage for both the Annual Town Meeting and Annual Town Election. We would also like to recognize Mary Wolff, Town Moderator, for her help during the Annual Town Meeting planning stages and for arranging the attendance survey, which allowed us to advance plan the setup and accommodate all attendees safely. The June 2021 Annual Town Meeting

had the largest attendance of registered voters (525) in almost fifty years.

Thank you to Constables Ron Buckler and Josh Buckler as well, for posting all the required warrants and mandated notices.

As Clerk, I would like to thank all three Board of Registrar members, Michael Kickham, Edward McGuire and Carol Rubenstein for their service.

Respectfully submitted,

Jacklyn R. Morris, Town Clerk  
For the Board of Registrars

## Recycling Committee

The Sherborn Recycling Committee (SRC) continues working to provide the Town of Sherborn with accessible and appropriate recycling and reuse programs, to improve those programs, and to share pertinent information with Sherborn residents and businesses. As with many efforts in this community, the work of this committee reflects the efforts of a small group of volunteers. The committee welcomes constructive input from, the Sherborn community, and we invite participation in our (now virtual) meetings, with room for associate members to join our team.

In 2021, we continued our food waste collection and composting program that is growing in popularity and participation. There are compelling reasons for composting kitchen food waste:

- Composting saves money and promotes environmental sustainability. Composting kitchen waste instead of treating it as trash can reduce the weight of a typical Sherborn household's trash by an estimated 25% and save the Town money in disposal and trucking fees. The composting process also produces an environmentally safe and useful recycled material.

- The Commonwealth of Massachusetts is lowering its food waste thresholds to further reduce organics in the waste stream, and residential households can play a part in easing the load by diverting their household kitchen waste to compost through either: **(1)** backyard composting (which **costs the town nothing**, and enables homeowners to create their own nutrient-rich organic soil for garden or lawn; **(2)** the easy kitchen waste drop-off program at the Hap Ruane Recycling Center and Transfer Station (161 North Main Street); or **(3)** some combination of both systems, like backyard composting of vegetable and yard waste along with use of the drop-off program for animal or dairy products that are more challenging to handle in home composting.

In 2021 we also changed our food waste contractor; our collected food waste now goes to Black Earth Composting Service – their final product is available commercially at local garden shops. To further encourage participation in our composting programs, SRC provides

fee-free resources to all Sherborn residents for kitchen waste collection, including 2-gallon counter-top containers for collecting kitchen waste, with a limited but regular supply of compostable bags to line your container, and some 5-gallon buckets with lids for those residents who prefer to store larger amounts of kitchen waste in between trips to the recycling center. [Please ask an attendant at the recycling center if you need any of these supplies for kitchen waste collection.] There are also backyard composting containers available at a wholesale cost at the recycling center, or you can build your own open-air container from old pallets or other scrap lumber.

Other Recycling Committee initiatives include the organization and administration of our town's own annual **Household Hazardous Waste Collection Day**. The 2022 event is being scheduled for a Saturday in October and will feature a concurrent household confidential paper shredding and recycling event. SRC continues to provide infrastructure and resources so that residents can participate in these programs to promote environmental sustainability in Sherborn. Some of our recyclables, such as textiles and scrap metal, return market-based rebates to the town.

The Committee has had continued success applying for and receiving modest MassDEP-sponsored incentive grants based on efforts expended and recycling programs offered. These grants are used to help offset the cost of maintaining and expanding the town's recycling programs, and to provide residents with updated information about responsible disposal of waste materials.

The SRC consists of seven voting members - Emily Eldh, Diane Hanson, Anne MacDonough, David Muniz, Robert Spence, Amy VanLangen, Charles Tyler (current chair), and associate member Andrea Brennan - all of whom volunteer to conduct all the work of the committee. Interested citizens are welcome to attend meetings and join as friends or associate members to share in our fun on the mission of reducing the environmental damage wrought by society. Thanks to all our committee members, and thanks to our conscientious citizens who take responsibility for reducing the impact of their waste disposal by reducing, reusing, and recycling whenever possible!

Respectfully submitted,

Charles Tyler, Chair

# FINANCIAL

## Capital Budget Committee

Joe Shanahan, (Chair), Coralinda Lincoln, Peter Gallitano

**1a. Fire Department Command Vehicle.** The request was based on improving department capability with an appropriately sized command vehicle that affords access to all Sherborn properties and can fully operate in inclement weather. The current command vehicle was oversized and not appropriate to this geography. It could be traded in to help offset the cost of a new vehicle, with a trade in value of \$24,000-30,000. The estimate to purchase the command vehicle before trade in was \$45,000.

**1b. Fire Department hose replacement.** This was a request to replace 4500 feet of hose that failed OSHA safety testing. The old hose will be put up for auction, and the new hose comes with a 5-year coupling and 15-year hose warranty. The estimate to purchase the hose is \$37,096.

**2a. Police Department Vehicles.** This request was to replace three police vehicles with two (2) Chevy Tahoes, one (1) marked and one (1) unmarked. The marked vehicle was estimated to cost \$55,000, the unmarked vehicle was estimated to cost \$44,000. The vehicles being replaced are a 2013 Chevy Impala with over 80,000 miles, a 2010 Ford Taurus with 97,000 miles and a 2016 Ford Explorer with over 90,000 miles. The total estimate to purchase both vehicles was \$99,000.

**3. Town Buildings and Facilities.** This request was for the following projects: Town Hall reconfigurations, museum relocation and structural repairs (estimated to be \$150,000); Town Hall roof replacement, insulation, air sealing, trim repairs and re-painting (estimated to be \$80,000); DPW Building wash bay oil separator and tight tank replacement (estimated to be \$35,000); Fire Station kitchen flooring and lighting (estimated to be \$50,000); and Police Station fire alarm panel replacement (estimated to be \$54,000). The repairs were assessed in an updated Onsite Insight report for the Town of Sherborn buildings. The total estimate for town building capital repairs was \$369,000.

**4a. Department of Public Works Equipment.** This request was to purchase three (3) pieces of equipment: a compact utility loader (1) with a trailer (1), and a roadside mower attachment (1) for a large tractor previously purchased. The loader and trailer were estimated to cost \$66,360, the mower attachment estimated to cost \$16,345. The equipment will be used for landscaping, such as mowing fields and roadsides, and for snow removal. This equipment is to enhance the productivity of the DPW. The total estimate to purchase this equipment was \$82,704.

**4b. Department of Public Works Truck Replacement.**

This request was to continue phasing out end-of-life vehicles in the DPW fleet. This replaced an existing truck that was becoming costly to maintain and was inefficient in its potential uses. This truck would be from the same manufacturer as the most recent truck purchase, allowing for cross utilization of tools such as the included hook lift. The estimate to purchase the truck was \$109,719.

**4c. Department of Public Works Roadway Management.** The Town of Sherborn employed Green International Affiliates, Inc. to refresh the Pavement Conditions Assessment for the town. Based on the completed analysis, in order to maintain and slightly improve road conditions the town needed to fund a minimum of \$457,451 in FY22, year one of a five-year plan.

**5. Pine Hill Access Road and Campus Improvements.**

The Town of Sherborn employed Green International Affiliates, Inc. to complete a detailed estimate to complete the paving and rehabilitation of the Pine Hill access road, parking lot and exterior lighting. This would afford a second access road to the Pine Hill elementary school, which is currently an emergency access only dirt road. The result would be improved safety during severe weather events, public emergencies and has the goal of improving overall traffic flow into and out of the school. The total cost of this project was estimated to be \$1,611,735 based on the completed assessment.

**6. Woodhaven & Leland Farms Public Water Supply Improvements.**

This request was to replace the joint water management system that is failing Department of Environmental Protection (DEP) guidelines. Onsite In Sight Engineering completed a water supply feasibility study and put forward recommendations to replace and remediate the water supply system. The total project cost was estimated to be \$198,000.

**The total capital requests for the Town of Sherborn was \$3,009,705.**



**TOWN OF SHERBORN**  
**COMBINED BALANCE SHEET**  
All Fund Types and Account Group  
June 30, 2021

	Governmental Fund Types				Fiduciary	Account Group		Totals
	General	Special	CH90	Capital	Trust and Agency	General	Long-Term	(Memorandum Only)
		Revenue	Projects	Projects		Debt		
ASSETS								
Cash and cash equivalents	4,020,241	1,384,453	-	954,030	6,191,822			12,550,546
Receivables:								
Personal Property Taxes	(143)							(143)
Real Estate Taxes	202,836							202,836
Allowance for Abatement/Exemptions	(233,748)							(233,748)
Tax Liens	41,479							41,479
Deferred Taxes	270,201							270,201
Motor Vehicle Excise	25,342							25,342
Other Excise								-
User Fees								-
Utility liens added to taxes								-
Departmental								-
Special Assessments								-
Other Receivable								-
Foreclosures/possessions	273,823							273,823
Amounts to be Provided-Bonds						8,690,000		8,690,000
of General Long-Term Debt								-
Total Assets	4,600,031	1,384,453	-	954,030	6,191,822	8,690,000	\$	21,820,336

# TOWN OF SHERBORN

## COMBINED BALANCE SHEET

All Fund Types and Account Group  
June 30, 2021

	Governmental Fund Types			Fiduciary Fund Types	Account Group		Totals (Memorandum Only)
	General	Special Revenue	CH90 Projects		General	Long-Term Debt	
<b><u>LIABILITIES AND FUND EQUITY</u></b>							
<b><u>Liabilities:</u></b>							
Warrants payable	-						-
Accrued payroll	429,742						39,830
Insurance Withholdings Payable	-						-
Other Liabilities	34,502	5,328					-
Bid Deposits Held							-
Notes Payable							-
Accrued Expenses							-
Deferred Revenue - Real & Pers Property	239,146						239,146
Deferred Revenue - Tax Liens	41,479						41,479
Deferred Revenues - Tax Foreclosure	273,823						273,823
Deferred Revenue - Motor Vehicle Excise	25,342						25,342
Agency Funds				68,988	8,690,000		68,988
Notes Payable							2,326,720
Bonds Payable							8,690,000
Vacation & Sick leave Liability							
Total Liabilities	1,044,034	5,328	-	68,988	8,690,000		12,135,070
<b><u>Fund Equity:</u></b>							
Fund Balances:							
Reserve for Continuing Appropriations	331,698						331,698
Reserved for Encumbrances	33,621						6,106,395
Reserved for Expenditures	45,000						45,000
Reserved for Petty Cash	1,025						1,025
Reserve for Excluded Debt							-
Reserve for Premiums	132,517						132,517
Reserved for Tax Titles	3,496						3,496
Unreserved/Undesignated	3,008,640	1,379,125		6,122,834			3,065,135
Total Fund Equity	3,555,997	1,379,125	-	6,122,834	-		9,685,266
Total Liabilities and Fund Equity	4,600,031	1,384,453	-	6,191,822	8,690,000		21,820,336

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Revenue**  
**Year ended June 30, 2021**

	FY 2021 Recap Budget	Actual Revenue	Revenue +/- Budget
<b><u>TAXES</u></b>			
2020 Personal Property Tax		581	
2021 Personal Property Tax	609,396	609,428	
<b><u>SUBTOTAL PERSONAL PROPERTY TAX</u></b>	609,396	610,009	613
<b><u>REAL ESTATE TAX</u></b>			
Tax Liens Redeemed		66,316	
2020 Real Estate Tax		240,782	
2021 Real Estate Tax	25,624,813	25,403,126	
<b><u>SUBTOTAL REAL ESTATE TAX</u></b>	25,624,813	25,710,224	85,411
<b><u>MOTOR VEHICLE EXCISE TAX</u></b>			
2007 Motor Vehicle Excise		(54)	
2015 Motor Vehicle Excise		205	
2016 Motor Vehicle Excise		73	
2017 Motor Vehicle Excise		46	
2018 Motor Vehicle Excise		(9)	
2019 Motor Vehicle Excise		2,953	
2020 Motor Vehicle Excise		156,588	
2021 Motor Vehicle Excise	885,509	635,645	
<b><u>SUBTOTAL MOTOR VEHICLE EXCISE TAX</u></b>	885,509	795,447	(90,062)
<b><u>OTHER EXCISE TAX</u></b>			
Meals Tax	29,171	33,449	
Room Occupancy	1,355	1,020	
<b><u>SUBTOTAL OTHER EXCISE TAX</u></b>	30,526	34,469	3,943
<b><u>SUBTOTAL PENALTIES &amp; INTEREST</u></b>	21,695	40,814	19,119

# FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

## TOWN OF SHERBORN

### General Fund Revenue

Year ended June 30, 2021

	FY 2021 Recap Budget	Actual Revenue	Revenue +/- Budget
<b><u>DEPARTMENTAL REVENUE</u></b>			
Library Fines	2,514	77	(2,437)
Cemetery Burial Fees	5,707	7,400	1,693
Other Departmental Revenue	17,582	-	(17,582)
<b><u>TOTAL DEPARTMENTAL REVENUE</u></b>	<b>25,803</b>	<b>7,477</b>	<b>(18,326)</b>
<b><u>TOTAL FEE REVENUE</u></b>	<b>215,518</b>	<b>218,555</b>	<b>3,037</b>
<b><u>TOTAL RENTAL REVENUE</u></b>	<b>81,357</b>	<b>88,416</b>	<b>7,059</b>
<b><u>TOTAL LICENSE &amp; PERMIT REVENUE</u></b>	<b>301,302</b>	<b>283,283</b>	<b>(18,019)</b>
<b><u>TOTAL FINES &amp; FORFEIT REVENUE</u></b>	<b>34,809</b>	<b>36,250</b>	<b>1,441</b>
Earnings on Investments	129,335	49,175	
<b><u>TOTAL INVESTMENT INCOME</u></b>	<b>129,335</b>	<b>49,175</b>	<b>(80,160)</b>
<b><u>TOTAL STATE LOCAL AID</u></b>	<b>973,143</b>	<b>964,581</b>	<b>(8,562)</b>
Free Cash	180,000	326,096	
Transfer Station Fees	20,000		
Transfer Enlargment	19,400	19,400	
Transfer from Stabilization	479,185		
Transfer from Revolving Fund	38,350		
Transfer from Special Revenue Funds		79,294	
Transfer from Capital Article	-	13,513	
Transfer from Trust Funds	65,462	59,600	
<b><u>INTERGOVERNMENTAL TRANSFERS</u></b>	<b>802,397</b>	<b>497,903</b>	<b>(304,494)</b>
<b><u>GRAND TOTAL</u></b>	<b>29,735,603</b>	<b>29,336,603</b>	<b>(406,059)</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Expenditures**  
**6/30/2021**

		<b>BUDGET</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Unencumbered</b>
		<b>Including</b>	<b>6/30/2021</b>	<b>6/30/2021</b>	<b>6/30/2021</b>
		<b>Transfers</b>			
<b>GENERAL GOVERNMENT (100)</b>					
122	Selectmen - Salaries	321,120	279,474		41,646
122	Selectmen - Expenditures	154,196	193,274		(39,078)
131	Advisory Committee - Expenses	5,110	5,541		(431)
135	Town Accountant - Salaries	216,681	221,375		(4,694)
135	Town Accountant - Expenses	104,984	99,938		5,046
141	Assessors - Salaries	121,955	116,264		5,691
141	Assessors - Expenses	16,150	19,019		(2,869)
145	Treasurer - Salaries	80,342	79,761		581
145	Treasurer - Expenses	12,150	11,178		972
146	Tax Collector - Salaries	128,322	118,501		9,821
146	Tax Collector - Expenses	23,894	18,322		5,572
151	Legal Counsel - Expenses	236,000	235,155		845
161	Town Clerk - Salaries	138,513	104,321		34,192
161	Town Clerk - Expenses	5,065	6,038		(973)
162	Election & Registration - Salaries	13,636	3,371		10,265
162	Election & Registration - Expenses	28,116	23,604		4,512
171	Conservation - Salaries	52,009	44,100		7,909
171	Conservation - Expenses	15,763	19,704		(3,941)
175	Planning Board - Salaries	49,490	48,111		1,379
175	Planning Board - Expenses	1,570	1,106		464
192	Town Buildings - Expenses	312,643	311,938	315	390
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,037,709</b>	<b>1,960,095</b>	<b>315</b>	<b>77,299</b>
<b>PUBLIC SAFETY (200)</b>					
210	Police - Salaries	2,015,059	1,752,698		262,361
210	Police - Expenses	121,960	134,897		(12,937)
210	Police - Cruisers	55,000	54,227		773
220	Fire / Rescue - Salaries	350,281	338,915		11,366
220	Fire / Rescue - Expenses	118,075	128,665		(10,590)
230	Ambulance	265,000	265,000		-
241	Building Inspectors - Salaries	92,737	89,809		2,928
241	Building Inspectors - Expenses	3,600	4,414		(814)
	<b>TOTAL PUBLIC SAFETY</b>	<b>3,021,712</b>	<b>2,768,625</b>	<b>-</b>	<b>253,087</b>
<b>EDUCATION (300)</b>					
301	Dover-Sherborn Regional	10,017,811	9,975,891		41,920
302	Tri-County Reg. Vocational	33,892	33,892		-
303	Sherborn School - Expenses	7,403,569	6,978,789	15,318	409,462
316	Norfolk County Agricultural	52,468	52,468		-
317	Minuteman Regional High School	-	-		-
	<b>TOTAL EDUCATION</b>	<b>17,507,740</b>	<b>17,041,040</b>	<b>15,318</b>	<b>451,382</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Expenditures**  
**6/30/2021**

		<b>BUDGET Including Transfers</b>	<b>Expended 6/30/2021</b>	<b>Encumbered 6/30/2021</b>	<b>Unencumbered 6/30/2021</b>
<b>PUBLIC WORKS (400)</b>					
401	DPW - Salaries	602,986	576,970		26,016
401	DPW - Expenses	723,806	748,511	1,200	(25,905)
430	Transfer Station - Expenses	352,575	352,443		132
433	Recycling - Expenses	3,230	238	2,703	289
491	Cemeteries - Expenses	70,500	66,881	3,600	19
	<b>TOTAL PUBLIC WORKS</b>	<b>1,753,097</b>	<b>1,745,043</b>	<b>7,503</b>	<b>551</b>
<b>HUMAN SERVICES (500)</b>					
512	Board of Health - Salaries	127,833	130,066		(2,233)
512	Board of Health - Expenses	20,230	17,393		2,837
541	Council on Aging - Salaries	130,087	119,038		11,049
541	Council on Aging - Expenses	31,950	17,126		14,824
543	Veterans Services - Expenses	6,490	2,226		4,264
	<b>TOTAL HUMAN SERVICES</b>	<b>316,590</b>	<b>285,849</b>	<b>-</b>	<b>30,741</b>
<b>CULTURE &amp; RECREATION (600)</b>					
610	Library - Salaries	350,410	299,262		51,148
610	Library - Expenses	167,579	152,833	9,285	5,461
650	Recreation - Expenses	15,000	15,000		-
691	Historical Commission - Expenses	1,900	700	1,200	-
	<b>TOTAL CULTURE &amp; RECREATION</b>	<b>534,889</b>	<b>467,795</b>	<b>10,485</b>	<b>56,609</b>
<b>DEBT RETIREMENT</b>					
710	Debt Retirement	1,399,118	1,239,768		159,350
	<b>TOTAL DEBT RETIREMENT</b>	<b>1,399,118</b>	<b>1,239,768</b>	<b>-</b>	<b>159,350</b>
<b>STATE ASSESSMENT</b>					
820	State Assessment		97,978		(97,978)
	<b>TOTAL STATE ASSESSMENT</b>	<b>-</b>	<b>97,978</b>	<b>-</b>	<b>(97,978)</b>
<b>INSURANCE &amp; EMPLOYEE BENEFITS</b>					
910	Employee benefits				-
911	Retirement & Pension Contribution	2,863,708	2,754,686		109,022
919	General Insurance	176,933	162,765		14,168
	<b>TOTAL INSURANCE &amp; EMPLOYEE BENEFITS</b>	<b>3,040,641</b>	<b>2,917,451</b>	<b>-</b>	<b>123,190</b>
<b>RESERVE FUND</b>					
990	Reserve Fund	-	-	-	-
	<b>TOTAL RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INTERGOVERNMENTAL TRANSFERS</b>					
999		125,000	125,000		-
	<b>TOTAL INTERGOVERNMENTAL TRANSFERS</b>	<b>125,000</b>	<b>125,000</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTAL</b>	<b>29,736,496</b>	<b>28,648,644</b>	<b>33,621</b>	<b>1,054,231</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
Year ended June 30, 2021

**FEDERAL GRANTS**

		Balance 6/30/2020	Receipts 6/30/2021	Expenditures 6/30/2021	Transfers In/(Out)	Projected Balance 6/30/2021
280	280001 School					
280	280002 School					
280	280003 School					
280	280004 School					
280	280005 School					
280	280007 School					
280	280017 School					
280	280007 School					
280	280008 School					
285	Subtotal School					
285	285001 Council on Aging					
285	285020 Elections					
285	Subtotal					
285	285002 Fire					
285	285004 Board of Health					
285	285022 Board of Health					
285	285021 Fire					
285	285019 Fire					
285	Subtotal Public Safety					
285	Total Federal Grants					
280	Federal Early Childhood DESE	(867)	5,910	(5,043)		-
280	Federal Title I Distribution	-	14,559	(12,965)		1,594
280	Federal Reap Grant	-	54,110	(54,110)		3
280	Federal Special Ed Entitlement PL94	(1,230)	88,036	(86,806)		-
280	SPED 298 Early Child Grant		2,491	(2,491)		-
280	SPED 274 Program Improvement		703	(5,368)		(4,665)
280	SPED 274 Program Improvement		2,486			2,486
280	CARES ESSER Grant		153,784	(153,784)		-
280	CARES Re-opening Grant		12,000	(11,927)		73
280	Fed Title IV - Student Support					
285	COA Bay Path Title IIIB	(2,097)	334,079	(332,491)	-	1,597
285	285001 Council on Aging	1,974	1,528	(4,310)	(808)	
285	285020 Elections	-	5,000	(5,000)	-	-
285	Subtotal	1,974	6,528	(9,310)	-	(808)
285	285002 Fire	(48,351)	58,886	(66,583)		(56,048)
285	285004 Board of Health	90	1,200	(1,200)		90
285	285022 Board of Health	-	4,699	(4,699)		-
285	285021 Fire	-	139,860	(139,860)		-
285	285019 Fire	(51,689)	483,908	(469,108)		(36,889)
285	Subtotal Public Safety	(99,950)	688,553	(681,450)	-	(92,847)
285	Total Federal Grants	(100,073)	1,029,160	(1,023,251)	-	(92,058)

**STATE GRANTS**

281	281001 School					
281	281003 School					
281	281002 School					
286	286058 School					
224	Subtotal School					
286	000000 Library					
286	Subtotal Culture & Recreation					
286	286028 Elections					
233	000000 Selectmen					
286	286003 Conservation					
286	286027 Selectmen					
286	286045 Town Clerk					
286	286025 Planning					
286	286047 Town Building					
286	286048 Selectmen					
286	286051 Planning					
286	286062 Selectmen					
286	286050 Selectmen					
286	Subtotal General Government					
286	286019 Council on Aging					
286	286053 Council on Aging					
286	286057 Council on Aging					
286	286059 Council on Aging					
286	286029 Police					
286	286007 Police					
286	286030 Police					
286	286008 Police					
286	286010 Police					
286	286036 Police					
286	286037 Police					
286	286038 Police					
286	286043 Police					
286	286012 Fire					
286	286034 Fire					
286	286014 Fire					
286	286042 Fire					
286	286054 Fire					
286	286052 Fire					
286	Subtotal Public Safety					
281	Teacher Quality Title II	(2,070)	8,021	(5,951)		-
281	FY21 Special Support Earmark (192)	-	20,928	(20,928)		-
281	Circuit Breaker SPED	121,749	400,494	(450,327)		71,916
286	State Covid Prevention Fund	-	11,625	(11,625)		-
286	Subtotal School	119,679	40,574	(38,504)	-	-
286	State Library Aid	20,201	5,567	(4,445)	(13,335)	7,988
286	Subtotal Culture & Recreation	20,201	5,567	(4,445)	(13,335)	7,988
286	Mass Cultural Council	42	-	(2,494)	(42)	-
286	Conservation Grant	4,953	-	(125)	12,945	2,459
286	Farm Pond Storm Water	(12,548)	-	(1,415)		272
286	Preservation of Hist	1,415	-	(1,415)		0
286	Complete Streets	6,018	-	(177,782)		6,018
286	Front Door Earmark	5,000	-	(50,000)		(172,782)
286	Sustainability Coordinator	50,000	19,959	(38,000)		-
286	Housing Choice-Main St Sidewalk	-	-	(74,429)		(18,041)
286	DPU-Uber receipts	-	-			(74,429)
286	CCIT-FY20	-	1,825			1,825
286	Subtotal General Government	30,000		(30,000)	-	-
286	COA State Formula Grant	84,880	21,784	(374,245)	12,903	(254,678)
286	COA MAPC Transportation Grant	66	9,888	(5,334)	-	4,620
286	COA MAPC Tech Grant	-	11,550	(4,233)	-	7,317
286	COA MAPC Tech Grant	-	16,000	(6,243)	-	9,757
286	COA MAPC-2 Transportation Grant	-	1,800	(15)	-	1,785
286	State Police Safety Child Seat	66	39,238	(15,825)	-	23,479
286	State Police Vest Program	1,819				1,819
286	State Police MEMA Reimbursement	(7,557)		(2,685)		(10,242)
286	State Police 911 Training	2,487	-			2,487
286	State Police 911 Support FY15	(15,323)	-	(16,799)		(32,122)
286	State Police-911 Support FY15	(1,182)			1,182	-
286	State Police-Greent communities HVAC	39,120			(39,120)	-
286	State Police-911 EMD	2,326	18,000	(18,000)	(1,322)	1,004
286	State Police-Criminal Justice Training	3,000				3,000
286	State Police-911 Equipment	(14,396)			140	-
286	State Fire EMPG Grant FY14	3,310		(2,768)		542
286	State Fire EMPG Grant - 2017	(2,571)				(2,571)
286	State Fire 2019 Safe Grant	17	8,914	(1,697)		7,234
286	State Fire SAFE Grant	-	2,180			2,180
286	State Fire Turn Out Gear	-		(9,792)		(9,792)
286	State Fire PPE Grant	3,400		(3,400)		-
286	Subtotal Public Safety	14,450	29,094	(40,885)	(39,120)	(36,461)

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**

**TOWN OF SHERBORN**

**Special Revenue Funds**

Year ended June 30, 2021

		Balance 6/30/2020	Receipts 6/30/2021	Expenditures 6/30/2021	Transfers In/(Out)	Projected Balance 6/30/2021
286	286002 Town Clerk	6,784	1,381		(8,165)	-
286	286060 DPW	-	36,000	(17,780)		18,220
	Subtotal Other Dept Grants	6,784	37,381	(17,780)	(8,165)	18,220
	Total State Grants	246,061	173,638	(491,684)	(47,717)	(241,451)

**LOCAL GOVERNMENT GRANTS**

286	286018 Recycling	5,327	4,350	(2,066)		7,611
286	286020 Council on Aging	491				491
286	286032 Selectmen	551				551
286	286033 Police	900				900
286	286035 Elder Housing	743	-	-		743
286	286044 Highway	500				500
286	286016 Recycling	216				216
286	286040 Historical	15,000			(15,000)	-
286	286022 Council on Aging	1,066	2,512	(2,981)		597
	MWHF State Grant	24,794	6,862	(5,047)		11,609
	Total Local Grants					

**RECEIPTS RESERVED FOR APPROPRIATION**

200	000000 Cemetery	43,850	14,850	-	(19,400)	39,300
	Total Receipts Reserved for Appropriation	31,445	14,850	-	(19,400)	39,300

**REVOLVING FUNDS**

262	000000 Elderly Housing	488,425	344,772	(254,749)		578,448
264	000000 Selectmen	102,426	105,206	(127,815)	25,000	104,817
214	000000 Recreation	125,510	140,198	(152,652)		113,056
267	267002 Council on Aging	9,364	705	(664)		9,405
267	267003 Council on Aging	19,100	3,850	(5,442)		17,508
267	267004 Council on Aging	5,630	90	(105)		5,615
267	267005 Council on Aging	23,393	8,320	(14,976)		16,737
226	226001 Selectmen	140				140
228	000000 Conservation	27,762	10,029			37,791
263	000000 Selectmen	2,079	8,191	(10,052)		218
209	209001 Selectmen	26,724	45,306	(43,799)		28,231
220	000000 School	67,185	116,031	(121,180)		62,036
230	000000 School	55,383	31,407	(36,695)		50,095
221	000000 School	79,731	17,432	(20,648)		76,515
231	000000 School	84,653	18,945	(47,124)		56,474
261	000000 Fire	(17,805)	262,527	(456,756)	265,000	52,966
267	267001 Board of Health	13,511	1,734	(4,320)	46	10,971
268	268001 Selectmen	3,872	45			3,917
268	268002 Selectmen	15,905	15,441	(5,601)		25,745
238	000000 ZBA	2,364	39,620	(36,656)		5,328
	Total Revolving Funds	1,153,157	1,169,849	(1,339,234)	290,046	1,256,013



# FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

## TOWN OF SHERBORN

### Special Revenue Funds

Year ended June 30, 2021

		Balance	Receipts	Expenditures	Transfers	Projected
		6/30/2020	6/30/2021	6/30/2021	In/(Out)	Balance
						6/30/2021
OTHER SPECIAL REVENUE - Gifts						
260	260021 Selectmen					-
	Tax Aid Donation	2,278	3,495	(4,000)	(1,773)	-
260	260024 Planning	13,938		(13,938)		-
260	260030 Police	8,000				8,000
260	260031 Fire	10,000	2,925	(8,071)		4,854
260	260001 Police	6,653				6,653
260	260003 School	11,363		(7,480)		3,883
904	904001 School	2,055	203	(220)		2,038
260	260005 School	1,254				1,254
260	260008 Planning	2,001				2,001
260	260010 Council on Aging	9,867		(1,018)		8,849
260	260011 Elder Housing	1,835	1,150			2,985
260	260012 Elder Housing	90				90
260	260014 Library	3,582	96	(83)		3,595
260	260015 Library	3,021	150	(1,013)		2,158
260	260029 Farm Pond	3,000		(1,225)		1,775
260	260017 Conservation	2,232				2,232
266	266001 Selectmen	4,581	575			5,156
260	260013 Elder Housing	1,350				1,350
260	260027 Conservation	43,817			(12,945)	30,872
260	260032 Conservation	4,200		(4,200)		-
260	260006 School	92				92
260	260028 School	112				112
	Gift - Pine Hill Alan T Mudge Memorial					
	Gift-Pine Hill					
	Total Gift Funds	135,321	8,594	(41,248)	(14,718)	87,949
OTHER SPECIAL REVENUE						
905	951001 Police	670	6,625	(5,500)		1,795
270	270002 Elder Housing	2,300	700	(100)		2,900
270	270003 Elder Housing	3,415	250	(125)		3,540
270	270004 Elder Housing	1,600	100	(100)		1,600
270	270005 Elder Housing	28,452	2,039			30,491
	Elder Housing Last Month's Rent					
	Total Other Special Revenue	36,437	9,714	(5,825)	-	40,326
	Grand Total Special Revenue Funds	1,527,142	2,412,667	(2,906,289)	193,211	1,101,688

# FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT

## TOWN OF SHERBORN

Trust Fund Activity

Year ended June 30, 2021

	Fund Balance	Receipts	Investment Interest(Net)	Expenditures	Audit Adjustments	Net Transfers In/(Out)	Balance June 30, 2021
	June 30, 2020	June 30, 2020	June 30, 2020	June 30, 2020	June 30, 2020	June 30, 2020	June 30, 2020
TRUST FUNDS							
850 Cemetery	224,214	1,450	-	-	-	-	225,664
TOTAL NON-EXPENDABLE TRUST FUNDS	191,140	1,450	-	-	-	-	225,664
800 Finance Committee	619,893	130,000	17,665				767,558
803 Finance Committee	51,518		1,249				52,767
860 Finance Committee	1,257,349	100,000	222,818				1,580,167
800 Finance Committee	412,303	200,000	154,493				766,796
801 Schools	107,337		2,602				109,939
850 Conservation	15,397		371				15,768
802 Development	45,355		1,100				46,455
805 Collector	-		52			1,774	1,826
530 Cemetery	101,890		7,957				109,847
860 Library	272,955		6,615				279,570
TOTAL EXPENDABLE TRUST FUNDS	2,917,071	430,000	414,922	-	-	1,774	3,730,693

SHERBORN LIBRARY  
FY 2021 Endowment Report

	Beg %	Invested Market Value 6/30/2020	Unexpendable Original Amount	Expendable	Market Value Change	FY20 Additions	FY20 Disbursements	Invested Market Value 6/30/2021	Unexpendable Original Amount	Expendable	End %
Saltonstall Operating Fund	72.31%	\$1,452,358.67	\$251,000.00	\$1,201,358.67	\$365,232.27	\$0.00	(\$58,695.00)	\$1,758,895.94	\$251,000.00	\$1,507,895.94	71.76%
Saltonstall Capital Fund	1.41%	\$28,378.40	\$0.00	\$28,378.40	\$7,136.47	\$0.00	\$0.00	\$35,514.87	\$0.00	\$35,514.87	1.45%
Dowse Memorial Fund	2.42%	\$48,533.30	\$47,324.50	\$1,208.80	\$12,204.93	\$0.00	(\$2,813.00)	\$57,925.23	\$47,324.50	\$10,600.73	2.36%
Book Endowment Funds:											
Friends' Book Fund			\$9,522.75			\$0.00	\$0.00	\$0.00	\$9,522.75		
Babson Book Fund			\$10,000.00			\$0.00	\$0.00	\$0.00	\$10,000.00		
Total	5.97%	\$119,840.28	\$19,522.75	\$100,317.53	\$30,136.86	\$0.00	\$0.00	\$149,977.14	\$19,522.75	\$130,454.39	6.12%
Children's Endowment Funds:											
Weezie Fund and Weeks Estate Total	9.43%	\$189,495.21	\$130,000.00	\$59,495.21	\$47,653.36	\$0.00	\$0.00	\$237,148.57	\$130,000.00	\$107,148.57	9.67%
Pease Saltonstall Maintenance Fund	1.70%	\$34,054.08	\$0.00	\$34,054.08	\$8,563.76	\$0.00	\$0.00	\$42,617.84	\$0.00	\$42,617.84	1.74%
Landscape Endowment Fund	3.85%	\$77,275.29	\$6,250.00	\$71,025.29	\$19,340.62	\$0.00	(\$709.00)	\$95,906.91	\$6,250.00	\$89,656.91	3.91%
Dudley H & Sally S Willis Renovation Fund	2.91%	\$58,503.15	\$0.00	\$58,503.15	\$14,712.09	\$0.00	\$0.00	\$73,215.24	\$0.00	\$73,215.24	2.99%
TOTALS	100.00%	\$2,008,438.38	\$454,097.25	\$1,554,341.13	\$442,763.36	\$0.00	(\$62,217.00)	\$2,451,201.74	\$454,097.25	\$1,997,104.49	100.00%
USB Sub Account (Not at Risk)		\$157,440.70			\$314.73			\$157,755.43			
Funds in Town Treasury Custody											
Greenwood Fund	2.73%	\$7,440.64	\$0.00	\$7,440.64	\$180.34	\$0.00	\$0.00	\$7,620.98	\$0.00	\$7,620.98	3.47%
Richardson Fund	26.56%	\$72,496.19	\$10,000.00	\$62,496.19	\$1,756.95	\$0.00	\$0.00	\$74,253.14	\$10,000.00	\$64,253.14	29.26%
Week/Dowse Children's Fund	70.71%	\$193,018.29	\$50,000.00	\$143,018.29	\$4,677.83	\$0.00	\$0.00	\$197,696.12	\$50,000.00	\$147,696.12	67.27%
	100.00%	\$272,955.12	\$60,000.00	\$212,955.12	\$6,615.12	\$0.00	\$0.00	\$279,570.24	\$60,000.00	\$219,570.24	100.00%

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Capital Project Funds (400)**  
**Year ended June 30, 2021**

<b>DEPARTMENT/Purpose</b>	<b>Balance June 30, 2020</b>	<b>Budget Additions</b>	<b>Expenditures Incl Audit Adj</b>	<b>Balance June 30, 2021</b>
<b>SELECTMEN</b>				
ATM15A11 Woodland/Goulding Intersection	9,962			9,962
ATM18 A10 Selectmen's Dock	8,031			8,031
ATM18 A10 Town Building Capital Bond	22,948		(22,948)	-
ATM19 A19 Town Buildings	300,000		(300,000)	-
ATM20 A10 Town Buildings & Facilities		312,730	(125,227)	187,503
<b>TOTAL SELECTMEN</b>	<b>340,941</b>	<b>312,730</b>	<b>(448,175)</b>	<b>205,496</b>
<b>FIRE</b>				
ATM18 A10-2B Tender Water Supply Pumper	11,183		(10,794)	389
ATM19 A9a Breathing Support Equipment	627		(472)	155
ATM20 A10 Portable Radios	-	62,667	(61,571)	1,096
<b>TOTAL FIRE</b>	<b>11,810</b>	<b>62,667</b>	<b>(72,837)</b>	<b>1,640</b>
<b>EDUCATION</b>				
ATM18 A10 Pine Hill School	185,352		(185,352)	-
ATM20 A10 PH School Improvements		16,000		16,000
<b>TOTAL EDUCATION</b>	<b>185,352</b>	<b>16,000</b>	<b>(185,352)</b>	<b>16,000</b>
<b>DEPARTMENT OF PUBLIC WORKS</b>				
ATM17 A10 DPW Road Improvements	13,398		(2,026)	11,372
ATM18 A10 Vehicle Sweeper	13,035		(13,035)	-
ATM19 A9d Tractor	576			576
ATM19 A9e Pick-Up Trucks w/highway Equipment	842		(842)	-
ATM20 A10 Wheeled Excavator		175,000	(175,000)	-
ATM20 A10 Roadway Management		350,000	(200,827)	149,173
ATM20 A10 Stormwater		200,000	(27,347)	172,653
ATM20 A10 PH Access Road Engineering		80,000	(67,605)	12,395
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>27,851</b>	<b>805,000</b>	<b>(486,682)</b>	<b>346,169</b>
<b>TRANSFER STATION</b>				
ATM14 A8 Transfer Station Paving	44,080		(8,708)	35,372
<b>TOTAL TRANSFER STATION</b>	<b>44,080</b>	<b>-</b>	<b>(8,708)</b>	<b>35,372</b>
<b>ELDER HOUSING</b>				
ATM12 A8-6 Woodhaven Renovatio	31,778			31,778
<b>TOTAL ELDER HOUSING</b>	<b>31,778</b>	<b>-</b>	<b>-</b>	<b>31,778</b>
<b>GRAND TOTAL CAPITAL PROJECTS</b>	<b>641,812</b>	<b>1,196,397</b>	<b>(1,201,754)</b>	<b>636,455</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Capital Project Funds (020)**  
Year ended June 30, 2021

DEPARTMENT/Purpose	Budget	Carry-Forward	Expended/ Transferred out	Encumbered 6/30/2021
<b>ASSESSORS</b>				
ATM15 A9 Assessor Update GEO Database		10,000	0	(10,000)
<b>TOWN BUILDINGS</b>				
ATM18 A10 Town Building Free Cash		24,607	(24,607)	0
<b>POLICE</b>				
ATM18 A10 Portable Radios		15	(15)	0
ATM18 A18 Desktop Computers		3,129	(3,129)	0
ATM18 A18 Taser Control Devices		16,340	(5,530)	(10,810)
<b>FIRE</b>				
ATM12 A8 Fire Computer / Software Upgrade		203		(203)
ATM17 A10 Dry Hydrant Maintenance		19,292	(5,499)	(13,793)
ATM17 A10 Fire Department Pager		863	(863)	0
<b>DOVER SHERBORN REGIONAL SCHOOLS/PINE HILL</b>				
ATM18 A11 DS Capital		1	(1)	0
<b>DEPARTMENT OF PUBLIC WORKS</b>				
ATM17 A10 Road Improvements		2,056	0	(2,056)
ATM09 A11-1 Dry Hydrant System		4,426	(4,426)	0
ATM18 A10 Mobile & Portable Radios		369	(369)	0
ATM19 A10 Tree Clean-Up		76,182		(76,182)
<b>CEMETERY</b>				
ATM16 A11 Cemetery Improvement FY16		60	(60)	0
ATM20 A5 Cemetery Improvements	19,400		(9,496)	(9,904)
<b>LIBRARY</b>				
ATM17 A10 Library Roof Repair		190,750	0	(190,750)
<b>GRAND TOTAL GENERAL FUND CAPITAL ARTICLES</b>	19,400	348,293	(53,995)	(313,698)

# Report of the Treasurer

## Fiscal Year Ended June 30, 2021

Balance July 1, 2020  
Receipts or additions

\$ 8,093,801.88 \$ 3,108,213.12 \$ 11,202,015.00  
\$40,886,745.74

Paid on warrants or reductions

\$41,289,114.29

Balance June 30, 2021

\$ 6,843,290.59 \$ 3,956,355.86 \$ 10,799,646.45

TRUST FUNDS	Stabilization Fund	SPED Stabilization Fund	Elder Housing Capital Stab. Fund	Cemetery Fund	Conservation Fund	Land Acquisition Fund	Elder and Disabled Tax aid	Library Trust Fund	OPEB Liability Trust Fund	TOTAL
Balance July 1, 2020	\$ 619,894.80	\$ 107,337.24	\$ 51,518.57	\$ 326,104.26	\$ 15,395.25	\$ 45,355.34		\$ 272,955.12	\$ 1,669,652.54	<b>\$ 3,108,213.12</b>
changes	147,664.43	2,601.37	1,248.57	9,406.77	373.10	1,099.20	1,826.00	6,615.12	677,308.18	
Balance June 30, 2021	\$ 767,559.23	\$ 109,938.61	\$ 52,767.14	\$ 335,511.03	\$ 15,768.35	\$ 46,454.54	\$ 1,826.00	\$ 279,570.24	\$ 2,346,960.72	<b>\$ 3,956,355.86</b>

### Debt Statement FY21

Equalized valuation (EQV) for Sherborn property as of January 1, 2020

\$1,380,482,500.00

Debt limit (5% of EQV)

\$69,024,125.00

Total Long Term Debt

\$8,690,000.00

Total short Term Debt

\$2,326,720.00

Total Outstanding Debt as of June 30, 2021

\$11,016,720.00

Authorized but not yet incurred

\$6,950,199.15

Net debt subject to the debt limit

\$17,085,421.00

Remaining borrowing capacity under the debt limit

\$51,938,704.00

Debt Service budget as percent of FY21 town-wide operating budget

4.80%

Respectfully submitted

Heidi Doyle  
Treasurer

## Assessors

**Purpose:** The assessment program of the Town of Sherborn is conducted in accordance with the guidelines, rules and regulations of the Massachusetts Department of Revenue, in order to develop equitable and uniform assessments for all property owners.

The staff operates under the direction of an elected three member Board of Assessors. Under Massachusetts General Laws, the Assessors must ensure that all properties are assessed and that no property is deliberately overvalued or undervalued. Every year the staff conducts market research and cyclical inspections in order to determine appropriate valuations and new growth. The Assessors apply mandatory interim year adjustments to values in addition to a recertification required by the statute which is conducted every fifth year. Lastly, the Board is responsible for making certain the staff provides citizens information on tax exemptions and assessing functions and, in general, good public relations.

### Happenings in 2021:

With the cooperation from other departments and the Select Board, the fiscal year 2022 tax rate (\$19.03) was set by the Assessors and approved by the Department of Revenue in September. The Assessors' website can be accessed through the department's section of the Town's website [www.sherbornma.org](http://www.sherbornma.org). The website contains the assessors' maps, valuation listings, publications, forms and information as well as tax relief requirements and applications.

The Assessors' office is located in room 102 on the first floor of the Town Hall. Office hours remain the same Monday – Thursday 8:00 a.m. – 12 noon. Year round (weather permitting) inspections are done in the field. Meetings are held in the office or virtual, with meeting dates and times posted monthly on the town calendar.

### Town Financial Summary:

	Fiscal Year 2021	Fiscal Year 2022
Valuations Real Property	\$1,305,390,357.00	\$1,378,332,371.00
Valuations Personal Property	\$ 31,044,120.00	\$ 44,569,860.00
Property Tax Levy	\$ 26,234,208.00	\$ 27,077,829.00
Estimated Receipts & Revenue	\$ 3,501,393.00	\$ 3,510,779.00
Total Amount All Sources	\$ 29,735,602.00	\$ 30,588,608.00
Tax Rate	\$19.63 per \$1,000 value	\$19.03 per \$1,000 value
Single Family Average bill / value	\$16,528 & 842,000	\$16,760 & 880,700

Respectfully submitted,

Board of Assessors

Director of Assessing Wendy Elassy and Administrative Assistant Amy Davidson

## Collector

Transactions made from January 1, 2021 through December 31, 2021.

<b><u>REAL ESTATE</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
Taxes outstanding				
January 1, 2021	\$ -	\$12,868,343.43	\$22,913.40	\$ 0
Commitments	26,229,665.83	-	-	-
Payments	13,519,164.51	12,890,003.90	16,462.42	-
Abatements/Exemptions	723.94	59,841.31	-	-
Refunds	19,605.43	97,763.26	-	-
Tax Title	-	3,342.98	6,450.98	-
Deferred Taxes	-	12,918.50	-	-
<b>Taxes Outstanding December 31, 2021</b>	<b>\$ 12,729,382.81</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>PERSONAL PROPERTY</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>PRIOR</u></b>
Taxes outstanding				
January 1, 2021	\$ -	\$ 329,567.17	\$ -	\$ -
Commitments	848,164.44	-	-	-
Payments	312,280.74	329,852.98	-	-
Abatements/Exemption	-	-	-	-
Refunds	-	-	-	-
<b>Taxes outstanding December 31, 2021</b>	<b>\$ 535,883.70</b>	<b>\$ ( 285.81)</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>MOTOR VEHICLE &amp; BOAT EXCISE</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>PRIOR</u></b>
Taxes outstanding				
January 1, 2021	\$ -	30,748.16	\$ 3,657.74	\$ 3,724.69
Commitments	917,801.87	-	-	-
Payments	874,235.90	25,660.58	1,283.88	154.06
Abatements/Exemptions	15,334.91	2,378.79	-	3,570.63
Refunds	8,588.81	2,252.68	-	-
<b>Taxes outstanding December 31, 2021</b>	<b>\$ 36,819.87</b>	<b>\$ 4,961.47</b>	<b>2,373.86</b>	<b>\$ 0</b>

### **NON-TAX REVENUE**

**Interest received for:** Delinquent real estate, personal property, motor vehicle and boat excise taxes \$ 37,104.87

**Payments received for:** Issuing 225 Municipal Lien Certificates 5,625.00  
Generating copies of bills for tax agencies 702.00  
Demand, Warrant, Registry, Deputy and Boat Penalty Fees 14,178.00  
Other Department Collections 762,493.43

**Total Non-Tax Revenue** **\$820,103.30**

**TAX AID DONATIONS (Article 31 ATM April 2000)** **\$ 2,720.00**

Respectfully submitted,

Pamela Dowse, Collector  
Tish Gogan, Assistant Collector



# PUBLIC SAFETY

## DEPARTMENT OF PUBLIC WORKS

### Fire Rescue Department

As the Chief of the Sherborn Fire & Rescue Department, I am honored to provide our 2021 annual report. The Department experienced a busy year in 2021. We responded to 604 emergency calls, which is 45 calls less than we responded to in 2020, but is 29 more than we responded to in 2019. The Department completed 252 fire inspections and issued 623 permits in 2021.

#### Sherborn Fire & Rescue Department 2021 Statistics:

<b>Total Emergency Calls:</b>	<b>604</b>
Fire Responses	224
EMS Responses	303
Fire & EMS Responses	77
Fires	
• Building Fires	6
• Brush Fires	22
• Vehicle/Other Fires	5
Rescues	5
Hazardous Conditions	92
Alarm Investigations	75
Motor Vehicle Crashes	43
Service Calls	59
Property Losses from Fire (Estimate)	\$300,000
Property Saved from Fire (Estimate)	\$975,000
Inspections	252
Permits Issued	623

**Notable Incidents** - Amidst the challenge of delivering emergency services to the community during the COVID-19 pandemic, the Department responded to several serious emergencies in Town. They include but are not limited to the following incidents:

- April 9<sup>th</sup>: Brush Fire on Ward Lane that was threatening multiple homes at one point. Two sheds became involved shortly after arrival. Full 1<sup>st</sup> alarm responded and contained fire to less than an acre.
- July 30<sup>th</sup>: Motor vehicle crash with entrapment on Washington Street. Sherborn's ambulance arrived in less than a minute and immediately began extricating the patient. The jaws-of-life and other equipment were used.
- September 21<sup>st</sup>: Technical Rescue in woods at Rocky Narrows. A patient was injured at the King Phillips Overlook and was extricated from the area by Firefighters.
- November 15<sup>th</sup>: Motor vehicle crash with entrapment on Coolidge Street. Sherborn and Framingham Firefighters put forth an extreme effort to extricate the trapped person. Once extricated, the person was transported by Boston MedFlight to a trauma center in Boston.
- December 24<sup>th</sup>: 2-alarm house fire on South Main Street. A quick response from Firefighters and actions by the homeowner limited the damage to the attic. Heavy fire was found in the attic and was quickly

extinguished. The home was saved. Property damage was \$250,000.

The Department continues to work hand in hand with surrounding communities as well as with Fire District 14, of which 26 towns, including Sherborn, are members of. District 14 offers us the capability to ensure the response of a Dive Team, Technical Rescue, Communications, Fire Investigation or Incident Management Team if we need it. Some notable mutual aid incidents that we responded to this year include:

- February 13<sup>th</sup>: Chief Ward & Engine 3 responded mutual aid to Milford for a 4-alarm fire in a tavern. The building was a total loss. Engine 3 helped supply water to the scene.
- March 18<sup>th</sup>: Chief Ward & Quint 1 responded mutual aid to Holliston for a fire in a waste transfer station.
- July 7<sup>th</sup>: Chief Ward & Engine 4 responded to Algonquin Drive in Natick for a 2-alarm house fire.
- August 19<sup>th</sup>: Ambulance 1 responded as part of a District 14 Ambulance Task Force to Sudbury for a mass casualty incident. Sherborn's Ambulance transported patients to Andover and Reading, MA.
- December 19<sup>th</sup>: Chief Ward & Car 3 responded to Dover for a large animal rescue.

The Department continues to be a primarily on-call agency. The Fire Chief and a Fire Lieutenant are the only fulltime employees working for the Department. The remaining department staff consists of per diem & on-call Emergency Medical Technicians and on-call fire officers and firefighters. With the foundation of full-time staff during the day while many of our on-call members are at their full-time places of employment, and with per-diem staff for EMS, we continue to use cost-effective methods to adequately staff our emergency responses.

We are always looking for help! We invite any resident who is interested to be a Firefighter or EMT to contact us at (508)653-3270 or e-mail me directly at [zward@sherbornfire.com](mailto:zward@sherbornfire.com).

**Emergency Medical Services** - The **EMS Division** is led by **EMS Coordinator Ari Winograd**, who is assisted by **Assistant EMS Coordinator Andrew Campbell**. The EMS Division is responsible for overseeing our ambulance service, which includes all EMS responses and the training of our EMTs. Sherborn enjoys a professional, prompt EMS response at a fraction of the cost of other communities. This is done by staffing our ambulance with per-diem or part time EMTs. In 2021, our ambulance averaged a response time of between 5 and 6 minutes from the time the Department was notified of a call, which is quite an accomplishment for a Town the size of Sherborn.

The EMS Division also manages all quality assurance for EMS calls. Every single response is carefully reviewed in

order to ensure that we are providing the best possible service to those we serve.

**Community Risk Reduction - The Fire Prevention Division** is under the direction of **Lieutenant Kristin Buckler**. This Division is responsible for conducting inspections and issuing permits, all in the interest of life safety. Some of these inspections include smoke & carbon monoxide detector inspections, annual stable inspections, annual business inspections, and pre-fire planning.

The **Public Education Division** is also headed up by **Lt. Kristin Buckler**. The Public Education Division is charged with providing fire safety and medical education to residents of the Town of Sherborn, with the goal of improving emergency preparedness. This is accomplished with fire safety classes at the Pine Hill Elementary School, free CPR & First Aid courses, voluntary home safety visits and social media outreach, amongst other initiatives. The Public Education Division also manages our Project Lifesaver program, which entails GPS bracelets on individuals who are a flight risk from their families. Sherborn Firefighters have rescued several people using this initiative over the years. For more information, please visit our website at [sherbornma.org](http://sherbornma.org).

During Fire Prevention week in October, we held our annual Open House. Thirty Sherborn Firefighters were greeted by several hundred residents who stopped by to check out our station, apparatus and meet our Firefighters. A great time was had by all.

**Training - The Training Division** is overseen by **Deputy Chief Josh Buckler**, who is responsible for all Department training.

As the duties of Firefighters and EMTs evolve, Sherborn Firefighters and EMTs are constantly training to answer the call. Training is held 3-4 times per month for both fire & EMS topics. EMTs are required to have 40 hours of continuing education every two years, and now that municipalities fall under OSHA, Firefighters have approximately 20 hours of mandatory training per year in areas such as respiratory protection, HAZMAT, and other topics.

Sherborn Firefighters trained with some of our mutual aid partners in 2021, including Ashland Fire, Holliston Fire & Millis Fire.

Firefighters are initially required to achieve Firefighter I/II certification, which includes attending a five-month course that is held on weeknights and weekends at the Mass. Fire Academy in Stow. In 2021, we had five Firefighters, **Anthony Luoni, Brendan McPherson, Andrew Morahan, Oliver Thompson and Jillian Reynolds** complete Firefighter I/II training. Due to the dedication of our staff, we currently have three members scheduled to complete the program in early 2021, with several more preparing to enroll in it in 2021.

**Grants & Revenue** - We continue to aggressively pursue grants in order to lower our burden on Sherborn's

taxpayers. We were lucky enough to apply for and receive the following grants in 2021:

- Assistance to Firefighters Grant: \$59,800
- Emergency Management Planning: \$4,500
- Department of Fire Services PPE: \$9,792
- Mass. DFS SAFE Grant: \$3,794
- Mass. DFS Senior SAFE Grant: \$2,188
- AFG Covid Supplement: \$5,746

**Personnel** - Deputy Fire Chief Jonathan H. Dowse retired on July 1<sup>st</sup> after 38 years of selfless, dedicated service to the people of Sherborn and surrounding communities. Jon was appointed to the Department in 1983 by Chief Fran Heffron. He obtained his EMT certification in 1984 and then his EMT-Intermediate certification in 1990. He was appointed as Lieutenant in 1994, Captain in 1996 and Deputy Fire Chief in 2002. We will miss Jon for his supreme dedication, knowledge and decision-making abilities. Well done, Jon Dowse.

In August, Fire Captain Joshua Buckler was appointed to the open position of Deputy Fire Chief. Josh has served as a Sherborn Firefighter since 1996, was appointed as a Lieutenant in 2004, and a Captain in 2018. Josh is a certified Fire Officer, Fire Instructor and Paramedic. Josh's Father, Ron, also served as a Deputy Fire Chief in Sherborn for many years. Congratulations to the 2<sup>nd</sup> Deputy Chief Buckler.

We were able to hire and train several new members: Probationary EMTs **Katherine Donovan, Jacob Stavis & Gavin Heffernan**, and Probationary Firefighters **Chris Eppers, Ilias Papadopoulos, Sam Gutwill & Diane Plotts**. Welcome to our team!

Several members reached significant years-of-service milestones in 2021:

- Deputy Chief Josh Buckler: 25 years
- Firefighter Scott Christensen: 20 years
- Firefighter Sean Killeen: 20 years
- Firefighter Ed Shoemaker: 15 years
- Lieutenant Joe Cumming: 10 years
- Firefighter Brendan McPherson: 5 years
- Firefighter Michael Goldstein: 5 years
- Firefighter Arthur Fenno: 5 years

Thank you all for your continued dedication to the Department!

**Messages of Gratitude** - The Department could not complete its mission without the support of the Town's leadership. We would like to thank the Select Board, Advisory Committee and Capital Budget Committee for their continued support. We would like to thank Town Administrator David Williams, Assistant Town Administrator Diane Moores and Jeanne Guthrie for their continued support and assistance.

We would especially like to thank and welcome **Police Chief Tom Galvin** for his support and assistance to our organization as he begins his service to Sherborn. We'd

also like to thank the members of the **Sherborn Police Department**. Our jobs require us to work hand in hand with each other, and we do that very well due to the supreme professionalism of our Police. Our Police Officers also serve as our dispatchers, summoning us to every call that we respond to. We look forward to working with the SPD for years to come.

We would also especially like to thank **DPW Director Sean Killeen** and the members of the **Sherborn Department of Public Works**. The DPW is very supportive of this Department in many areas, but most certainly in the maintenance of our vehicles and our two fire stations. Their work is not unnoticed, and we appreciate the help.

Last but not least, we would like to thank **Building Inspector Chris Canney** and his staff for the regular support rendered to our organization. This includes working together on fire prevention matters, and responses to incidents that we are operating at.

I would like to thank all the members of the Sherborn Fire & Rescue Department for their commitment and dedication. Sherborn Fire & Rescue Department personnel make great sacrifices and consistently provide all hazards mitigating emergency services to the community. I look forward to our continued success as an organization in the future.

**Call us if you need us. We are here for you!**

Respectfully submitted,

Zachary J. Ward  
Fire Chief

## Police Department

2021 has been a year of challenges and transition for the Sherborn Police Department. The Covid pandemic continued to influence the delivery of police services nationwide. The men and women of the Sherborn Police Department took precautions when interacting with the public and answering calls for service. Unfortunately, the precautions necessary to minimize the transition of the virus often led to a hands off less personalized approach. Although the service level may have been different the precautions taken led to minimal infection within the department and helped an already short staffed department continue to deliver the highest quality police services.

Staffing within the department and region has remained a challenge. The department hired 2 officers in December of 2020 and by December of 2021 both had moved on to other agencies. Sherborn is not alone in the struggle to hire and retain high quality police officers. A 2020 study revealed that 86% of police agencies nationwide have reported staffing issues. The department worked throughout the year to fill vacancies. Officer John

Maguire was hired and graduated from the police academy in July. Officer Maguire successfully completed a 12-week FTO program and is currently assigned to the 3-11 shift. Additional vacancies will be filled in early 2022.

In addition to patrol officer staffing the town conducted a search for a new permanent chief of police. The Town contracted with Public Safety Consultants LLC (PSC) to assist with and guide the community through the search and selection process. The 8 member Police Chief Search Committee made up of Eric Johnson, Paul DeRensis, Jeff Waldron, George Morrill, Zac Ward, Vicki Rellas, Charles Yon, and Michael Richards reviewed candidate's resumes and conducted interviews. Wayne Sampson of PSC conducted an assessment center of the finalists. Thomas Galvin, Chief of the Berlin Police Department was selected as the final candidate and began work on November 1<sup>st</sup>. Chief Galvin began his law enforcement career in 1998 with the Town of Wayland serving as a patrol officer, sergeant, and administrative sergeant. In 2013 Chief Galvin became the chief of the Berlin Police Department.

Chief Galvin's tenure began with a flurry of activity. On November 24th an early morning motor vehicle crash on North Main Street led to a series of attempted carjackings by 2 suspects armed with a handgun. A large-scale search was conducted of the area by officers from several departments, but the suspects fled. An investigation was launched by Detective James Godinho with the assistance of our regional partners. After thoroughly processing the evidence and following all leads both subjects were identified and taken into custody, the suspects have been linked to a series of crimes in other communities as well. The end of the year also saw a rash of serious motor vehicle crashes during the late night and early morning hours. Alcohol was a contributing factor to several of those crashes.

### Police Department Summary of Activities:

Total Log Entries:	15,514
Motor Vehicle Crashes:	136
Motor Vehicle Stop	1,881
Traffic Enforcement	2,101
Criminal Complaint / Arrest	207
911 Call	193
Carjacking	3
Burglary	9
Larceny	44
Animal Complaint	200
Auto Theft	4

Sherborn continues to be a community where citizens and police work together to ensure a safe and friendly environment for both residents and visitors. On behalf of the Sherborn Police Department, I would like to thank all citizens for their assistance and cooperation during the difficult year and encourage their continued commitment to assist the Police Department in crime prevention and safety.

Dial 911 to save a life, to report a fire, to report a crime or any other emergency.

Respectfully submitted,

Thomas Galvin, Chief of Police

## Department of Public Works

2021 was a year of checking off boxes on some long-planned projects for the Town of Sherborn. Working with the Planning Board, several Complete Streets awarded projects were completed. A sidewalk was constructed along North Main Street with additional Town center safety crosswalk by C&L plaza and radar speed feedback signs installed on 16 and 27 for drivers entering the Town center. A stonemason was employed to improve areas of the stone wall next to the sidewalk for safety and lasting charm along North Main Street and along the sidewalk next to the split. A portion of the rail trail connecting Sherborn to Holliston's end of the Upper Charles Trail was completed with parking at Whitney Street. These projects along with sharrows painted on Whitney Street to assist cyclist safety were all part of a complete streets grant.

A Shared Streets Grant provided the opportunity to improve visibility of the Pleasant Street crosswalk on Western Avenue by connecting Fessenden Fields and sections of the Bay Circuit Trail. Temporary Zicla specialty traffic flower planters with radar speed and volume collection, provided data for future traffic calming islands on Western Avenue. Later in 2021, Western Avenue was rubber chip sealed with fresh line painting designed to assist speed control. Everett and Prospect Streets were also double chip sealed and throughout Town all roads got new line painting with a focus on fog lines for safety at road edge and night driving. DPW continues to work towards roadway management and improvements based on the 5-year plan initiated in 2020.

In partnership with the Sustainability and Energy Committee all streetlights were replaced with new LED fixture heads. With environmental considerations DPW increased storage and application capacity for sugar beet brine solution which is used for pre storm road treatment in efforts to reduce the amount of road salt used. Through the season DPW continued to work with the COA to offer older residents buckets of sand and salt mixture as well as offering sand and salt at the garage location for all Town residents. DPW supported the grassroots volunteer-driven Sherborn Picks Up initiative and Litter Letters Art Installation during the month of April 2021 to help keep Sherborn beautiful.

DPW continues to work with Planning and Conservation and to ensure Sherborn is in compliance with the State's MS4 Stormwater Mandate and phosphorus reduction planning. Working with AECOM we doubled the amount of stormwater infrastructure mapped on PeoplesGIS

which assists the Charles River Watershed project in their efforts to protect the Charles River and plan for environmental resilience. Mapping stormwater infrastructure throughout Town, testing water quality, cleaning out and inspecting hundreds of catch basins each year and checking on various culverts is part of DPW's routine maintenance work. Along with the regular course of business, in early September, DPW was able to rapidly repair a surprise collapsed culvert along route 16 as well as repair of a section of road collapse along route 115.

Thanks to Town Meeting support, DPW was able to work with DEP to get approvals for a joint water management system to improve water quality and consolidate water management systems for Woodhaven and Leland Farms. The project qualified for ARPA funds from both the Town pool and a separate amount directly from our State Legislators to assist with the important infrastructure needs to support housing for some elderly and affordable residents in Town.

Town Hall got a facelift with new ADA ramp, new entrance, lighting and radiant heating hydronic piping snow melt system to prevent ice buildup on the front steps and ramp. The Town Campus parking lot was repaved and in conjunction with the Town Planner, electric charging stations were installed.

At Farm Pond last spring DPW was happy to install docks for all to enjoy, clean up the landscape for summer and reclaim some lost beach due to overgrown invasive plants. Working with the Recreation Commission, DPW crews performed regular maintenance of the ball fields for baseball games and assisted with set up for the popular Summer-Go Round camp for elementary aged kids in Town.

As we did in 2020, in partnership with the Board of Health, the DPW hosted a drive thru flu clinic.

DPW and the Town's Tree Warden has been working with Eversource on a list of nearly 500 dead trees identified in 2017 due to various causes along the roadways. A bid package of trees Eversource would not be removing was assembled and taken care of in November to chip away at potential winter road hazards. Continued work is being done to manage the large number of dead trees throughout Town along the roadsides. In good news, the Tree Warden assisted the 5<sup>th</sup> grade graduating class at Pine Hill in the selection and planting of a Pin Oak tree and continues to monitor its health going forward.

DPW's sole Mechanic continues to maintain the Fleet for Police, Fire and DPW departments. Keeping our snow removal equipment in working order along with a myriad of other small and large mechanical challenges.

COVID and restrictions due to the pandemic provided DPW the opportunity to host a record-breaking Annual Town Meeting in August. Having residents involved throughout the year with virtual meetings of various Town boards assisted with education of the important

issues facing the Town and paved the way for support of the long overdue safety improvement provided by extending Pine Hill Road and making it a one-way route. New sidewalk areas, new lights and better ADA access to Pine Hill Elementary school were approved. Despite a rainy summer causing construction delays, the Pine Hill Road and campus improvements were completed in time for the September start. Flashing School Zone safety beacons were installed along roads near the entrance and exits for Pine Hill School.

As has long been the case, several DPW crew also proudly serve on Sherborn's Fire & Rescue Squad providing increased communications and response assistance between resources of DPW

Respectfully submitted,

Sean Killeen  
Director of Public Works/Facilities Manager

## Public Safety Committee

The Sherborn Public Safety Committee (PSC) was created to consolidate other committees which had duplicate roles with issues involving public safety items for the town. The PSC provides recommendations and support for those responsible with providing safety for our community including the Sherborn Select Board.

The year 2021 began as another challenging year due to the continuation of the covid pandemic and the associated variants. Our first meeting of 2021 was held virtual due to the pandemic with subsequent meetings held with social distancing and facemasks as the covid cases decreased.

Topics of discussion in 2021 included; the large amount of new developments in town, review of the current public safety radio system and future need of a system upgrade, the current and future of the Emergency 9-1-1 PSAP (Public Safety Answering Point), review of the new Pine Hill School access road, update on the Federal Grant for replacement of Extrication Equipment for Sherborn Fire-Rescue, and the need to expedite the installation of RxR gates for the Main St crossing due to the expected speed increase of the freight trains along the rail line. We also introduced and welcomed our new Chief of Police Thomas Galvin as he takes command of the Sherborn Police Department on November 1, 2021.

Respectfully submitted

Mark W. Roche  
Public Safety Committee Chairperson

## Building Department

### 2021Permits

Type of Permit	Total
Single Family	3
Multi Family	2
Additions	7
Renovation/Remodel	79
Demolition	6
Roof, Siding, Window, Door	61
Window, Door	39
Foundation Only	2
Sprinkler	0
Insulation	67
Shed/Accessory	10
Woodstove	6
Pool	4
Solar	18
Tents	21
Deck/Porch	12
Retaining Walls	0
Cellular	2
Trench	49
Other	3
Total permits	391

Total Value of Permitted Work: \$ 14,686,553.99

Total Building Permit Fees Collected: \$ 160,431.60

Electrical Permits	229
Value of Electrical Work	\$ 1,317,618.60
Electrical Fees Collected	\$ 25,995.00

Plumbing Permit Fees	\$ 11,675.00
Value of Plumbing Work	\$ 509,932.49
Plumbing Permit Fees	\$ 10,320.00

Gas Permits Issues	108
Value of Gas Work	\$ 238,588.98
Gas Permit Fees	\$ 8,750.00

Sheet Metal Permits Issued	29
Value of Sheet Metal Work	\$ 602,278.00
Sheet Metal Permit Fees	\$ 5,390.00

Total Value of all Permit Work \$17,354,927.06

Total Building Department Fees \$ 210,886.60

## Board of Health

**Mission Statement** - The Mission of the Sherborn Board of Health (BOH) is to assess and address the needs of the Sherborn community in order to improve and protect the health and safety of its residents. The BOH develops, maintains, and advocates for programs aimed at ensuring a safe environment, reducing known health risks, and applying known preventive health measures. This entails working to ensure compliance with Town and State health regulations. Recognizing the distinctiveness of the Town's local reliance on groundwater, the Board may, with careful consideration and objectivity, use current scientific information to enact or revise local regulations in the best interest of public health.

**Novel Coronavirus (COVID-19)** - Significant changes in how the Board of Health and the Town responded to COVID-19 were ushered in at the start of 2021. In particular, effective vaccines had been developed and were being administered in stages according to sub-population vulnerability and, by the end of January, the new federal administration began increasing communications and dissemination of information to state and local public health authorities. The Board of Health arranged for mobile vaccination services to homebound residents. For other residents, guidance was provided about receiving vaccinations from, at first, the nearby and highly efficient mass-vaccination sites established by the State and eventually also from primary care physicians, pharmacies, etc.

Reconvening in-person teaching and learning in our school system became a special focus, especially since the school-age population was last to have access to an approved vaccine. The Board of Health urged residents and employees to assist in keeping the level of spread within the community to a minimum as it was key to supporting students' return to school. Access to new testing technologies --including rapid tests for at-home use, pooled-testing methods, and test-and-stay protocols-- were an important part of the schools' layered mitigation strategies. Through the Health and Hygiene Workgroup convened by the regional school administration and the Dover and Sherborn Boards of Health, details about managing the schools and school-related activities per COVID-19 were examined and developed.

Similar to the first year of the pandemic, local precautionary measures were continually reassessed and refreshed using guidance from the Massachusetts Department of Public Health (MDPH), the Center for Disease Control (CDC), the World Health Organization (WHO), and a wide variety of reliable medical/technical/scientific entities, including the hospital, research, and higher-education institutions in our region. All strategies to minimize and slow the spread of the virus in the community had the purpose of not only protecting individuals from illness but also ensuring that our medical systems were not overwhelmed and that

societal functions were possible. Unfortunately, whenever COVID-19 statistics improved and attempts to return to normalcy ensued, surges in cases resulted, followed by a return to restrictions. This dynamic repeated itself and, coupled with the emergence of new virus variants that had different impacts, led to a succession of waves in cases and social behavior adjustments.

There was a sharp increase in the number of applications received in 2021, and all indications point to the continuance of higher numbers. It is hoped that residents understand this higher volume of work could result in longer review times and possible delays with some approvals. The numbers for 2021 are shown below:

### Applications / Permits Issued

Disposal Works Construction (new construction)	6
Disposal Works Construction (replacement)	38
Septic Tank / Distribution Box / Piping replacement only	7
Septic Replacement to previously approved plan	4
Well Replacement / Deepening	6
New / Additional Wells	7
Soil Testing Applications	51
Variance Hearings held	32
Building Applications reviewed	83
Preliminary Building Applications Reviewed	6
Recreational Day Camps for Children	2
Disposal Works Installer Permits	20
Septage Handler Permits	14
Food Establishment Permits (including temporary)	26
Tobacco/Nicotine Delivery Sales Permits	2
Ice Cream Manufacturing Permits	1
Catering Permits	1

**Communicable Diseases** - All contagious diseases and animal bites must be reported to the Administrator of the Board of Health. Some common diseases that must be reported include influenza, mumps, whooping cough (pertussis), Lyme disease, and hepatitis.

In 2021, confirmed and/or probable cases of the following communicable diseases were reported: Babesiosis: 5; Campylobacteriosis: 2; Human Granulocytic Anaplasmosis: 4; Influenza: 2; COVID-19: 224 confirmed (PCR tests) and 22 probable (proctored antigen tests); Salmonellosis: 1

**Emergency Preparedness / Bioterrorism** - Sherborn is a member of Massachusetts Department of Public Health Emergency Preparedness Region 4AB, which includes 60 towns in eastern Massachusetts. Region 4AB participates in the "Metro Regional Preparedness Coalition" that includes hospitals, EMS, long-term care facilities, community health centers, as well as public health, with the hope that working together now will benefit all in the event of an emergency. While the Board of Health Administrator participates in regional meetings and



typically attends in-person educational and training opportunities and exercises throughout the year related to emergency preparedness provided by the Region, the DPH, MEMA/FEMA, and others, most meetings in 2021 were again held virtually. The Administrator also continues to participate in weekly webinars related to COVID-19 held by the Massachusetts Department of Public Health, and she attends weekly MAVEN (Massachusetts Virtual Epidemiologic Network) webinars regarding COVID-19. The most updated information regarding case numbers, isolation and quarantine requirements, variants, etc. are reviewed, clarifications of updated or complicated practices provided, and questions are answered by State epidemiologists.

As required by the Department of Public Health Emergency Preparedness program, the Administrator has continued her certifications in emergency preparedness, and is certified in: IS-00700 (National Incident Management System, an Introduction), IS-00100 (Introduction to the Incident Command System, IS-00200 (ICS for Single Resources and Initial Action Incidents), IS-00300 (Intermediate ICS for Expanding Incidents), IS-00324a (Community Hurricane Preparedness). She has also completed the American Red Cross community shelter team course (both shelter operations and shelter simulation), and the Centers for Disease Control and Prevention "Emergency Use Authorization" course.

**Grant Funding** - Homeland Security grant funding from the Centers for Disease Control and Prevention, administered through Cambridge Health Alliance for Region 4AB of the MDPH Emergency Preparedness Program, is mainly directed toward regional trainings, exercises, and regional purchases rather than direct funding provided to individual towns. In order to be eligible to benefit from this grant, the town must actively participate in the Region and meet specific "deliverables" set forth by the CDC and DPH. Although still dealing with a worldwide pandemic, Sherborn continues to be in compliance with all of the deliverables and has received benefit from this funding. In 2021, the funding paid all costs for the Administrator's iPhone which allows her to meet the 24/7 availability deliverable, resulting in continued eligibility for future grants. Items provided from Region 4AB through regional purchases includes new emergency dispensing site signage, A-Frame signs, and miscellaneous clinic supplies.

In 2021, The Massachusetts Department of Public Health provided many health and safety supplies to the Board of Health at no cost. The Board of Health provided most of these supplies to the Fire Department, including 4,000 Nitrile powder-free gloves (in sizes small, medium, and large), 500 N95 respirators, 100 face shields, 60 goggles, 2 infrared thermometers, 200 alcohol prep pads, 2 cartons of alcohol hand sanitizing wipes, and 1 carton of surface disinfecting wipes.

In addition, the Board of Health received \$2,354.00 in grant funding from the Public Health Trust Fund through

the Massachusetts Health Officers Association (MHOA) for additional public health nursing support for COVID-19 surveillance, case investigation, and contact tracing.

**Flu Clinics** - In 2021, the Board of Health flu clinic was scaled back and vaccinations were offered to adults and senior citizens only due to new State requirements and the inability of the small Board of Health staff to meet those requirements in a short period of time. It is hoped that we will be again able to provide influenza vaccinations to children in the future.

A total of 44 adults were successfully vaccinated against influenza on Saturday, October 23, 2021. The clinic was a drive-through clinic, again held at the DPW Garage. We thank DPW Director Sean Killeen for his help and cooperation, as well as the volunteers and residents who participated. This clinic is required by the DPH as a "deliverable" as it is an important Emergency Dispensing Site training exercise for both BOH staff and the dedicated volunteers who help each year.

Paperwork has been submitted to both Medicare and private insurance companies for reimbursement for the purchased vaccine and administration costs for both the purchased and state-provided vaccine. We will receive reimbursements for the 2021 clinic during calendar year 2022, and it will go into the Board of Health Revolving Fund for any future clinics or vaccinations that might be necessary due to various types of emergencies. During calendar year 2021, a total of \$3,257.24 was received in reimbursements for the 2020 clinics.

**Medical Reserve Corps (MRC)** - The Board of Health again extends its sincere gratitude to the volunteers who helped out at the Flu Clinic this year. We are able to offer local flu clinics because of the help from these dedicated residents. These volunteers, as well as the Board of Health staff and Board members, gain invaluable experience in the operation of a dispensing site by practicing the protocol provided by the State at the annual flu clinic.

The Sherborn Medical Reserve Corps falls under the umbrella of the Department of Public Health Region 4A Medical Reserve Corps and MA Responds, which offers training in various aspects of emergency response on a regular basis throughout the region. Sherborn currently has a small group of active members, and new volunteers are always welcomed. In order to properly staff a 24-hour emergency dispensing site during a worst-case scenario, Sherborn would need a total of 65-70 volunteers, and we are currently well below that number. A medical background is not required, as there are many non-medical positions that need to be staffed. PLEASE CONSIDER VOLUNTEERING ON THE SHERBORN MEDICAL RESERVE CORPS. Contact the Board of Health office at 508-651-7852 or visit the MA Responds website ( <https://maresponds.org/> ) for more information, or to complete an application to join. All volunteers are able to choose when and where they volunteer but will be

offered opportunities to help out in other towns and regions in addition to Sherborn.

However, during 2020, the BOH Administrator was notified of changes to be made to the MRC during calendar year 2021. The State will be requiring that all MRC volunteers shift from individual MRC units (in our case the Region 4A MRC) to the state-wide volunteer database "MAResponds". Volunteers will be notified in 2021 of the process to register with "MAResponds". Please know that all volunteers will continue to be able to choose when and where they volunteer, but will soon be offered opportunities to help out in other towns and regions in addition to Sherborn.

**Public Health Initiatives** - The Board of Health is pleased to announce that a sharps disposal kiosk has been purchased and installed in the Police Station. It will be activated early in 2022 – watch for the announcement

**Inspector of Animals** - The Inspector of Animals Kimberly L. Morrow reported that state animal inspections are ongoing. Inspections were conducted for the Select Board's Office for licensing purposes. Ten (10)-day quarantine for animal bites on human or animals were ten (10) were reported in 2021. Three (3) animals were sent to the state for rabies testing; all three had a negative result. One (1) animal was quarantined for a bite of unknown origin. Two (2) complaints were reported and/or investigated.

Any animal bite or scratch breaking the skin should be reported to the Board of Health or Animal Inspector by leaving a message for Ms. Morrow at the Sherborn Police Station.

**Mosquito Control** - The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 44 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a larval mosquito source (i.e., water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. A popular program for CMMCP is a source reduction program, i.e., tire recycling. Used tire casings are a preferred habitat for several species of human-biting mosquitoes, species that also carry disease. CMMCP has implemented a program to be offered in several variations to remove these habitats from the environment. This program was recognized in 2014 by the Commonwealth of Massachusetts with a "Citation for Outstanding Performance" and by EPA Region 1, with an "Environmental Merit Award".

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found, and source reduction or wetland restoration is not feasible. We have an extensive database of known larval habitats, and we encourage the public to notify us of any areas they suspect could harbor mosquito larvae. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms.

Our goal is to handle all mosquito problems with ditch maintenance, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with GPS guided pick-up trucks mounted with computer-controlled, GPS-tracked ultra-low volume (ULV) sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated by request of town residents, local or state officials. A phone notification system has been installed to announce potential spray areas for member communities on their scheduled evening, and this information is listed on our website.

The Project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes in that area and these collections are sent in to the Mass. Dept. of Public Health for virus testing.

We operate a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.



The Project has a website at [www.cmmcp.org](http://www.cmmcp.org) which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website.

Timothy Deschamps, Executive Director  
Timothy E. McGlinchy, Director of Operations

**Food Service Inspections** - 2021 Food/Camp Inspector duties carried out consisted of enforcement & interpretation of the following:

- Ongoing Enforcement and interpretation of COVID-19 State, Local, & Federal Mandates & CDC best practices
- [105 CMR 430.00: MINIMUM STANDARDS FOR RECREATIONAL CAMPS FOR CHILDREN](#) State sanitary code chapter IV,
- [105 CMR 590.000 STATE SANITARY CODE MERGED WITH THE FDA 2013 FOOD CODE](#)
- [PUBLIC HEALTH NUISANCE LAW \(MGL\) Ch 111 s122](#)
- Mass. General Laws c.270 § 6 - [Prohibition of Sale or provision of tobacco product to person under 21 years of age](#)

The food/camp inspector, Thomas Curran, conducted routine sanitary inspections of licensed camp & food establishments in addition to interpretation, enforcement, & dissemination of COVID-19 best practices and public health guidance & information. He also participated in regular collaborative discussions and attended meetings with the Public Health Administrator, Health Agent, & Board of Health members regarding proper application of public health rationale relative to the aforementioned enforced codes and the COVID-19 pandemic. The food/camp inspector inspected and educated the town's sole operating recreational camp for children for the 2021 season. A cease-and-desist order was issued to an illegal recreational camp operating within town limits without a permit or proper vetting by the BOH. The food inspector communicated the importance of maintaining an employee health policy at licensed food establishments to prevent [pathogens that are transmissible through food](#) from infecting the general public. The food/camp inspector also responded to instances of imminent health hazards including noxious smoke odors, insect infestations, and non-potable water contamination involving permitted establishments in the community.

**Septic Systems, Wells & Community Health** - Mark Oram R.S., C.H.O., M.P.H., Health Agent, reviewed many septic systems and well proposals as well as their construction in 2021. Building additions were also reviewed to determine the adequacy of the current septic system to accommodate the proposed addition. Investigations were conducted concerning failed septic systems, repair wells, and other public and environmental concerns. Many questions and concerns were addressed for people interested in the purchase of real estate and questions related to the repair of a failed septic system. Prospective buyers generate many calls regarding

potential additions and the status of Title 5 inspection reports. Water quality questions concerning PFAS in water supplies and private wells and questions on blooms at Farm Pond were received and reviewed with inquiring residents. Conferences with engineers & installers prior to construction of both new repair/replacement/alteration septic systems are a routine measure that continues to take place to assure seamless construction of the septic system. Due to the continuation of COVID-19, procedures were kept in place in respect to inside inspections including inside inspections of dwellings for properties that were under review for certifications of compliance for septic system replacements. Repair/replacement wells and required analysis testing for these wells often require additional reviews with the applicants as it relates to the water test results and the Board's regulations for both quality and quantity. Well replacements are increasing for property transfers and new construction that generated an additional layer of work with questions from both buyers and sellers. The Board of Health allows for the Agent to provide emergency well approvals for homeowners who may be without water, and to assist on various measures that can be taken while with a limited water supply. This past year involved regulation review and changes and this process is to continue with assistant provided to the Board of Health in these changes.

Mr. Oram thanks the members of the Board of Health for their support and expertise, and the department staff, including Ellen Hartnett, the BOH Administrator, and Jean Greco, Administrative Assistant, for their organization and assistance.

**Natick Visiting Nurse Association** - The Natick Walpole VNA is a nonprofit, community based, Medicare-certified home health agency serving 42 Massachusetts communities including Sherborn. The agency provides home health services including nursing, therapy, home care aide, social work, nurse practitioner services, maternal and child health care, pediatric care, telehealth, and public and community health programs and services.

Our public health nurse specialists are Alyssa Kaiser, RN, Quadriqua Brooks, RN, and Jennifer Baldner, RN. Their primary roles are to provide public health services including communicable disease follow up, immunization assistance, and public education programs and services.

In 2021 the Natick Walpole VNA provided Sherborn residents services in the following categories:

**Communicable Disease Services:** working with the Massachusetts Department of Health and their MAVEN system we provide case finding, education, and the provision of follow-up care consistent with, and in collaboration with the department. In 2021 we assisted the town in the tracing, tracking, follow-up, and education related to COVID 19. This became the major focus of our efforts. We would like to thank the town for the support and leadership that enabled us together to promote information, education, and support for a safer community during a national crisis.

**Home Care:** This service included traditional physician ordered home care visits and home assessments for elders and residents who might need information to access services. Services could include telehealth services. Residents who need information on community-based services can call the agency any time for guidance. We also provided traditional home health care services to Sherborn residents that were reimbursed by Medicare and various commercial insurances.

**COVID Vaccines Provided to the Sherborn Homebound Population:** The town obtained vaccine from DPH, and our nurses provided immunization to residents who were determined to be homebound.

**Senior Health Assessment and Education Clinics:** These programs are coordinated in conjunction with the Council on Aging. They provide various health assessment activities and counseling. These programs are developed and led by our public health specialist nurse. Unfortunately, COVID limited our work in this area in 2021 to telephonic guidance and support for families.

**Maternal Child Health Services:** This service provides visits which promote the health and stability of families during pregnancy and after the birth of a child. We employ a team of maternal child nurse specialists certified in lactation who provide assessment, teaching, and support through home visits. These visits are reimbursed by various commercial insurances.

Respectfully submitted,

SHERBORN BOARD OF HEALTH  
Daryl Beardsley, Chair

## Recreation Commission

The Sherborn Recreation Commission is an elected body of three volunteer Commissioners and two part-time employees whose main responsibilities are to manage, promote and organize recreation facilities and sponsored programs for the town. All information is found on our website at [sherbornrec.com](http://sherbornrec.com)

### Current Part-time Employees:

- TBD, Administrator and Programs
- Doug MacDougall, Facilities

Listed below is a list of the facilities and programs managed by the Commission:

### Facilities:

- Jameson Field Baseball Complex & Recreation Fields
- Laurel Farm Complex
- Fessenden Fields
- Tennis Courts
- Skate Park and Basketball Court

### Adult and Youth Programs:

- Adult Yoga
- Adult and Youth Ice-skating Lessons
- Youth Tennis Lessons (grades K-5)
- Youth Golf Lessons (grades 4-8)
- Mini Soccer (ages 3-6)
- Pre-Academy Soccer (ages 6-8)
- Rugby Clinics (grades 4-8)
- Baseball Clinics (ages 7-12)
- Tee-ball (Pre-k and Kindergarten)
- Summer-Go-Round (grades K-5)
- Snappers Swim Team (ages 5-18)
- Snappers Swim Clinics (ages 5-18)

### Adult Programs co-sponsored with Council on Aging:

- Yoga
- Cardio Core Exercise Class
- Strengthen and Stretch Exercise Class
- Zumba Gold
- Line Dancing
- Weekly Walks

**Facilities** - Typically, our town recreation facilities see tremendous use with thousands of kids, adults and guests enjoying organized sporting events as athletes and spectators. Organized sports include baseball, soccer, lacrosse, field hockey, tennis, and youth running groups.

2021 was another challenging year as we continued to make modifications during COVID 19. The Recreation Commission worked closely with Sherborn Board of Health and followed CDC Guidelines so we could provide as much to our community as possible. We opened all facilities in the spring with restrictions.

The Recreation Commission manages the allocation of field space and the scheduling of many leagues and teams. This year we had several new organizations leasing our fields.

The Commission also manages the upkeep and repairs to these facilities, including work to the natural grass fields, dirt infields, Jameson Field Press Box, court surfaces and storage sheds. We oversee the purchasing of new equipment and services as needed to support continued maintenance and quality conditions of the facilities.

**Noted repairs and upgrades** - Backstroke Turn Flags were purchased for the Sherborn Snappers Swim Team but the installation project was put on hold for the third year due to the pandemic and cancelling the Snappers program. Many thanks to the Sherborn Business Association who awarded a grant for the Turn Flags.

The tennis and pickleball courts have been extremely popular during the pandemic. The new lights have a manual timer giving players access to the courts until 10:00pm. The courts have continued to stay open during the winter and are used almost daily, weather permitting.

Spring and Fall 2021 saw some significant repair work to the fields and we will continue to cultivate the grass

through reseeding and resting efforts. The safety of our athletes and guests is of paramount concern, along with the desire for quality experiences when using our town facilities.

**Programs Update** - We continually worked with local officials to develop safe programs within the safety guidelines provided by the state.

We continued offering adult fitness classes on Zoom which were popular and well-attended. We have enjoyed collaborating with Council on Aging in offering and developing new adult fitness classes.

Snappers Swim Team was cancelled for the second year but we were able to offer a Snapper's Swim Clinic. Summer-Go-Round ran at Jameson Fields and a tent was rented for this program and community use. Tennis Lessons were held outside starting in March until the beginning of November. During the spring we ran our T-ball program at Jameson Fields and held year-round baseball clinics at Sluggers Academy during the winter months and Jameson Fields in the spring, summer, and fall. We ran new programs partnering with Abbey Villa Soccer Club offering minis and pre-academy soccer and with New England Rugby Club offering rugby clinics. They were well attended and we will continue running them in the spring and fall.

We would like to thank the DPW, Town Hall, and the Police and Fire Departments, we could not run our programs without the support of so many organizations and individuals in town!

We look forward to working with our many volunteers and other town committees and departments to achieve our goals in the year ahead, and hope in 2022 we'll be able to meet safely in-person again!

## Sherborn Library

The Library entered 2021 optimistically with the formation of a committee to plan for the celebration of the Library's expected reopening of the renovated and expanded building, which has been under construction since January 2017. The coinciding 50<sup>th</sup> anniversary of the original 1971 Library, a gift to the Town from Richard and Mary B. Saltonstall, deepened the significance of the 2021 ribbon-cutting and dedication plans, to recognize the involvement of many residents, to honor the original and present generous donors who contributed over \$4 million to the project capital campaign, and to reward the community's financial support and patience.

**Library Reopening Delays** - The reopening, unfortunately, was not to be in 2021. The Trustees and Library Building Committee noted a slowing pace of the work in January which was purported to be caused by COVID shut downs, weather related conditions and glazing replacement delays.

With the months slipping by, the Trustees discussed hosting a public forum either virtually or in-person to update the public. By June, a decision was made to postpone the forum, in reaction to the discovery of unforeseen, detrimental construction complications that brought new uncertainty to the project costs and schedule. This additional project setback centered on the ductwork in the attic crawlspace of the original building that was apparently damaged by a subcontractor, exposing trace asbestos fibers in the sealant that adheres the ductwork segments. The ducts were not slated to be removed in the original project scope. Following third party testing, it was reported that all the fiberglass ductwork was contaminated and, due to the nature of the ductwork material, the ductwork could not be cleaned effectively and needed to be replaced. A vote was taken by all officials involved to remove and replace the ducts.

**Open Letter to the Community** - In October, after careful consideration of confidential information particular to ongoing project litigation, the Trustees and Select Board published an open letter to the community regarding the project status which stated:

"The Board of Library Trustees issued notices to the performance bond surety which has undertaken completion of the project, demanding indemnification of all damages arising from the ductwork damage, including the cost to replace the ductwork. It also issued a Construction Change Directive (CCD) to the completion contractor hired by the surety to complete the project, directing the contractor to remove and replace the ductwork in the original library building. However, the surety refused to proceed with the work and denied any responsibility for the damage and repair. Thus, the Town shall seek to have the repair work performed by a separate contractor and charge the cost of that work to the surety. The scheduling of the ductwork replacement depends on securing contractors to build and install the new ductwork. We are working diligently to solicit bids from qualified contractors to perform the repair work. After the repair work is contracted and scheduled, we will revise the reopening plan. Since October 2020, the library construction project has been in litigation. The complaints filed are public documents that can be found here <https://www.sherbornma.org/library/pages/library-construction-public-legal-document-repository> for Middlesex County Superior Court Docket Number: 2081CV02664. The Town intends soon to file new claims against the original contractor, the surety and the completion contractor, including claims that such parties have engaged in unfair and deceptive acts or practices in violation of chapter 93A of Massachusetts law by, among other things, denying responsibility for damage to the fiberglass ductwork in the library building. These claims are discussed in letters from the Town's legal counsel, which can be accessed at the following link: <https://www.sherbornma.org/library/pages/library-construction-public-legal-document-repository>

Because of the ongoing litigation, we are required to keep certain information related to the litigation confidential.

The Sherborn Select Board is actively pursuing the Town's rights in the litigation and is pursuing compensation for the Town for costs related to delays and other damages."

**Project Costs and Library Funding** - The Project Manager's estimated project cost in December 2021 was \$13,805,123 including an estimated \$500,000 for the abatement and ductwork replacement. The estimated project cost does not include the cost recovery from litigation and assessment of liquidated damages. The budget sources for the project are: \$3.6 million from the state, \$4 million in private donations, \$1.2 million from the Library endowment funds, and an estimated \$5 million from the Town before litigation cost recovery. Six years ago, the 2015 construction budget of \$6,984,639 has now been exceeded in 2021 by \$992,880 including the estimated \$500,000 for the ductwork replacement. Most of the project cost overrun has been caused by the time extensions of "soft costs", such as the contractual costs of additional architect and project management services, legal fees, the storage costs for Library furnishings and the collection, and the unforeseen ductwork removal and replacement.

**Endowment Funds** - The Trustees have custody of the Library's historic endowment funds which are managed by UBS, a global asset management firm. In 2021 (FY 2022), the Trustees voted to apply to the Library's operating budget \$62,092 of interest earned on the Saltonstall Operating Fund (\$60,883) and Dowse Memorial Library Fund (\$1,209). As of December 31, the 2QFY22 total market value of the funds managed by UBS was \$2,778,752.52 a 12.8% increase with \$2,540,839.41 held in the UBS main account gaining 15.4%. The UBS sub account holds an additional \$237,913.11 in project gift funds for near-term use as specified by the donor for post project finishing touches. The Trustees also direct \$280,922.85 in Trust Funds held by the Town Treasurer on the Library's behalf with Bartholomew & Co. which earned 1.45% for the same period. These funds held by the Town Treasurer are only allowed to be invested in certain short term, low risk instruments.

The endowment benefitted in 2021 by additions to the principal for investment and the subaccounts for supporting project costs. In December, The Weezie Foundation contributed \$75,000 to the landscaping fund to renew the Library's grounds after construction. The Richard Saltonstall Charitable Foundation awarded \$200,000 to the Saltonstall Operating Fund principal to support the future maintenance costs of the expanded Library.

**Memorial Gifts** - In July, one of the Library's most devoted volunteers passed away. Susan Wyatt Peirce had served on the original building committee in 1970 when the new Library was being designed and constructed. Sue served on the Board of Library Trustees from 1967-1988. After retiring from teaching, she returned to the Library to volunteer at the circulation desk, a role she held until 2019. In her memory, many generous donations were

made to the Library's endowment fund to support the new children's wing. Howard Fisher, Library Assistant Emeritus, passed away in April, and memorial donations for books were made in his name for the new Library. In 2021, donations to the Friends of the Library for book acquisitions were made in memory of Dorothea Widmayer, Thurza Campbell, and Stuart Shotwell.

**Moving Forward** - Well-intentioned, benevolent citizens past and present motivate our work and ease our disappointment over the project's many delays. With the construction completion at 95%, the outstanding result is now externally visible to all. We're confident that when the Library re-opens in 2022 the patrons will be duly impressed with the new interior space and make full use of the renovated and expanded Library. The Library Building Committee, whose original two-year charge began in 2015, has remained active in the project, providing the essential continuity that would have been lost in the turnover of project managers and contractors. The elected Board of Library Trustees has also remained constant. The Trustees are grateful that Chris Kenney agreed to serve another term to see the project through as our resident architect, and that Susan Lepard came forward to join the Board, bringing her communications and outreach experience. After serving three terms, Hank Rauch did not seek re-election in 2021 but handed the torch to Frank Orlando to serve as Treasurer. Frank is well-qualified for his position. Mary McKenna, an IT professional, was appointed in November to fill Vicki Rellas's resignation and serves as Recording Secretary, a job that Erin Carroll had performed masterfully for two years. The Library benefits from the influence of these outgoing and new Trustees. A growing number of residents are attending the Trustees' virtual meetings to stay in touch with the project details, eager to have their Library back, and representatives from the Select Board regularly attend and are actively engaged. The Sherborn Community Center Foundation has been a lifeline, allowing the Library to function in the first floor for years longer than anticipated. The involvement of the community makes the Library vibrant, from the Friends of the Library and their resourcefulness in organizing virtual programs throughout the pandemic, to the Landscape Committee, who organized in 2021 by the initiative of Trustee Emeritus Mary Moore, to donate their landscaping design skills and plan for the Library grounds.

Saving our best for last, the Library staff showed incredible resilience throughout the construction project and during the pandemic. Fully reopening in June after a period of curbside services during the pandemic, the staff adapted constantly to serve and support the community over many dark months, and never complained about the loss felt by construction delays. We gathered to celebrate Children's Librarian Cheryl Ouellette's retirement in July after a remarkable 23-year career that touched the lives of many families. We welcomed Maureen Hayes to the position of Youth Services Librarian, a promotion well-deserved after her years as Library Assistant and pursuit of her Master degree in Library & Information Science.

Colleen Maxfield and Kristy Barnard joined the staff as skilled, part-time Library Assistants. The Trustees are inspired by each member of the Library staff's excellence and enjoy hearing many accolades from the community. Library Activity

Any lapses in service, staffing or hours that were necessitated by the tolls of the pandemic did not dissuade residents from borrowing materials, accessing technology and virtual program participation. Usage overall increased significantly as residents sheltered and reallocated their recreational time to the offerings of the Library. We reapportioned funds from our print budget to digital for ebooks, audio and movie downloads, the use of which nearly doubled in 2020 and increased another 55% in 2021. Use of the print collection increased 20%, the highest jump in a decade, with strong use of interlibrary loan through the Minuteman Network bringing in 18,934 items from other libraries. Program attendance went up; there were 1,782 attendees at virtual programs, with a 27% increase in children's participation. The Annual Summer Reading program had 186 young registrants, another decade-topper, as kids were motivated by the fun and social connectivity, and parents valued the important educational supplement.

The Library's success at these gains in community use was matched by residents' support of the Friends of the Library organization. Donations to the Friends' Annual Appeal provided the financial resources that support programs and supplies. The pandemic prevented the Friends from holding the Annual Arts & Crafts Fair again this year, which is their fund-raising mainstay, and made the response to the Appeal even more vital. Support from the Sherborn Business Association and the Sherborn Cultural Council enabled the Friends to hold the free summer concert series in person, the "Fall for Fitness" event, the wildly popular "Trunk or Treat" and pumpkin carving contest for Halloween. Alternative virtual events, such as Trivia Night, were brilliantly organized not only as fund-raisers but to provide social connection to the community and new residents through The Friends' Welcome Committee, an important facet of the Friends' mission.

Library staff and the Friends co-hosted events with the Council on Aging and the Sherborn Historical Society. The Friends awarded scholarships to our graduating high school seniors who worked diligently at the Library. We are grateful to the Friends' Board for their moral support and voluntarism, and we thank President Amy VanLangen for extending her term.

The Library was fortunate to receive an ARPA fund grant administered by the Massachusetts Board of Library Commissioners to acquire six mobile hotspots to loan to the public. Hotspots are internet access points that allow users to connect to a WIFI network from their computer or smartphone when they are away from the office or home, and provide a stronger signal. These have been well-received. Another IT accomplishment addressed the Library workstations and software which had grown

obsolete during our displacement from the Library building. New computers and software upgrades were installed in the Library's current available space after a few months wait caused by the supply chain disruption.

Wishing for an app that would replace the ductwork and get us back into the Library, Director Elizabeth Johnston is reminded of a celebrity Library patron, Desmond Llewelyn, better known as Q, the gadgeteer of the original James Bond movies. It is a favorite memory she wishes to share with the community. Q had a Sherborn friend he visited occasionally in the 1990s and, together with his wife, would drop by the Library to buy paperbacks from the Friends Book Cellar for the flight home, thrillers of course. Q would have had an ingenious device to eject any interlopers when we called the bond, the insurance bond. Indulging in a little humor, which is sorely needed, for the conclusion of 2021.

Thank you to our local officials who did yeoman's work to advance the construction project amid many other responsibilities. The Trustees are grateful for the patience and fortitude of the Library staff and community for bearing with the arduous times and we look forward to a successful reopening of the new building in 2022

Respectfully submitted,

Brian Connolly, Chair, Board of Library Trustees  
Elizabeth Johnston, Library Director

## Council on Aging

**Our Mission** - The Sherborn COA was established in 1972 with the intent of enabling Sherborn older adults to continue to be active in the community while remaining comfortable in their homes. Our goal is to assess their needs and develop programs to help meet those needs. We provide social, physical, recreational and intellectual activities through education and cultural endeavors. There are over 1,000 older adults in Sherborn, age 60 and over, representing 25% of the population, eligible to benefit from the many activities offered by the COA to improve the quality of their lives. Many of our programs have no age restriction.

Another important role the COA plays in Sherborn is supporting families who may be in need of finding services, resources and/or information as it relates to those they care for. The information provided covers medical, legal and financial resources available locally and statewide. The COA is also an advocate on issues that directly impact those 60 and over.

**Overview of 2021** - The continuation of the COVID pandemic continued to impact the way the COA and all town departments conduct their daily operations and programs. The COA was operational even though we worked remotely. As 2021, progressed, we slowly came back to work in the Town Hall. However, the ups and downs of pandemic numbers still impacted our



department. We began to bring back some in-person classes and continued to offer a remote option as some participants were still hesitant about coming back in person.

During the summer of 2021 we held weekly lunches under a tent that we shared with Sherborn Recreation. We realized the importance of bringing people back together. Being outside, allowed us to do just that and provide a safe environment.

We provided home delivered meals to those residents that were housebound. In the Fall of 2021, we began our weekly Senior Café with limited numbers and following all safety protocols. We also offered some of our other in-person programs, including Lifetime Learning, coffees and weekly walks.

We continued to offer other services such as grocery shopping, running everyday errands, and securing vaccine appointments. We continued our partnership with the Recreation Department to provide online exercise classes, developed new programs to keep residents engaged and connected, hosted outdoor events (when allowed) and continued phone outreach. We also worked with the Sherborn Library in presenting a series, “Cuisines from Around the World,” and hosted online cooking demonstrations featuring a variety of cultures. This was funded with a grant from the Sherborn Cultural Council.

One of our biggest challenges continues to be finding appropriate and available space to host our programs. Since some of the spaces we typically used were closed due to the pandemic we had to revert to many remote programs. Remote programs were well attended however residents did yearn for in-person programs and social connections. Everyone was getting “zoomed out.”

We are continually grateful to all the organizations that host our programs.

**Programs and Services** - The Lifetime Learning program continues to be a popular program. We have noticed that program numbers were impacted when we moved to the Zoom platform. Lifetime Learning classes offer a variety of classes that are taught by professors from local higher education institutions. We continue to provide Zoom training and technical assistance so that all older adults who want to take a class are able to participate. We were able to offer a hybrid option for the Fall semester which appealed to those still not wanting to attend in-person. We will continue to offer hybrid classes so all residents can participate.

Our number of Lifetime Learners did decrease and haven't yet returned to pre-pandemic levels. Classes range in topics and always provide thought provoking assignments and stimulating classroom conversations. We continue to search for new instructors and topics so that we can continue to grow the program and meet the needs of all residents.

**Exercise Programs** - One of the keys to remaining healthy is proper nutrition and staying active. Exercise programs are offered for fitness and balance as well as flexibility and strength. The COA and Sherborn Recreation have partnered together during the past two years to expand the fitness programs and offerings to those 60 and over along with all other adults. This partnership allowed us to minimize costs for both departments and combine resources. Once the pandemic impacted in-person classes we switched over to Zoom. At the start of the COVID pandemic we had 4 classes and then added a weekly outdoor walk, which still continues. We also had some specialty walks that attracted a large number of participants. Our class sizes remain strong and participants want to remain on Zoom. The only class we brought back to in-person was yoga at Unity Farm.

We thank Kristina Gallant from the Sherborn Recreation Department who oversaw the classes for both departments. She recently joined the COA staff as the Assistant Director and will continue to oversee our remote exercise programs.

Our fitness instructor, Laila Vehvilainen along with Kristina Gallant were trained as facilitators for a new program “Walk with Ease” Laila also facilitated the Virtual Healthier You Resiliency program that took place last spring, helping residents build resiliency as they dealt with the pandemic. Both these programs were funded by a grant that we received from Bay Path Elder Services.

**Other Programs** - ‘The Sherborn Men’s Group’ gathers monthly for lunch. Lunch is held on the fourth Monday of the month (September through June) at The Morse Tavern, a restaurant in Natick. This program builds a sense of camaraderie “among the guys” who share a meal, some stories and talk about what is going on in the town.

We continued to host a variety of online programs during this time. We held cooking classes, Mixing It Up Mondays which featured a variety of speakers, a monthly book club, and ‘Coffee and Conversation’ to name a few. We also hosted some limited in-person events, which included garden parties, walking groups, an ice cream truck social, cactus and succulent workshop, drawing classes and kayaking at Farm Pond, thanks to the Sherborn Yacht Club.

We collaborated with the Brigham and Women’s/MGH Center for Alzheimer Research and Treatment and presented the Aging and Memory Loss Road Map Education Series. It was a four-part series that addressed diagnosis, research participation, caregiving and prevention as they relate to Alzheimer’s disease. We held a Dementia Friends training. A Dementia Friend is someone who attends a live interactive session and learns about what it is like to live with dementia and then turns that understanding into action. From telling friends about the Dementia Friends program to visiting someone who is living with dementia, every action counts.

Last year we were awarded a technology grant to help older adults connect to technology in order to reduce loneliness and social isolation. This grant was awarded through the MetroWest Health Foundation. The grant allowed us to provide residents with a loaner iPad and one-on-one training. We engaged new volunteers as tech coaches who help residents build their confidence and aptitude in using their tech devices. In addition, we have consultants to assist us when we cannot provide solutions to their issues. We also work with Dover/Sherborn High School students who help residents during our monthly Tech Days resolve issues with their devices. This has been a very beneficial collaboration for all involved.

**Transportation** is offered throughout Metro West and to Boston area hospitals via a town subsidized program with JFK Transportation. Tickets can be purchased through the COA office at a discounted rate to ensure seniors have safe and reliable transport to hospitals, shopping, visiting, and to medical appointments. During the past year, we were awarded a grant, our second, from Metropolitan Area Planning Council (MAPC) which provided medical rides, both locally and into Boston, transportation for grocery shopping, errands, and friendly visits to residents free of charge. This grant was extended through March 2022 or when funds were exhausted. We provided over 150 rides and saved funds from the town budget for the past two years that would have been used to subsidize those rides.

**Medical Closet** provides at no cost to any resident a loan of medical equipment to help ease the post-surgical transition to increase home safety.

**Legal Referral Services** provide seniors with answers on wills, trusts, healthcare proxies, homesteads as well as many other topics.

**Shine Counseling** offers free one-on-one medical coverage/benefits advice through trained personnel on Medicare Part B.

**Information and Referral Services** assists older adults and their families on a wide variety of issues from caregiver services and adult day care to organizational services and housing options.

**Outreach Services** provide older adults in our community with the support to remain independent in their homes. Our Elder Advocate works with older adults and their families to identify support services or social opportunities to keep them engaged and active in our community. Our Advocate has helped residents obtain fuel assistance, SNAP benefits, and other cost saving programs allowing them to remain in their homes.

**Travel** programs provide older adults the opportunity to visit museums, attend concerts or enjoy the BSO at Tanglewood without the worry of planning or getting there! We were able to host two trips this year, a tour of Narragansett Bay Lighthouses and the New Hampshire Turkey Train trip. We often collaborate with other local

Councils on Aging so that we can expand our offerings.

**The Link** is the newsletter of the COA. Our bi-monthly newsletter offers news and information on a wide variety of topics. It contains town programming and special events. It is mailed to every Sherborn town resident. We are grateful to the FRIENDS of the Sherborn COA who pay for the printing. We also send a weekly e-blast to over 450 residents in order to keep them up-to-date on events and town issues that happen between issues of the LINK. In addition, we were able to design a new COA website which is easy to navigate.

**Being Good Fiscal Stewards** - The COA makes every effort to minimize its financial impact on the town through the contributions of our many volunteers and the sharing of resources with other town departments and organizations, as well as our local religious institutions. We also collaborate on programs with other COA offices.

The COA receives revenue from several different sources - the town budget, state and local grants, local residents and the Friends of the COA. Our total expenses (including salaries) are paid from these different funding sources. We keep program fees low so people can easily participate. We would never turn away anyone for the inability to pay.

We are grateful to all our volunteers who are made up of middle schoolers, high schoolers, residents of all ages including recent retirees and older adults themselves. Volunteers help with friendly calls, running errands, providing meals, working at Senior Café, tech help, card making, etc.

We are also thankful to have the support of other municipal departments and local organizations. We provide Sand for Seniors with the assistance of DPW, and the Nipmuk Loggers split and deliver wood to local residents in the fall. We work collaboratively with Recreation, Board of Health, Library and all other town departments.

We are fortunate to be live in a community where we have a dedicated group, THE FRIENDS OF THE COA, who work tirelessly to provide the financial support for extra programming needs, respite care support and transportation dollars for our trips. Thank you to THE FRIENDS, and to all those that support them.

If you would like to participate in any of our programs or are interested in helping our older adults remain independent and engaged in our community, please call the COA Office at 508-651-7858 or email [coadirector@sherbornma.org](mailto:coadirector@sherbornma.org).

Respectfully submitted

Descom (Pete) Hoagland, Chair  
Susan Kelliher, COA Director

## Elder Housing Committee

The COVID pandemic continued to be the headlines and the driving force to keep all the Woodhaven residents safe and healthy. This involved heavy cleaning and sanitizing of all our public spaces at least twice a week and the installation of an ERV air circulating system in the Community Room. Many of the COVID expenses were covered under the Cares Act.

The most important element of safety for our residents was the continuing dialogue with the Sherborn Board of Health and the COVID-19 committee. They all answered our questions in a timely fashion and gave us wise counsel.

Our virtual monthly meetings were possible because of Jeannie Guthrie in the Select Board's office. She served as our host each meeting. Thank you.

Our monthly reports included:

**Council on Aging:** Sue Kelliher or her designee reported on the upcoming events of COA, which for the most part were included in the Sherborn Link that is published bi-monthly.

**Landscape:** Janet Walsh has coordinated this. The residents love the seasonal gardens and provide input for changes. We do have professional help with the weeding, lawn mowing and tree work.

**Maintenance:** Steve Petty and Claire McClellan from Slawsby & Associates, the Buildings Management Company work together to stay on top of issues as they arise during the year.

This year we replaced the roofs on all of our residential buildings. New exterior and interior light fixtures were replaced and LED bulbs were installed under an Eversource program saving us \$12,063 in initial expense.

All the emergency pendants for the residents were updated. Verizon is in the process of installing their cable system to allow the residents a choice of Comcast or Verizon as their carrier.

Washers and dryers will be replaced working with a new supplier.

We are very lucky to have loyal tradesman who, when called, get to us as soon as they can. Our maintenance person Carey Moores is always pleasant and achieves the good ending.

**Emergency Planning:** Dr. David Curtiss has been our representative to this committee. Fortunately, they rarely call a meeting.

**Finance:** Mike Kickham is our treasurer. He keeps a close watch on our expenses. We are grateful that Joe

Meaney has stayed in touch with SEHC. His institutional memory is so helpful when a repair surfaces or looking for capital items that we should be replacing.

SEHC is fortunate to have the DPW to mow our lawns, plow our driveways and parking areas. We pay a "fee for service" to the town for this.

Going forward SEHC will be working with Sean Killeen, DPW director and the residents of Leland Farms to coordinate a joint water supply.

This past year Woodhaven received the following award: "Rating of high level of excellence from the Department of Environmental Protection for outstanding performance in 2020 as one of the top compliance scores in the small community systems Category of the 2021 Public Water System Award Program.

In closing I am very grateful to the Woodhaven residents for their understanding on the occasional closing of the Community Room. This was not an easy decision, but one that was necessary for their safety and health.

Respectfully submitted,

Katharine R. Sturgis, Chairman

## Sherborn Housing Partnership

In 2021 the Housing Partnership continued to serve the role of an advisory, advocacy and educational body related to affordable housing. The initial mission of the Housing Partnership was written as being

To increase the supply of affordable housing in Sherborn while preserving the character of the Town. A priority is to work toward the state-mandated 10% affordable housing stock with sustainable overall housing growth

The Housing Partnership's role in instituting a Housing Trust was successfully completed with the acceptance of Chapter 31, Sherborn Affordable Housing Trust By-law, and subsequent seating of a Housing Trust and established Declaration of Trust.

The education and advocacy baton has been picked up by various boards and committees in town. With the housing production plan and master plan complete the guides are in place.

Respectfully submitted for the Housing Partnership,

Addie Mae Weiss, chair



## Farm Pond Advisory Committee

**Pat Cassell** - It is with very heavy hearts that the members of the Farm Pond Advisory Committee remember and memorialize Pat Cassell who passed away suddenly on November 18, 2021. Pat - always a stalwart attendee at our meetings - had attended our most recent November 16<sup>th</sup>, 2021 zoom meeting with her usual long list of “to do” tasks that she was worrying about. Pat was a founding member of this committee over 25 years ago and FPAC and the Town of Sherborn have lost an informed, engaged, and energetic “do-er” of anything and everything to protect Farm Pond. We dedicate this year’s report in her memory and resolve to continue her legacy of advocacy on Farm Pond’s behalf.

**2021** - Despite a year of wholly virtual meetings due to the COVID-19 pandemic, FPAC has managed to keep many things on its agenda moving forward.

**Invasive Weeds** - FPAC committee member Jackie Martin continued to spearhead the town’s “Weed Warriors” program and we are proud that the “Weed Warriors” program has now been running for 4 years. The Weed Warriors program runs from the late spring through the fall with the goal of promoting awareness and activism in support of Farm Pond, specifically in the area of protection against non-native invasive aquatic weeds. It is of the utmost important to protect Farm Pond from invasive aquatic plants that can rapidly take hold in bodies of water and render them unusable for swimmers and boaters. Removal of such weeds is extremely expensive and improvement is modest at best.

Again this year, Farm Pond was divided into 8 imaginary sectors and volunteers were recruited and assigned to each sector. Former volunteers were emailed to ask them if they would participate again and some signed on again.

The volunteers were given a review of instructions and put in charge of monitoring their sector for invasive non-native aquatic plants approximately once per month over the summer and fall. Our Weed Warriors monitored their sector in a variety of ways: by boating, swimming and walking the edge of the pond.

FPAC would like to extend our gratitude to the Weed Warriors volunteer team of Tom Trainor, Sophia Hill, Nicholas Hill, Sandy Jenkins and Jackie Martin (FPAC member). John Hyde, Commodore of the Sherborn Yacht Club was a great advocate and he and the SYC staff kept a look out for non-native, invasive weeds as well. Unfortunately again this year due to the pandemic, FPAC was unable to host a Weed Watchers class, which is given at no cost by DCR lake representatives, and teaches a user-friendly system for identifying aquatic weeds.

The Weed Warrior team monitored the pond over the season and there were no reports of unusual weed sightings or invasive, non-native weeds that needed to be investigated on Farm Pond this year. We are grateful to our volunteers for helping with the important job of

monitoring Farm Pond for suspicious weeds so FPAC is able to take immediate action and prevent an invasive weed outbreak.

**Water Quality Monitoring** - 2021 marked the 23<sup>d</sup> year of Tom Trainor (FPAC member emeritus) spearheading the efforts for a group of volunteers to gather data to monitor Farm Pond water quality. Tom and Adam Henry (FPAC member) performed most of the testing while Adam’s children, Catherine Rocchio (FPAC member) and Dale Yarborough (Associate FPAC member) provided additional support. A total of 12 testing events took place from April 10 to November 14, 2021, all conducted by 2 or 3 volunteers from a boat tied up to an anchored mooring buoy near the center of Farm Pond that has been used since 1998 by the Farm Pond Advisory Committee water quality monitoring program (near the deepest area of Pond, with typically 15 to 16 m of depth. Thanks to the continued generosity and encouragement from the Kaplan Family (Karyn Kaplan, FPAC member), the testing buoy was reached with relative rowing ease via the Kaplan’s rowboat and kayaks launched from their waterfront property.

A detailed report on the 2021 FPAC volunteer water quality program will be posted on the FPAC’s page on the Town’s website. Briefly here are some of the salient 2021 results:

**Secchi disk transparency (water clarity):** For the past three seasons now (2019-2021), the median SD values have been lower than the longer-term 6.3 median calculated over the 1998–2021-time range. For 2021 the measured SD depths ranged from a minimum of 5.1 m (August 8) to a maximum of 6.8 m (April 10), with a median of 5.8 m for the 12 testing events. SD values at Farm Pond do exhibit historically a wide range of values. SD transparency depths decreases as the concentration of particles in the water— such as green algae, blue-green cyanobacteria, diatoms, zooplankton, and dissolved solids (sediment)—increases. The number of algae and cyanobacteria primarily depends on the amount of nutrients coming from contributing sources such as nearby septic systems, and lawn and agricultural fertilizer, road/parking lot runoff, and from resuspension of P trapped in the bottom sediments (internal P loading). Changes in land use may affect the amount of nutrients coming into a waterbody, and, the amount of suspended sediments from erosion, and therefore, water transparency.

From graphing annual SD values, we see a very slight negative trend (less Secchi Disk transparency depth) for SD over that time range for the median annual SD value. Looking at all of these SD observations we believe the Farm Pond water clarity has not changed appreciably over these 23 years, but that there is clearly a troubling recent departure over the last three years – with all three years with lower water clarity than the entire 23-year trendline, particularly late in the growing season. Volunteers have also noted an increasing “murky” appearance of the water

around the Secchi disk depths, as compared to that observed many years ago.

It is important that frequent SD monitoring continue to determine whether a more pronounced negative (decreasing SD) trend continues, which would be an even greater cause for concern.

**Total Phosphorus (nutrients):** On three occasions in 2021 duplicate surface Total P samples were taken (arm's length grab sample below water surface, approx. 0.5 m depth), using pre-cleaned plastic sampling bottles provided by the UMASS-Amherst Env Analysis Lab (Samples were frozen within an hour and transported later via UPS (with ice packs) to the UMASS lab.

Total P results were somewhat typical to what we have been observing at Farm Pond, although the first two testing dates resulted in values on the high end of the range observed over the last 23 years, and the June 5<sup>th</sup> Total P ave value of 18.5 ug/L is the highest we have ever observed for the life of the program. This level of Total P concentration (< 10 ug/L) is considered excellent for a lake in New England and eastern Massachusetts and is indicative of a lake with very low nutrients and an undeveloped forested watershed. By comparisons, most of the lakes in nearby towns in our area have surface total P levels in the 20 to 40 ug/L range, due to years of continuing nutrient loading from more developed watersheds (and some lakes with much larger contributing watersheds than Farm Pond's, and with much higher per cent impervious surface areas), leading to several unfortunate and predictable lake water quality issues for these lakes and ponds: decreased SD's or lower water clarity, frequent cyanobacteria harmful algal blooms, and fertile conditions for the potential introduction and establishment of non-native invasive aquatic weeds.

However, as seen similarly for the troubling recent trend of Secchi depths for Farm Pond, a graph of Total P vs date sampled does show a slight increasing trendline for Total P.

Over the past two years we have been consulting with several knowledgeable experts on lake ecology and the new Farm Pond issues of cyanobacteria bloom occurrences. Given Farm Pond's low surface water Total P values, it was suggested that the FPAC water quality program begin to regularly take additional Total P samples, at multiple water depths, to determine if phosphorus nutrients may be becoming released from the bottom sediments at times during the summer season. This additional potential source of phosphorus, referred to as "P internal loading", is being implicated at many northeastern lakes as a major factor in cyanobacteria blooms in lakes with low surface nutrients concentrations (oligotrophic lakes).

Late this year we obtained through Town funding a "horizontal depth sampler" for this purpose. On 10-24-21 two sets of Total P samples were taken at a depth of 15

meters, about 1 meter above the lake bottom. Results indicated a high concentration of Total P in the bottom waters and this is now a concern and will be a future priority in testing going forward.

**Dissolved Oxygen/Temperature Depth Profiling:** During this testing, a DO/T probe is lowered into the water, and temperature T in deg C and dissolved oxygen concentration, DO, in mg/L values were recorded at ½ meter intervals. The values from each testing events are plotted to visualize the changing patterns, to get a general sense of the level of water layer mixing in the Pond (stratification).

For the 2021 sampling season we did not happen to sample on dates during the complete water mixing periods (Spring/Fall overturns), unlike many of the earlier program years. It seems Farm Pond water is warming earlier in the Spring and cooling off later in the Fall than what we are accustomed to, perhaps a sign of a climate change effects. It is often difficult for our volunteers to sample in early Spring and late Fall due to windy and rainy weather patterns, which are a practical and safety challenge.

On all the 2021 sampling dates some amount of lake stratification was clearly indicated by the T-depth profiles, with the most extreme (warmest) surface water temperature showing on August 28. For the 2021 sampling season the top of the metalimnion layer (layer of greatest water temperature change per meter of depth, steepest slope of D vs T) – started at about 3.5 m on April 10<sup>th</sup> and dropped to between 9.0 and 9.5 m on the dates of Sep 18, Oct 11, and Oct 24. The pattern and range of temperatures in these plots is generally consistent over the years and is affected by many weather-related events (air temperatures, wind velocity and direction, precipitation, etc).

**pH and Alkalinity** – In 2021 we did not participate in the annual state-wide Acid Rain Monitoring Project run by the Water Resources Research Center at UMASS Amherst (see [project website: https://wrrc.umass.edu/research/acid-rain-monitoring-project](https://wrrc.umass.edu/research/acid-rain-monitoring-project)) as the sampling date in 2021 did not fit our volunteers availability. We hope to prioritize staffing this volunteer activity in 2022.

**Summary and Future Planning:** Overall, Farm Pond has continued to exhibit many of the attributes of an exceptionally clean New England kettle lake, with low nutrients (Total P averaging < 10 ug/L) and high-water clarity (SD depths averaging in 2021 about 5.8 meters).

FPAC will seek to continue the current water quality program, at about 2-week sampling intervals as volunteer schedules can support.

**Cyanobacteria and Algal Blooms:** Due to the surprising occurrence of a very large potentially harmful cyanobacteria bloom (HCB, HAB) in July 2020 at Farm Pond in Sherborn, Tom Trainor (with support from

Melinda O'Neill (FPAC member) designed and spearheaded a series of new HCB monitoring efforts during 2021. Fortunately, no large HCB blooms as observed in 2020 were discovered in 2021. However, varying amounts of small "mini-blooms" (traces of surface HCB "green paint" spots a few feet long by a few inches wide) were discovered and sampled. A detailed report on the 2021 Cyanobacteria Monitoring project will be posted on the FPAC's page on the Town's website. Here are of the significant accomplishments from 2021:

- Worked in concert with Select Board's office, BOH, and DPW to ensure reservation has signage posted with notification about HCB possible presence in the pond. Also worked on drafting notification procedures for HCBs.
- Obtained through the Town a CyanoScope HCB sampling and identification kit, including a 200X optical microscope with digital camera.
- Partnered with John Hyde and the staff at the Sherborn Yacht Club to site the microscope kit at the SYC shed located on Farm Pond for the summer. Trained three college student SYC staff members (Lilian Briggs, Maeve Clifford, and Patrick Whitaker) on the HCB sampling techniques and microscopic HCB identification and documentation tasks.
- SYC staff, FPAC members, and Tom also made frequent scouting trips, by boat, at times of early mornings when potential HCB blooms can be expected to appear along downwind shores of the lake.
- Joined the local Worcester Cyanobacteria Monitoring Collaborative (WCMC), a volunteer "citizen science" effort led by and funded by the City of Worcester Department of Sustainability and Resilience (<http://www.worcesterma.gov/sustainability-resilience/recreational-waters/cyanobacteria>). From this program Sherborn was loaned a second set of HCB sampling equipment and Tom participated in six monthly (May-Oct) Saturday morning HCB microscopy identification workshops held in Worcester for the 20+ participating lakes volunteers.
- Established a collaboration with the Chelmsford MA based US EPA Region I lab for future testing needs (Tom again). The testing at the EPA lab for cyanotoxins employs liquid chromatography-tandem mass spectrometry (LC/MS/MS).
- Tom documented all the HCB sampling methods and microscopy techniques employed at Farm Pond by FPAC in a series of short user guides, with photos, that can now be used to train new volunteers in future years.

In addition, for the first time at Farm Pond a large green alga submerged mass was observed near the Farm Pond Reservation public boat ramp, in about 3 to 4 ft of water, just below the water surface, with a total size of about 15 x 4 feet. A microscopy sample identified it as *Mougeotia*, a very common green filamentous alga. Others have described the mass as appearing like "floating green cotton-candy". It had dissipated within a week and did not seem to re-appear. This species is most commonly found in warm, shallow, high nutrient ponds and wetlands throughout Sherborn and the northeast.

FPAC is going to need to recruit more volunteers to assist as "citizen scientist" to be able to continue this work in 2022 – especially the participating in the WCMC testing. This is a very high upcoming priority for FPAC.

**Stormwater Management** - Thanks to Jeanne Guthrie from the Select Board's office and Sean Killeen from the DPW, FPAC's concerns about water erosion at the beach reservation were heard and acted upon. Their efforts included design, purchase and placement of several "erosion logs" in November 2021 at the beach's edge and across pathways to slow down further significant beach sand erosion into the pond during winter storms.

Work has been ongoing within the committee for many years to create a formal watershed protection plan for the pond and to seek grant funding for improvements in storm water runoff into the pond at the reservation. It became clear this year that professional help would greatly improve the chances of gaining grant funding and FPAC is currently seeking ARPA grant funds for the creation of a Watershed Based Plan (WBP).

FPAC along with the DPW continues to monitor the condition and maintenance of rain gardens and existing stormwater management devices currently in place at the pond.

**Boat Ramp Monitoring** - There is no doubt that that using a "boat" - a kayak, canoe, sailboat, or SUP (stand up paddle board) on Farm Pond is an absolute joy and privilege. Unfortunately, this wonderful activity comes with an inherently terrible risk of introducing invasive aquatics (weeds) into our pond. For many years, FPAC has been creating public awareness about this very real concern and has stood very firmly on the side of enforcing boat permits and boat washing before any boat may enter Farm Pond from the reservation. Boat washing is not available year-round and especially is not available when the pond is not staffed with a ranger. During these unstaffed times (Nov. 1-April 1 generally and much of Sept, Oct, April, May – though limited staffed hours are available during these months), the gate to the boat ramp is locked and no boat launching is allowed. Despite signage and repeated public awareness outreach efforts, FPAC members have observed and many residents have reported that "boat launching" occurs during these unstaffed times. The suggested response is to contact the Sherborn Police, who can respond to these incidents with a fine/ticket; however, FPAC wanted to take more aggressive action to protect Farm Pond.

FPAC, with support from Tim Batchelder (FPAC Associate member) has maintained photographic surveillance of activity at the gate ramp (Nov 2020-present). Illegal boat launch activity has been documented. In 2022, FPAC plans to report this information to the Select Board and hopes to continue this work with the town to carefully monitor the situation and area to see if a more robust system is justified in the future

**Boat Washing Station** - Persevering through the challenges of COVID, a message-board at the boat washing station has been built. A grant awarded to FPAC in November 2019 by the Sherborn Business Association was the main funding source and Brendan O'Neill, via his Eagle Scout project, led the design and build effort! The message board will post signs that educate the public regarding the dangers of Aquatic Hitchhikers on boats and other information from the MA DCR lakes program. It will also allow FPAC to post information on other programs to protect Farm Pond Finally and instructions for how to use the power washer and appropriately clean boats of plant material. This is the second grant that we have received from the Sherborn Business Association and FPAC is extremely grateful for their support.

A second Eagle Scout project driven by Will Guillette has established a similar message board along the boat ramp parking lot. In addition to containing important information about species inhabiting Farm Pond, this board will include information on how to dispose of fishing materials and bait appropriately. FPAC also intends to continue to emphasize the criticality of boat washing efforts to prevent the inadvertent introduction of invasive weeds to Farm Pond.

**Geese, ecoli and beach closures** - Unfortunately, the 2021 swimming season was greatly curtailed by ecoli outbreaks during the second half of August, believed to be driven by large flocks of geese landing on the beach. Staffing at the pond is not possible after mid August and thus geese deterrence techniques employed daily by pond staff were not able to be done. FPAC stepped in to volunteer-staff some ad-hoc deterrence techniques as best as it could – checking waterline fencing status (our known best option to deter geese from landing on the beach) each evening over a period of weeks from the end of August to September.

FPAC members Pat LeBlanc and Melinda O'Neill have been researching geese deterrence measures. For 2022, they plan to formally document and recommend some approaches for implementing and staffing geese deterrence during the “end of season” time in August and September.

**Building community** - Farm Pond abutters are one of the most crucial elements in FPAC's mission to protect Farm Pond. During 2021, FPAC made it an ongoing priority to engage and educate abutters via informational email updates. FPAC member Karyn Kaplan worked to maintain email list that includes most of the households located in the Farm Pond watershed and authored two abutter updates full of information about the pond and FPAC initiatives to protect it. FPAC plans to utilize this form of outreach in 2022 to continue to ask and encourage abutters to participate in pond protecting actions.

FPAC also plans to spread information and awareness about helping to protect Farm Pond at various points in the 2022 calendar year including at the Library Fair and through various social media outreach.

**Looking to 2022** - Without a doubt, the most critical activity for in 2022 FPAC is to recruit and train a team of “citizen scientists” as volunteers to ensure that ongoing water quality testing and cyanobacteria monitoring can continue. We are all seeing the effects of climate change and global warming before our eyes as we cycle between flood and drought - and need to be on guard to notice and document the effects of this at Farm Pond.

In addition, we are hoping to successfully gain grant funding to create a “Watershed Based Plan” that then may be used as a basis for future storm water management improvement projects at the reservation.

While 2020 presented endless opportunities for “new issues” and “new projects” related to the pond, we barely managed to further some now long-standing issues on our list and have to somehow manage to get some written proposals, plans, and processes in place related to Farm Pond Management, watershed protection, Rapid Response to HAB, Rapid Response to invasive weeds, and shoreline maintenance. Our water quality data analysis could make great use of a new bathymetric map of Farm Pond with water volume data. We are all seeing the effects of climate change and global warming before our eyes as we cycle between flood and drought - and need to be on guard to notice and document the effects of this at Farm Pond.

Finally - and repeatedly said - Farm Pond is a very fragile treasure! It is FPAC's mission that all who visit this beautiful and tranquil place will enjoy every precious minute but will also consciously accept responsibility for helping to protect it during eve

Respectfully Submitted,

Catherine Rocchio, Chairman

## Agricultural Commission

The “charge” of the Agricultural Commission as voted for in the 2010 ATM and as amended in the 2014 ATM is as follows:

“The purpose of the Town of Sherborn Agricultural Commission will be to support commercial agriculture and other farming activities in the Town of Sherborn. The Commission's duties shall include, but are not limited to the following: serve as facilitators for encouraging the pursuits of agriculture in Sherborn; promote agricultural-based economic opportunities in Town; act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands; advise the Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission, Board of Health, Historical Commission, Board of Assessors, and the Open Space Committee, or any other appropriate Town Boards, on issues involving agriculture; and shall pursue all initiatives appropriate to creating a sustainable agricultural community.



The Commission shall consist of five members appointed by the Board of Selectmen, of which the majority of the membership shall be substantially engaged in the pursuit of agriculture. All members of the Commission must either be residents of the town, or owners and farmers of agricultural property within the town.

The terms will be as follows: Two members for a term of three years; two members for a term of two years and one member for a term of one year and all members for three years thereafter. Alternates shall be appointed annually.

There may be up to three alternates appointed to the Commission by the Selectmen. The chairman may designate an alternate to sit on the Commission at a meeting where a member of the Commission is absent or has a conflict of interest, or if there is a vacancy on the Commission.”

The Agricultural Commission was reactivated in 2021 after several years of dormancy. Six meetings of the Agricultural Commission were held in 2021. Principal subjects of discussion included: understanding prior activities of the Agricultural Commission; the Massachusetts “Right to Farm” law and whether a Right to Farm bylaw would be beneficial for Sherborn; informational and organizational resources for Sherborn farmers, particularly new farmers; and, community engagement.

Respectfully submitted,

Jonathan Hodson-Walker, Chair

## Groundwater Protection Committee

The recently re-instituted GPC (first meeting held on November 5, 2020) met monthly during CY 2021 and tackled several important topics. Milestones achieved by the GPC in the past year included:

**New GPC Mission Statement, approved by the Select Board on 4/1/21** - Groundwater is a uniquely essential natural resource in the Town of Sherborn. All Town-owned buildings and the majority of residents and businesses rely on this resource as their water supply. The availability and quality of groundwater are vulnerable to both natural and man-made influences; consequently, it is critical that the Town afford consistent and ongoing attention to protecting this natural resource. The purpose of the Groundwater Protection Committee, as an informed group of appointed volunteers, is to provide advice to other Town Committees and Boards that serves to protect both the quality and sustainability of this resource. The Committee meets on a regular basis to:

- Identify and review issues that impact groundwater.
- Communicate and collaborate with other Town Boards and Committees to promote the preservation and protection of Sherborn’s groundwater.

- Coordinate and lead opportunities for business owners and residents of all ages to increase their understanding of matters related to the value and preservation of this resource

**Public Outreach and Education** - New GPC webpage created on Town’s website – now includes several documents pertinent to Sherborn’s groundwater characterization, including important past Town water resources studies. Please check out the site when you have a minute, at: <https://www.sherbornma.org/groundwater-protection-committee>

**2021 GPC publications** - Groundwater Education/Spring 2021 Fact Sheet on drought issues and water conservation, Fact Sheet on Artificial Turf, Fact Sheet on 2021 MassDEP free residential well testing for PFAS.

**Engagement with the Sherborn 2019 Master Plan and 2018 Open Space and Recreation Plan** - Members of the GPC collaborated in 2021 with the Planning Board (Master Plan goals) and Open Space Comm (Open Space and Recreation Plan goals), and provided an annual update to the Select Board through the Open Space Comm.

**MassDEP PFAS 2021 Residential Well Free Testing Program** - Due to the widespread occurrence of the Per- and poly-fluorinated chemicals class known as PFAS in groundwater across the northeast US, the MassDEP in early 2021 reached out to the 84 municipalities in Massachusetts with > 60% reliance on private drinking water wells, including Sherborn, to initiate an ambitious state-wide testing survey. The GPC collaborated with our BOH and the MassDEP to publicize the free PFAS testing program to Sherborn residents and fielded questions on the program. To date, 31 Sherborn private wells have been tested for PFAS for free through this program, and 5 wells have been found to have levels of the MassDEP PFAS6 constituents greater than the state’s 20 ppt MCL (max contamination limits) for drinking water. The GPC will continue to stay abreast of PFAS groundwater issues in Sherborn (residential and public water supplies) and surrounding communities.

**General Chemical – Framingham** - Potential impacts from continued contaminant migration from a closed hazardous waste site in Framingham (MassDEP RTN 3-0019174) into Sherborn groundwater and surface water (Course Brook) is an ongoing concern of the GPC. Discussions continue with our Town’s Water Commissioners, Board of Health, Select Board, Town Administrator, and MassDEP. New MassDEP testing in the past year has shown measurable levels of PFAS at the site and in Course Brook in Framingham and Sherborn.

**Collaboration with Dover BOH/Water Resources Committee** - Our neighbors in Dover, with about 65% of their Town dependent on private drinking water wells, has had for several years an active Water Resources Committee under the Dover Board of Health. Discussions between the Sherborn and Dover committee’s is ongoing,

to share information and best practices. In the past year Dover loaned to our GPC a digital weather station for real-time weather monitoring, which is now deployed at our DPW garage. Current Sherborn weather conditions are web accessible now by the public.

**Plans for CY 2022 GPC Initiatives** - In addition to the previous covered topics, the GPC is also addressing several more groundwater-related projects in Town, including:

- Understanding the potential effects of expected Climate Change extremes (anticipated times of new precipitation extremes – drought, flooding) on Sherborn water resources.
- Assistance with Town planning and budgeting for addressing the US EPA Charles River Watershed MS4 Stormwater Phosphorus Reduction mandates.
- Start of an ARPA-funded GIS well/septic mapping project for the Town, led by the GPC.
- Continued monitoring of new Sherborn development proposals with an eye to risks to groundwater.
- Investigation of strengthening current groundwater protection Sherborn Bylaws.

Sherborn residents are encouraged to reach out to members of the Groundwater Protection Committee with any questions and concerns, and we welcome your attendance at our monthly public meetings.

Finally, the GPC would like to extend a heartfelt thanks to our departing Chair and former GPC member and elected Water Commissioner, Brian Moore, for all his contributions to re-constituting and leading the committee over the past year.

Respectfully submitted,

Thomas M Trainor, Chair

## Sherborn Open Space Committee

The Sherborn Open Space Committee (OSC) was originally formed to revise and obtain state approval for a new town Open Space and Recreation Plan (OSRP) making the town eligible to apply for and receive a variety of grants from the MA Division of Conservation Services. The OSRP was approved in December of 2018, and soon became the basis for the Natural Resources and Open Space, and Recreational Resources, sections of the town's new 2019 Master Plan (MP). The MP also includes sections on housing, town center, circulation, and cultural resources.

The OSC's mission now is to oversee and promote the implementation of the OSRP, and by extension its relevant sections of the MP. This mission is carried out by tracking the implementation progress of the various public and private agencies with responsibilities under the MP; assisting these agencies as best it can which

encounter problems implementing the MP; keeping the Select Board informed of implementation progress and problems; and informing the public about the MP and its implementation.

To that end, the OSC will dedicate this section of the Town Annual Report to summarizing progress in MP implementation, and highlighting the top priorities for future implementation.

The MP and the OSRP are available in their entirety on the town website. The sections of the OSRP and MP relevant to open space and recreation are organized around 6 broad goals, each in turn with a discussion of the goal's importance and a set of more detailed recommendations.

The OSC is pleased to report to the town that significant progress has been made on every one of these goals, and that the agencies responsible for implementing them are looking forward to further progress in 2022. The following is a summary of the most important agency actions that the OSC would like to highlight. These bulleted agency actions are listed under the recommendations they implement, together with the agencies' future priorities; all are grouped under the broad goal they serve.

A complete presentation of actions taken to implement these recommendations is available on the Open Space Committee page on the town website.

### **Goal I: Maintain the long-term quality and quantity of Sherborn's water resources**

#### **Gather information on our water resources and track changes over time**

- Reactivated Groundwater Protection Committee
- Begun developing a town-wide database of private and public well locations
- Continue to monitor General Chemical contaminant plume and residential well PFAS

#### **Improve water protection and conservation practices**

- Applied strict water protection standards in evaluation of development projects
- Revised Planning Board subdivision regulations for better groundwater protection
- Continued water quality monitoring at Farm Pond

#### **Ensure long-term sustainability of water resources**

- Updated Sherborn's stormwater management plan to meet EPA requirements
- Joined 15-community MA MVP Charles River Flood Modeling project

#### **Expand public education and outreach**

- Added postings on water resource issues to town website and social media
- Published fact sheet on drought issues and water conservation

***Future water resource protection priorities:***

- Develop education programs on water issues for residents and boards/committees
- Finalize and implement comprehensive Farm Pond Watershed Protection Plan
- Obtain funding for compliance with EPA stormwater phosphorus reduction mandate

**Goal II: Protect Sherborn's forests and overall biodiversity and Goal III: Preserve Sherborn's rural character and scenic beauty by protecting and maintaining open space**

**Make regulatory changes in support of environmental conservation**

- Revised subdivision regulations to require low impact design features
- Revised Open Space Subdivision bylaw to protect 60% of land as open space

**Seek permanent protection of critical Chapter 61 properties**

- Developed a guide and timeline for exercising right of 1<sup>st</sup> refusal in Ch 61 properties
- Town is pursuing purchase rights on Ch 61 property on Hunting Lane

**Develop databases as foundations for future conservation actions**

- Created inventory of large private lands important for habitat corridors or trail continuity
- Completed detailed species inventories and management plans for key reservations

***Future priorities:***

- Develop plans and funding for management of all conservation lands
- Educate homeowners to improve conservation practices and biodiversity on private lands
- Expand inventory and database of private properties of conservation interest

**Goal IV: Formulate and implement policies that promote the retention and economic sustainability of agricultural lands**

**Support the long-term economic viability of Sherborn's agricultural businesses and productive farms**

- A Farm Accessory Bylaw adopted at Town Meeting 2019 allows farm businesses to host events to support farm viability
- The Open Space Subdivision bylaw adopted at Town Meeting 2020 allows future development of a portion of a farm property while permanently protecting 60% of the land for agricultural use
- Sherborn Rural Land Foundation began allowing farming activities on selected SRLF properties

***Future Priorities:***

- Consider a "Right to Farm" bylaw to support successful coexistence of farms and residential neighborhoods in Sherborn
- Revive community-wide events such as "Open Farm Days" to raise public awareness of local farm operations and products
- Create a volunteer community "Friends of Sherborn Farms" nonprofit organization to support all farming activities

**Goal V: Protect, improve, and expand the use of open space as a recreational resource**

**Increase public access to open space resources**

- Completed ADA extension of Upper Charles Rail Trail into Sherborn
- Began to create parking lot for access to Bay Circuit Trail at N. Main Street

**Maintain and improve trails on public lands**

- Re-routed trails and built new safe bridges for horses/hikers/bikers
- Created new roadside trails along two narrow scenic roads

**Create sources of public information and education**

- Popular new trail guide, "Sherborn Walks," is now in second printing
- News articles and social media posts highlighted Sherborn's trail system

***Future Priorities:***

- Install trail signs throughout town for guidance and safety
- Improve and expand regional trail connections

**Goal VI: Maintain and improve Sherborn's organized recreational facilities and programs**

**Improve management and a funding plan to support expanded programs**

- Expanded use of MYRec software to simplify registration and accounting
- Funded most programs (facilities, coaches, equipment) through user fees and field rentals
- Responded to the pandemic by adding remote classes and exercise options

**Improve recreational infrastructure at Laurel Farm**

- Recreation Commission researched and proposed plan for artificial turf fields (not adopted at TM)
- Designed improvements of Laurel Farm access and parking areas

**Expand activities and uses of Ward Park recreation area**

- Pond Trail restoration Eagle Scout project approved and completed

***Future Priorities:***

- Reach town-wide consensus on a plan to maintain more resilient playing fields at Laurel Farm

- Explore use of Ward Parks Recreation Area as a central information site for open space recreation
- Install ADA-accessible pathway from Ward Parks recreation area to Jamieson Fields

Respectfully submitted,

Kelly McClintock, Chair

## Conservation Commission

The Sherborn Conservation Commission (the "Commission") is charged with "promotion and development of natural resources...and protection of watershed resources." Under these powers, the Commission regulates activity in and near wetlands, undertakes planning, acquiring, and managing open space, and encouraging and monitoring conservation and agricultural preservation restrictions. These duties can be roughly broken out into two main responsibilities:

First, the Commission protects wetland resources located in the Town of Sherborn under the state Wetlands Protection Act and the local Wetlands Bylaw. Wetland resource areas and their associated buffer zones play a critical role in preserving the Town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources.

And second, the Commission manages approximately 800 acres of public conservation land and two conservation restrictions.

Additional information related to the mission of the Commission can be found at the Massachusetts Association of Conservation Commissions (MACC) website <https://www.maccweb.org>.

The Commission is comprised of seven volunteer commission members, each of whom is appointed by the Town's Select Board, and currently has two associate members and one representative on the Groundwater Protection Committee. The Commission's Administrator/Agent, assisted by an Administrative Assistant, is responsible for processing and reviewing all submissions, helping Town residents understand and comply with state and local requirements related to wetlands, and fielding general inquiries about wetlands, open space and storm water management issues. Our Agent also assists with the management of conservation land.

### Wetlands Regulation

#### During 2021, the Commission:

- received and reviewed (19) Requests for Determinations ("RDAs"). (Each RDA asks the Commission to determine whether/how the construction,

land maintenance or other activities described that are within the jurisdiction of the Commission can proceed with more limited conditions in order to avoid adverse wetland impacts and without a more detailed Order of Conditions);

- issued (13) Orders of Conditions (i.e., specific conditions that help protect wetland resources) for proposed projects in response to Notices of Intent, which are detailed applications for work proposed in wetland resource areas and buffer zones;
- issued (1) Order of Conditions Extension;
- issued (0) Order of Conditions Amendments;
- issued (0) Order of [Wetland] Resource Area Delineation;
- initiated (6) enforcement actions in connection with violations of state and local wetland laws;
- issued (7) Certificates of Compliance for completed projects;
- issued (7) Emergency Certifications; and
- granted (91) Administrative Approvals covering primarily construction projects that are outside of Commission jurisdiction.

**In Response to Covid – 19** - During 2021 the Commission was able to carry out its public duty of administering the MA Wetlands Protection Act and the Sherborn Wetlands Bylaw and responding to permit applications by holding twice-monthly meetings virtually. Group trail maintenance activities and community involvement events were postponed in order to abide with health precautions, but all trails on conservation land remained open to the public throughout the year with requirements of social distancing and face coverings in place. There was a noticeable uptick in use of our public lands during 2021 and the Commission hopes that this increased interest in Sherborn's abundant natural resources will continue when a more normal way of life resumes.

**Barber and Other Reservations** - The Commission continues to maintain the trails and open space of the properties under its management with modest Town funding. Five of these with fields – Barber Reservation, Hidden Meadow Reservation, Schoolhouse, portions of the Leland Mill Pond Reservation, and Hopestill Reservation – require the bulk of the Commission's attention. The Commission, on behalf of the Town, is very grateful to the Sherborn Forest and Trail Association, the Sherborn Rural Land Foundation, and numerous individuals who have volunteered to assist in this work or have contributed funds and services at reduced cost.

Because of the constraints due to the pandemic, no new land management initiatives were undertaken in 2021; however, basic management activities went on as before. The Commission continued to focus on maintenance at Barber Reservation (190 acres) as its highest priority, as it is one of the most heavily used and versatile areas of open space in town.



These activities at Barber Reservation included:

- Continued trail maintenance by individuals or small distancing working groups.
- Continued brush hogging of field edges to manage woody growth and field mowing per an ecologically minded regime.
- To explore the impact of deer on forest vegetation, fenced areas that exclude deer continued to be monitored.
- Volunteers continue to maintain the garden to the north of the Barber Barn that was previously established.

The Commission continued its efforts to open the field borders at Hopestill Reservation and began looking at invasive flora populations at Hopestill and other reservations to develop invasive management plans. The presence of an aggressive invasive species, swallowwort, at Hopestill and Hidden Meadow Reservations raises the greatest concern.

The Commission also greatly appreciates the assistance of Sherborn's DPW in mowing Hopestill, Leland, Schoolhouse, and the Barber entrance meadow using its new mowing equipment authorized at 2021 Annual Town Meeting. The Commission looks forward to expanding this partnership with DPW in the years ahead.

**Public Education and Outreach** - The Commission has been implementing a multi-faceted public outreach program for years, including speakers, informational field trips, and new demonstration gardens and a "self-guided" tour at Barber. It hoped to expand this public outreach program during 2020 and 2021, but the pandemic forced the Commission to put most of its public outreach on hold.

**New Infrastructure** - In the summer of 2021, an Eagle Scout project managed by the Forest and Trail Association rebuilt a much-needed bridge across an intermittent stream in Leland Pond Reservation, and another Eagle Scout project restored a trail around Ward Parks Pond at the popular town playground.

**Implementation Progress on Town Master Plan** - The Conservation Commission is assigned major implementation responsibilities in the Natural Resources and Open Space sections of the Town's new Master Plan. Two goals are most relevant to the Commission:

**Goal I, Water Resources** - The Commission's major role in protecting water resources is through its wetlands permitting program. This continues with little change.

A major focus of the Master Plan is on protecting the water of Farm Pond. Over the past two years, through its wetlands permitting program, the Commission has been working with the Farm Pond Advisory Committee on improved measures to achieve this goal.

**Goal II, Protect Forests and Biodiversity** - Many specific objectives under Goal II have been Commission priorities or interests for years, though it has been more successful at implementing some than others. The two

most important responsibilities assigned to the Commission in the Master Plan under this Goal are, first, to lead by example: prepare inventories and master plans for its major reservations; and second, to implement public outreach strategies to achieve this goal.

**Master Plans for Conservation Reservations** - During 2021, the Commission rehired a team of environmental consultants to prepare inventories and management recommendations for two additional reservations, Peters Hill and Hidden Meadow. Management recommendations for these reservations were completed in late 2021.

**Budget Concern for Land Management** - The Commission's major concern with achieving this goal is funding. Within its current budget, the Commission will not be able to carry out significant new land management activities across its premier properties.

The Commission intends to use the management recommendations contained in these inventories, together with past experience at Barber and other Reservations, to prepare an expanded budget proposal for FY24 and beyond that would permit improved management.

**Staff Appreciation** - The Commission operated without a permanent Agent for 10 months and wishes to express its deep appreciation for the efforts of Vice Chair, Jean Bednor, the reliable, well-executed office administration of Elizabeth Laracy and the excellent field skills of Interim Agent, Joyce Hastings. The Commission thanks them for all their hard work in helping the Commission carry out its responsibilities.

Respectfully submitted,

Neil Kessler, Chairman for the Commission

## Land Acquisition Committee

The Land Acquisition Committee (the "Committee") was formed by 1995 ATM vote to be a Town resource in assessing various parcels of privately owned land, including those temporarily protected by MGL Chapter 61 tax classification. Parcels coming out of Ch. 61 tax classification may be of interest to the Town for municipal, open space, recreation or limited development and the Town may have an opportunity to acquire or otherwise control the use of the parcel.

Many of the Town's parcels are protected by MA Ch 61 tax classification, which requires the parcel's owner to notify the Town if he/she intends to withdraw from Ch. 61 classification and change the use of the property. This gives the Town time to react and, in some instances, to exercise the option to purchase the parcel. In addition, other large parcels, which are not in Ch. 61 tax classification, may become available for development and may be of interest to the Town for public purposes.

The Committee has made significant progress in developing a comprehensive inventory of parcels which may hold the greatest value to the Town (those of 20+ acres and selective smaller parcels) and assessing the potential for those parcels to be used in the future for open space, recreation, municipal needs, environmental resource protection, and/or trail linkages. The goal is to provide the Select Board and other town officials with valuable information to act on, should these parcels ever become available. The Committee also has developed a summary of the Ch. 61 process and timeline to guide the SB, should Chapter 61 or other parcels of interest ever become available to the Town.

In 2021, the committee acted on two Ch 61 notifications:

- A project proposed on Hunting Lane and S. Main Street involving a parcel on Hunting Lane under Ch 61B classification was referred to the committee for recommendation. The Town had already acted by exercising its rights under Ch 61 to purchase the parcel at a professionally appraised price. The committee voted unanimously to support the article asking voters to appropriate the necessary funds.
- A proposed change of use on a portion of a Ch 61B parcel on Whitney Street was submitted to the committee for its recommendation. A 2.2 acre portion of the parcel was proposed to be rezoned and added to the existing house lot to make it conform to the local zoning requirements and then sold as a conforming lot. The remaining Ch 61B lot would be more than the required 6 acres.

In conjunction with the second action above, the committee noted that the Ch 61B parcel provided a trail linkage for that part of Town and that the owner should be approached to obtain a trail easement across the parcel. George Fiske will be following through on this in conjunction with owners of the abutting parcels to complete access to Holliston trails.

The committee also reviewed a number of “tax title” parcels that were in the process of being taken by the Town for lack of payment of real estate taxes. Heidi Doyle, Town Treasurer, is responsible for assuring a fair disposition of these parcels and some of them may be of interest to the committee. No action was taken by the committee on any of these parcels.

The committee and their sponsors are:

- Eric Johnson – Moderator
- Marian Neutra – Planning Board
- Jessica Jackson – Conservation Commission
- Joe Shanahan – Capital Budget Committee
- Seth Molloy – Open Space Committee
- Warren Wheelwright – Board of Selectmen
- Frank Jenkins – Chair/Moderator

Each member serves a 3-year term and are appointed by their sponsoring organization.

Also, George Fiske, President of the Sherborn Rural Land Foundation, joins most of our meetings to provide his deep knowledge of parcels of interest to the Town.

Respectfully submitted,

Frank C. Jenkins, Chair

## Town Forest Committee

The Sherborn Town Forest Committee was established to maintain and oversee the portion of public land known as the Sherborn Town Forest.

**Firewood Program**-Despite COVID, the Firewood Program crew had a busy and successful year of firewood production. The new site continues to work well.

**North Main Street/Hunting Lane** -The Committee is still working on the parking lot plan to make our town forest property more accessible to more members of the town. The planting plan including species selection is still being developed.

**Hunting** continued this year on all Town Forest land. Hunter interest and participation remain high. It was a successful hunt.

**Bridges** -We are working with the Conservation Committee to plan more bridges to protect the wetlands

**Future plan**- Plans are ongoing for parking lots and planting off of North Main Street. Fire road maintenance will be starting in 2022.

**Committee members** - We lost Bob Ambos this year. He dedicated years of service to the Town Forest Committee and especially to the Firewood Program. He will be dearly missed.

Respectfully submitted,

David Killeen, Chair

## Historical Commission

2021 found the Commission discussing the local signage that educates Sherborn citizens about our beginnings and our architectural and cultural history. Winter caused the two signs that designate the boundaries of the Edward's Plain-Dowse's Corner to fail, dictating their removal and replacement. As all four of the “Entering Sherborn Historic District” signs are more than two decades old and mounted on wooden posts it was decided that all four should be redesigned in more durable material and replaced at once. After studying a variety of designs, the first signs are now being fabricated and will be installed by the DPW in the Spring. We have an estimate at the same price for the remaining two, which we plan to install, marking the Sherborn Center Historic District, in the following fiscal year.

The sign program that the Commission had been working on regarding several notable and interesting historic neighborhood occupations has had to remain on hold until the Historical Society collection of old photographs, which are currently in storage, are accessible in the new Sherborn Library.

As the area around the library was cleared, a forgotten hidden gem came into view. The Sawin Academy sign, including a wonderful historic photo of the Academy, emerged from underneath some overgrown bushes. An amazing Victorian building, the Sawin Academy was demolished in the 1960's. Commission members, assisted by Sean Killeen and Margo Powicki, have arranged to have the sign restored and reinstalled in the area below the library. The Library Landscape Committee will fund the professional restoration so that visitors entering the library from the lower parking area near the Town Office can enjoy it.

Also early in the year we explored restoring the Town's two Tercentenary signs, one located at Dowse's Corner and one at the split of Route 16 and Route 27. Nearly 100 years old, the signs are historic artifacts in themselves and we found that the state Department of Transportation has developed a set of standards that are to be used in restoring them. As we became further involved, getting bids from several reputable restoration firms, we learned from Selectman DeRensis that the state seal is to be studied by a newly appointed committee that will probably recommend that it be re-designed. As the seal is an integral part of the signs we have put this project on the back burner while awaiting that report and its recommendations regarding the state seal.

'Memory', by noted sculptor Cyrus Dallin, was inspected and given the necessary yearly maintenance by the restorer in June. Located in the center of town at the split, the bronze statue was the subject of a major restoration several years ago utilizing a grant from the Massachusetts Historical Commission.

Sadly, historic houses and properties from the Sherborn Historic Assets Survey, conducted in 1981 and updated in 1999 by professional historians and Commission members, continue to become lost by demolition and by neglect. Though we continue to believe that a majority of residents value and appreciate our historic residences and their context, particularly in the center of town, most are not owned by the Town and most have no official protection. We can and do advocate for preservation by working with such boards as the Planning Board and the Select Board.

We continue to closely monitor the current development proposal for the Whitney Paul Tavern property at 41 North Main Street to actively advocate for the preservation of the entire property. Over 300 years old, the property is the first one seen when entering our small downtown from the east. It anchors the Edward's Plain Dowse's Corner National Historic District. Importantly, it represents a rare farmstead landscape complete with the

supporting barns and outbuildings of the operating tavern it was until the middle of the last century.

Like many boards we have met virtually during 2021 for the protection of our older members and those who have young children at home. We hope for a safe return to in-person meetings in 2022.

Respectfully submitted,

Peggy Novak, Co-chair  
Susie Wheelwright, Co-chair

## Historic District Commission

The Sherborn Historic District was established to promote the preservation and protection of the distinctive characteristics of buildings and places within the district that are significant to the history of the Town of Sherborn. The Historic District Commission works with district property owners to ensure that the architectural legacy of their historic buildings will continue to provide our community with a lasting and tangible sense of the past while meeting present needs. Construction on the exterior of a building located in the Local Historic District and visible from a public way or place requires review by the Sherborn Historic District Commission.

During 2021, the following applications were considered:

**1 North Main Street – Roof replacement.** On November 8, 2021 the Historic District Commission reviewed and unanimously approved an application for a Certificate of Appropriateness submitted by Jerry Silva, the homeowner, for replacement of the existing cedar shingle roof with Cedar synthetic shingles, a product designed to mimic wood shingles.

**1 Farm Road** – On November 15, 2021 the Commission met with Chris Fleskes, representing the homeowner, to review an application for work to be done on an addition connecting the main house to the garage, relocating and replacing the door on the side porch. The application was unanimously approved and a Certificate of Appropriateness issued specifying that the door, clapboards and trim should be wood and replicate that on the original structure.

In addition, informal discussions were held with property owners regarding proposed work at the following sites:

**12 Washington Street** – On May 3, 2021 the Commission met with the property owner regarding extensive renovations being considered for the exterior of the house. The Commission reviewed its jurisdiction, design criteria and materials for siding, windows and roofing.

**23 South Main Street – proposed new Dunkin Donuts building.** The Commission met on several occasions with the property owner, Alex Weatherall, to discuss

possible designs. No formal application has been received.

Respectfully submitted,

Ron Steffek, Chairperson

## Cemetery Commission

The word Cemetery is derived from the Latin term "sleeping space". The Sherborn Cemetery Commission is charged with maintaining a peaceful place for the dignified disposition of human remains in accordance with state statutes and municipal by-laws. We believe a high quality of customer service is derived from committed and compassionate people working to provide optimum service, whether it be helping bereaved families, interments, answering inquiries, administrative duties, or grounds maintenance, preservation and beautification. These are, and will continue to be, our primary goals.

For the benefit of all and to prevent damage to gravestones, we remind everyone that **dogs are not permitted in any Sherborn cemetery.** In addition, there is no trash disposal or dumping in any Sherborn cemetery. We remind **patrons to take all decorations, containers, wreaths, etc. home to recycle or dispose of in a timely manner.**

2021 was another unusual year. COVID-19 is still in the air and although burials have resumed, most are done with small family gatherings and masks. Many of these have postponed the funeral. After a year away, the annual Memorial Day parade and ceremony resumed at Pine Hill. We were delighted the DPW was able to restring the rope at the top of the flagpole and, after over a year our flag was proudly displayed again. Thank you, gentlemen.

Over the years Eliot Taylor planted hundreds of naturalizing daffodils and daylilies at both Pine Hill and Central cemeteries. They look wonderful and are greatly appreciated by visitors. Eliot passed away this past year and is dearly missed. Think of him as you enjoy the colorful flowers. Anyone who is interested in planting additional bulbs may contact a member of the Cemetery Commission.

The largest part of our budget is for maintenance, mostly mowing with leaf and debris removal. This has been happily contracted out for the last twenty-some years, saving the town money as we have no equipment (truck, mowers, shed, etc.) and no payroll (including benefits, pensions, health insurance, vacation time, etc.). We are very fortunate Andy Errico recently signed a contract for FY '23 with us!

This past year the old water tank with its supporting structure and concrete base were removed, and that area has been cleaned up. It will be planted this spring. Please do not leave trash there (or anywhere in the cemetery). The old Leland tomb was repointed by Dave Nyren, and

three families installed stone steps to their lots, also at Pine Hill. There are other old staircases at Pine Hill and New South and we hope to repair these in the near future.

Trees continue to be our biggest problem and aside from basic maintenance, our biggest expense. We removed several trees this year and have identified more to take out in 2022. At least four large trees fell. Two were dead and fell from the woods on the embankment near the entrance to Pine Hill. Another, at New South, was tall and healthy, but fell when its root ball let go. The last, a fortyish-foot oak at Pine Hill, snapped in a heavy wind storm, damaging several family monuments. Through the latter we learned the town's insurance carrier does not provide coverage for monuments. The monuments belong to the lot owner and not the town. ***It was suggested everyone check their home-owner's policy to be sure their gravestones are covered.***

Commissioner Bryan Buckler left the Commission when he moved from Sherborn and we were delighted to welcome Ellen Heffron. Former Commissioner Susan Tyler continues as our invaluable Agent. We can't thank her enough. She has updated our map of Pine Hill and is working to put it on a computer, in addition to inventorying, cleaning, photographing and GPS-ing gravestones at all eight cemeteries; most are available at [www.findagrave.com](http://www.findagrave.com). Historic gravestones in need of repair have been identified and Susan is still working to repair and stabilize them. She also works with contractors on maintenance items.

New signage identifying each cemetery, delayed by COVID-19, will hopefully be in place soon. Proposed projects for 2022 include updating our Rules and Regulations, straightening the stone columns at the Pine Hill entrance, and maybe creating a "Walk Through History" tour of Pine Hill Cemetery.

It takes a village to maintain our cemeteries and we are very appreciative of the support we get from the community. Nat Dowse dug our graves and was on-call for many other tasks. Jim Koshivaki is his backup. DPW plowed and sanded Pine Hill as needed. Veterans' Agent Doug Brodie and his wife Sally put flags on veteran's graves and Sherborn's Fire Department did the same for former firefighters. Doug retired late this year and we welcomed Diana Hoek as the Veteran's Agent. Thank you one and all. We very much appreciate all you do.

There were 21 cremation and 6 full-casket burials at Pine Hill Cemetery in calendar 2021. (Place is their last residence; asterisk = full casket)

<b>Name (age), residence.</b>	<b>Date of Death</b>
Ann (Grenier) Nygaard (63), Medway, MA	03/17/2021 *
Vincent D'Eramo (39), Sherborn, MA	03/21/2020
Roberta C. (Snow) Geoghegan (63), Framingham, MA	04/06/2021 *
Howard McClure Fisher (90), Westwood, MA	04/30/2021
Stanley Montrose McDonald (94),	04/29/1993
Ruth Gertrude (Kaiser) McDonald (102)	10/22/2005
Stanley Montrose McDonald Jr. (85), Sherborn, MA	05/06/2021
Eliot Wendell Taylor (87), Natick, MA	05/20/2021
Mary Ellen (Hession) Bertschmann (86), Sherborn, MA	05/30/2021 *
Dwight Rienzi Robinson (88), Sherborn, MA	06/20/2021
Robert Thomas Whitman (77), Millis, MA	05/01/2020
Marlene (Nobel) Keliher (85), Needham,	07/05/2021 *
Susan Wyatt (Davenport) Peirce (85), Sherborn, MA	07/31/2021
John Carlton Jackson (93), Ashland,	07/31/2021
Donald Edwin Vandenburg (97), Concord, NH	12/27/2020
Francis H. Girard (85), Sherborn MA	09/06/2021
George Allen Buck (81) Tampa,	06/04/2017
Nancy Ellen (Dalton) Buck (68), Tampa, FL	06/16/2021
Alvin John Pierce Jr. (95), Framingham, MA	08/05/2021
Steven Paul Heffron (58), Natick, MA	09/16/2021
Mary (Sinkiewicz) Pierce (85), Framingham, MA	11/20/2014
Robert George Ambros (94), Sherborn, MA	10/16/2021
David Giles Cosman (24), Needham, MA	10/23/2021
Owen Stanley Surman (78), Newton, MA	11/10/2021
Patricia Carol (Lace) Cassell (79), Sherborn, MA	11/18/2021 *
Alan R. Ouellette (67), Milford, MA	12/07/2021 *
Taylor, Wendy (Parrish) (61), Braselton, GA	06/19/2021

There was also one burial in the Pilgrim Church Memorial Garden:

Thurza (Parsons) Campbell (80), Sherborn, MA 05/22/2021

Respectfully submitted,

Chuckie Blaney, Cemetery Commissioner

# SCHOOLS

## Superintendent of Schools

Kathleen Smith, JD, Interim Superintendent of Schools

It is my pleasure to submit this annual report to the communities of Dover and Sherborn.

I am privileged to be serving as your Interim Superintendent of Schools for the 2021-2022 school year. First and foremost, I would like to extend my gratitude and appreciation to former Superintendent Dr. Andrew Keough, his leadership team and the school committees for the planning, preparation and decision making that allowed Dover-Sherborn students to attend school for in-person learning during the ongoing challenge of educating during a pandemic. Some of the greatest accomplishments during the past twelve months have been navigating through changing learning models to ensure every child has access to a rigorous education and safe school environment. We know students belong in the classroom where we are able to address their academic and social and emotional learning needs. To be successful in maintaining this despite various obstacles required collaboration and strong leadership.

During my short time here, I have come to learn a lot about the Dover-Sherborn school community. There is a notable sense of pride in the many accomplishments of our students and the dedication of our staff. It is abundantly clear that our district possesses a capable administrative team, talented educators, skilled support staff and determined students. All stakeholder groups are committed to academic excellence, educational equity and the social emotional learning of each of our students. Together the community continues to hold itself to high expectations and remains a leader in public education.

The past twelve months for the Dover-Sherborn schools and every school district across this country was far from ordinary. As COVID-19 cases began to rise over the summer of 2021, the Health and Hygiene Advisory Group and administration reconvened in August to review protocols and mitigation measures for the 2021-2022 school year. The District quickly reinstated a mask mandate for all students, staff and visitors, and ventilation strategies, including open windows and doors, air purifiers, and outside classrooms and eating areas continued into the new school year.

Although the COVID-19 vaccines were only available for ages 12+, the District encouraged students and staff to get vaccinated as soon as they were eligible. By September the District had mandated the COVID-19 vaccine for all employees, and by November, 99% were fully vaccinated. Children ages 5+ became eligible for the vaccine in early November, and again, the District encouraged families to get their eligible children vaccinated as quickly as possible. Dover-Sherborn held a vaccine clinic in collaboration with the Massachusetts Department of Public Health and Fallon Ambulance Service in December and January. By early January

2022, we had a high vaccination rate district-wide of 83% for all students with more children continuing to become fully vaccinated during this time.

With regards to COVID-19 testing, we began the school year with multiple testing options offered through the Department of Elementary and Secondary Education (DESE) and the Department of Public Health (DPH). Since our youngest learners were ineligible for the vaccine at that time, we opted for pool testing, weekly surveillance screening, at both Chickering and Pine Hill elementary schools. The program was ultimately phased out this winter due to high vaccination rates among school-aged children. All four buildings began the year with symptomatic testing and *Test and Stay*, a program allowing in-school close contacts to remain in school so long as they tested negative on a rapid antigen test at the start of the day. This eliminated the need for students to quarantine at home, providing for more time on learning while closely tracking any positive COVID-19 cases in buildings.

At the end of December, the Omicron variant changed the COVID protocols again for Dover-Sherborn and districts statewide. The virus spread quickly at the end of December and cases were at record levels in the community, state and nation. The high volume of cases made contact tracing nearly impossible, and in early January, DESE and the District updated the testing protocols again. The *Test and Stay* program and contact tracing ended and the focus shifted to symptomatic testing. A daily testing option was created whereby symptomatic students and staff could drive up to the Central Administration building and obtain a rapid antigen test. In addition, we were fortunate to have a community member affiliated with an urgent care facility set up a drive-through community clinic. This PCR testing was offered three times a week at Lindquist Commons for *any* symptomatic or COVID-exposed Dover or Sherborn student, staff, family or community member. Symptomatic testing in each school Health Office and both drive-through testing options continued during the surge of the Omicron variant given its high transmissibility.

It is with deep appreciation I thank the Dover and Sherborn Boards for Health for their service in addressing the ever evolving health and safety needs of our entire school community. The Dover-Sherborn Health & Hygiene Advisory consisting of Dr. Matthew Bevers, Dr. Alexy Boudreau, Dr. Kay Peterson and Dr. Matthew Vitale met with the District leadership team every week during the school year. They were instrumental in advising and assisting us in developing protocols to recommend to the school committees to keep our children healthy and present in school for academic learning and participation in extracurricular activities including athletics, music, drama, arts and special events.

Returning to school this September provided educators an opportunity to reflect on the “silver linings” of the pandemic and how best to integrate them with proven practices of the past as we continue to define teaching and learning of the future. In line with the Strategic Plan and findings from the Academic Innovation Committee, multiple innovative practices took hold including the use of Seesaw and Google Classroom as learning management systems, various apps and programs such as Edpuzzle, Padlet and Peardeck to make learning interactive, and alternative assessment strategies including screencasts, Google slideshows and real-time surveys to allow students to demonstrate their understanding in new and different ways. The District made a significant investment in technology, including iPads, Chromebooks and laptops to ensure each student and educator could navigate multimedia learning.

The pandemic renewed the District’s commitment to the whole child and meeting the social, emotional and mental health needs of each student. Educators prioritized the development of meaningful relationships with their students while the District implemented a survey focused on social-emotional competencies, providing support and interventions to identified students. Classes ventured outside, mask breaks provided much needed brain breaks and athletics and extracurricular activities rounded out students’ days.

Our Challenge Success initiative continues to strengthen our commitment to our students’ social and emotional learning by building resiliency, creating balance in our student’s vision of success and building critical thinking skills for lifelong learning.

In order ensure that all students, regardless of race, gender, gender identity, language, ability, sexual orientation, or religion have opportunities to learn and thrive in our schools, the District has partnered with the New York University Metropolitan Center for Research on Equity and the Transformation of School to conduct an equity audit. Quantitative and qualitative data will be analyzed to assess school culture and climate, disaggregate achievement data and gauge access for all students to high quality programming, tiered systems of support and fair policies and practices. Researchers are engaging with all stakeholder groups, including students, parents/caregivers, alumni, educators, administrators and community members to collect multiple sources of information. Should inequities be discovered, recommendations will be provided to the District for consideration in future planning.

During this past year we experienced a couple of administrative changes at the Region. Veteran Middle School Principal Scott Kellett retired in early October after serving many years in our DS school community. We welcomed Dr. Frank Tiano to serve as Interim Middle School Principal to work alongside Ana Hurley, the newly appointed permanent Assistant Principal.

During the past year the School Committees of Dover, Sherborn and the Region took part in over ten hours of voluntary professional development and training in the areas of school committee roles and responsibilities, Open Meeting Law, Public Records Law and the development of protocols and norms in line with the ever changing requirements and regulations that govern school districts. To quote the Massachusetts Association of School Committees, *the Hallmark of an effective school committee is how well its members understand their roles and the issues they need to address during these challenging times.* Our school committees dedicated countless hours to ensure all stakeholders can work collaboratively and collectively in the best interest of students.

We are grateful for the strong support of the Dover-Sherborn community and its continued investment in its schools. We look forward to brighter days ahead filled with in-person meetings, whole-school assemblies, and large spectator events, all the while maintaining the tradition of excellence for which Dover-Sherborn has been known for decades.

## Sherborn School Committee

We started this school year with the following members of the Sherborn School Committee; Angie Johnson (term ends 2022), Dennis Quant (term ends 2024), Nancy Cordell, Chair (term ends 2022), David Kazis (term ends 2022) and Amanda Brown (term ends 2024). The Regional School Committee had an opening and Angie Johnson, our former Chair of the Sherborn School Committee and dedicated school committee member applied for the opening and is now part of the Regional School Committee. We thank Angie for her service and the commitment and energy she brought to her role here on the Sherborn School Committee. With Angie’s departure, the Sherborn School Committee called for community members to fill the opening and we had 4 great candidates apply and through interviews with other committee members and with the Select Board we chose Sangita Rosseau (term ends 2022) for the Sherborn School committee. Sangita has two boys attending Pine Hill, has been very active on the Pine Hill Advisory board and hit the ground running after her appointment earlier this year.

With significant and thoughtful planning at the outset, Pine Hill started school in-person full time 5 days per week. With the collaboration and hard work of the Pine Hill educators, the Sherborn community, the DS Health and Hygiene Committee and the Local Boards of Health, opening day and the weeks and months after went so smoothly. Classrooms were back to their pre-covid set up with furniture set up for small group work, reading nooks, and hands-on and cooperative learning activity.

Given this was the first full year back (after two-hybrid years) Pine Hill continues to improve the experience, support and curriculum for all students as well as support their teachers and the changing and challenging landscape of teaching in a pandemic. We saw teaching and learning

this year strengthened by the support and expertise of math (new position) and literacy coaches and continuous professional development. These coaches support teachers by helping to strengthen curriculum, instruction and assessment. Also, through the MTSS (Multi-Tiered System of Support) framework Pine Hill teachers can monitor student progress across academic and social emotional learning domains. Teachers determine how to support all students with growth goals using WIN Blocks (every grade level has time allocated for “What I Need”). Targeted interventions are designed for students who are not making effective progress (yet), per the MTSS framework. The teachers and administration are always looking for ways to improve and help all students.

The FY21 budget totaled \$6,996,534 covering both the operations of Pine Hill Elementary School as well as out-of-district placements for Sherborn residents (3-22 years of age). This was a decrease of 3.48% from FY20 primarily driven by out-of-district placements. Our investment in in-district special education programming Pre-k to 12 has been instrumental in providing the supports needed to allow students to return to/remain in our District. In addition, the budget includes the resources needed to maintain our class size guidelines of 18-23 and the related operating needs in order to deliver high-quality education to our Sherborn elementary-aged students.

Based on our COVID-related hybrid model of operations in FY21, we returned approximately \$400,000 of savings to the Town of Sherborn. We were fortunate to have access to COVID-related relief funding (both Federal and State) of approximately \$200,000 to cover our additional needs relating to the operations of our buildings for safety protocols and delivery of instruction to students.

We would like to thank Peter Gimblet and his staff for their dedication to providing a squeaky clean, safe and pristine building for all to enjoy. Our custodial staff makes our 65-year-old building look like a new build!

We would like to thank the CSA, DSEF and the SAWIN fund for enriching the academic experience with various programs and special assemblies in arts, history, science and culture, educational innovation and help supplement the cost of field trips. These programs really enhance each student’s educational experience at Pine Hill.

We would like to thank the Community of Sherborn for the approved financing of the construction of Pine Hill Lane. Construction of this new road helped gain greater efficiency from a traffic standpoint but more importantly, it increased safety for arrival and dismissals for students, teachers, bus drivers and parents. We thank Sean Killeen and team for their excellence in getting Pine Hill Lane completed on time.

We would like to thank Jill Fedor as her call of duties have expanded 10x over the course of this pandemic. She has exhibited such leadership, patience and empathy across the district during these unprecedented times. She is dedicated to helping our community members have a clear understanding of the COVID guidance from the

CDC and Public Health Departments and how it translates to the district protocols and procedures in order to keep us safe.

On behalf of board members, our deepest gratitude to Dr. Brown and her leadership at Pine Hill. Dr. Brown’s high energy and contagious enthusiasm for her students and faculty are omnipresent. Thank you, Barbara, for building a strong tight-knit community, retaining our excellent teachers and striving to meet each student so they can be successful.

## **Dover Sherborn Regional School Committee**

**COVID-19 Pandemic** - The Dover-Sherborn Regional School District continues to be profoundly impacted by the COVID-19 pandemic that began in March 2020. The pandemic has challenged many school operations and methods of instruction, and required establishing additional agreements with our collective bargaining groups. It continues to force the District to make accommodations to our infrastructure to allow for a safe learning environment for the students and staff. Since the beginning of the pandemic, the leadership team, educators and support staff have worked creatively and tirelessly to continue to adapt and improve as we move through this difficult time.

As we move into 2022, the District is ever grateful for the cooperation and support of the Dover and Sherborn Boards of Health, as well as the Dover Sherborn Health and Safety Advisory. With their guidance, we have been able to continue to educate and emotionally support our children and staff with innovation and excellence, all within the safest environment possible.

**Enrollment** - As of October 2021, enrollment in the District was 1170 students.

**District Strategic Plan** - The DSRSC continues to support the District’s ongoing five-year strategic plan. With a clear vision and mission, our administration, staff, students, families, and community continue to support the plan goals of innovative teaching and learning, health and well-being of students and staff, partnerships with families and communities, safe and innovative facilities, and continuing resource efficiency.

During the 2020-2021 school year, the District created DS AIDE (Dover-Sherborn for Anti-Racism, Inclusion, Diversity and Equity). This group is organized under 6 focus areas that look at different sections of our District’s work, with a lens toward ensuring that all students are represented and supported.

In 2021, the District began an Equity Audit lead by the New York University Metropolitan Center for Research on Equity and the Transformation of Schools. This group began work over the summer to look at many aspects of how we teach and support students in our District. NYU and a team representing a broad group of stakeholders from the District continue their work and report back at



each school committee meeting. This exciting work will continue into 2022.

More information about this work can be found at <https://sites.google.com/doversherborn.org>

**Academic Outcomes** - The District continues to be one of the highest-performing Districts in the state. The MCAS, our statewide assessment system, was not administered last spring due to the COVID-19 emergency. Although Dover-Sherborn graduates continue to perform strongly on standardized tests such as the ACT, SAT, and AP exams, this data is not conclusive for 2021, due to many canceled test sessions and a change in the AP test administration process last spring. Graduation and college matriculation rates remain among the highest in the state. These continued high achievement levels are accompanied by a firm, District-wide commitment to “Challenge Success” ([www.challengesuccess.org](http://www.challengesuccess.org)) and to ensuring the social-emotional wellness of our students. The District’s work in this area has proven invaluable during this period of teaching and learning during Covid 19.

**Leadership and Faculty** - In June of 2021 we celebrated the retirement of Dr. Andrew Keough. Dr. Keough served the District as Superintendent for 4 years. His contributions to the District were many. Most notably, were his changes to school start time, the creation of DS AIDE and his commitment to always putting students first. Dr. Keough will be greatly missed.

In 2021, the District welcomed Interim Superintendent Kathleen Smith and Interim Principal Dr. Frank Tiano, (D-S Middle School) to the leadership team. Their work has been greatly appreciated by all. Several educators retired from the District in 2021. We extend our gratitude to D-S MS Principal Scott Kellett, Jim Baroody (D-S High School), Marsha Sirull (D-S Middle School), Alison Rice (D-S Middle School) and Lori Morgan (D-S Middle School).

The contributions that these educators have made to the District are many. Together, they have given decades of their time, energy, and experience to our school community, and we thank them for their service.

**Finance** - The DSRSC thanks the citizens of Dover and Sherborn for their continued generous support of the schools. The Region’s Fiscal Year (FY) 2022 budget is \$26,379,191 an increase of \$226,751 over the FY21 budget. Operating expenditures include: salaries and benefits, including other post-employment benefits (\$21,865,148), other (\$1,383,843), buildings and grounds (\$1,269,350), debt service (\$876,500), and transportation (\$984,350). State aid covered \$2,904,738 (11%) of these operating expenditures. Revenues from student activity fees (\$45 per student), parking fees (\$300 per permit), and athletic fees (\$300 per sport) contribute another 1.2%. An additional .8% comes from the Region’s Excess and Deficiency (E&D) Fund. The remaining 87% is funded generously through local taxes. The Region’s E&D account submitted for certification as of June 30, 2021 is

\$1,318,960, net of excess funds returned to the Towns. This account operates under Massachusetts General Laws in a manner similar to a town’s free cash.

The DSRSC is grateful for the incredible support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover-Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, the Alan Thayer Mudge Memorial Fund, and the broader community. These groups continued to generously support us and their contributions are critical to maintaining our excellent programs.

**Contractual Agreements** - The Educators’ Agreement, effective September 1, 2020, through August 31, 2023, fairly and sustainably accommodates the educational standards we expect for our students and the high-quality services expected from our educators, while also acknowledging the restraints affecting town, state, and federal budgets. The Educators have also entered into a Memorandum of Agreement with the District that addresses the impact of ongoing change to working conditions during the pandemic. We are grateful for the continued cooperation between Town and District Leadership and our Educators’ Association and the focus on supporting the wellbeing of our community during this difficult time.

**Facilities** - Our buildings and grounds represent a major educational investment by the two towns for now and the future. To protect this investment, the DSRSC has a long-range capital maintenance and improvement plan for the physical assets of the Regional campus. The DSRSC works with the finance committees and selectmen of both towns to determine how best to fund upcoming capital expenses required to maintain the facilities and equipment that are coming off warranty from the 2005 construction and renovation project. This year once again, the District was able to fund capital expenditures from within its budget and did not need to request capital items at the Dover and Sherborn town meetings. In order to open school buildings safely and to ensure effective ventilation, the HVAC systems of regional buildings were audited and all needed repairs and mitigation measures were completed, primarily using funds from Federal grants received for municipalities to open schools during the pandemic. Overall, the excellent condition of our facilities was a key driver in allowing students and teachers to learn in person at the Region during the 2020-21 school year.

**Membership** - Dover member Maggie Charron was elected to the DSRSC for a three-year term. Anne Hovey resigned her position in 2021 and Angie Johnson was appointed to serve the remainder of her three year term. Michael Jaffe also resigned in 2021 and Shobha Frey was appointed to fill his seat until elections were held in May 2021. Tracey Mannion was elected by the town of Dover in May, to finish Michael Jaffe’s three year term.

Visit [www.doversherborn.org](http://www.doversherborn.org) to view changes, to keep up with school events, or to contact our staff or school committees.

# Pine Hill Elementary School

Barbara A. Brown, Ed.D – Principal

I hereby submit the report of the Pine Hill School Principal for the calendar year 2021. Some of the significant events of the past year are highlighted in this report. More detailed information about the Pine Hill School and our Community School Association (CSA) can be found at [www.doversherborn.org](http://www.doversherborn.org).

**School Goals Overview** - The School Improvement Plan is informed by state education mandates and regulations, DS district goals, and analysis of student and educator performance. Our primary focus during 2021 was to manage the DESE guidelines in consultation with the DS Health & Hygiene Committee and the local Boards of Health in order to keep our schools open for student learning during the COVID-19 pandemic. We are incredibly proud of the collaborative efforts among the Sherborn community and the Pine Hill educators for their valiant efforts as we navigated a very challenging year.

In response to the pandemic-related school disruptions, Pine Hill staff are focused on strengthening the multi-tiered structures used to support students who are not making effective progress. In collaboration with classroom teachers, intervention staff provide targeted instruction to students who need social, emotional, behavioral and/or academic support. Our focus on social and emotional learning has been strengthened with the addition of a Social Emotional Learning Teacher Specialist (shared with the elementary school in Dover) whose charge is to help teachers provide skilled instruction in support of students' self-management, self-awareness, responsible decision making, relationship skills, and social awareness. Our core belief is that in order to be successful in and out of school, students need to learn a set of social and emotional competencies that fit with our Pine Hill Promise and Portrait of a Graduate.

The Dover Sherborn commitment to antiracism and cultural proficiency is supported by our work at Pine Hill to integrate lessons on cultural literacy across the K-5 levels. Pine Hill educators have been working to analyze and revise curriculum and instructional resources with a bias-free lens and assure that a broad range of perspectives and "voices" are represented to compliment and deepen the teaching and learning.

**Community School Association** - The mission of the Community School Association (CSA) is to provide support for the school and to maintain open lines of communication among parents/guardians, teachers, and administration. The CSA Enrichment Committee previews and helps to arrange special assemblies and grade level programs to enrich the school's academic program. Education at the Pine Hill School is supplemented and enhanced by an extensive volunteer program organized by the CSA. The CSA also organizes a variety of fund-raising efforts for the benefit of the school. These activities, held throughout the year, provide resources for enrichment activities and educational materials, as well as money to fund 'mini-

grants' that support and assist teachers with special projects and materials. The CSA continues to support essential school programs such as environmental science education via the Mass Audubon Programs at Broadmoor and the Veggieville Garden, which our PreK-Grade 5 students participate in planting and harvesting. In addition, the CSA allocates \$30K per year to bring enrichment programs to our school to enrich the student learning experience including an author in residence program at every grade level and many science, historical perspective, cultural arts, and performing arts programs.

**Student Council** - The Student Council offers students their first experience with a representative form of government. Students from each class in grades three, four, and five are elected to represent their classmates. In order to increase the opportunity to participate, elections are held twice a year, in September and January. The Student Council meets twice a month with their Student Council Advisor to organize community service projects, plan school spirit activities, and discuss ideas for school improvement. Student Council members help to promote the school's core values through skits presented at weekly all-school meetings. Community service projects for 2021 included drives for coats, toys, and food collections for the Ashland and Natick Food Pantries. Student Council members also have several school-based service projects, including implementing the school's recycling program and leading the weekly all-school meetings.

**Dover Sherborn Education Fund (DSEF)** - The Dover-Sherborn Education Fund (DSEF) allocates grant money annually to promote educational innovation and support new programs that go above and beyond the scope of the annual school budget. The fund is extremely generous to Pine Hill School. The 2021 grants enabled us to expand our collection of picnic tables for outdoor eating and learning. DSEF funds support our continued collaboration with Challenge Success and METCO, Inc.

**Sawin Fund** - Each year the education of the Pine Hill School students is greatly enriched, thanks to the Sawin Fund. The Sawin Fund sponsors part of the environmental education program as well as some extracurricular enrichment club offerings. The Sawin Fund also supplements the cost of field trips. In 2021, we found ourselves with a \$10,000 carryover from 2020 due to school closing at the start of the pandemic. The carryover sustained us for the 2021 calendar year and our students enjoyed increased outdoor education opportunities and school-wide enrichment/cultural arts programs, many of which were attended virtually.

**Conclusion** - The Annual Report provides the opportunity to express our thanks on behalf of our students from Sherborn and Boston for the ongoing support that the town has provided. Residents are invited and encouraged to learn more about the school through tours, visits, and volunteer opportunities. Our website provides a wealth of information and community members are invited to attend any and all of our special programs, performances, and All-School Meetings. For more information, please call the school or go to our

website at [www.doversherborn.org](http://www.doversherborn.org) and click on the link to Pine Hill School.

## **Dover Sherborn Middle School**

### **Frank Tiano, Principal**

The mission of the Dover-Sherborn Middle School (DSMS) is to meet the needs of all students through a nurturing and challenging learning environment where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

DSMS continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of state-of-the-art technology, a fabulous library, and a student-friendly space makes the school a welcoming place for students and faculty.

Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting. This year, the middle school was able to provide each student with a Chromebook to enhance their educational experience.

The 2020-2021 school-year began where the previous one ended, in a pandemic. But unlike the previous year, we were better prepared to meet the needs of our students and staff under these dreadful circumstances. With the support of our entire district and school community, our staff reinvented teaching and learning in our middle school. From ensuring that our students and staff were appropriately masked and 6 feet apart, in person learning occurred for the first time since March 13, 2020.

Creativity and resilience are the words used to describe our staff and students as they engaged in our new hybrid model of teaching and learning. While in person, everyone abided by the guidelines developed by our Boards of Health to create a safe learning environment. Learning, lunch, and mask breaks occurred outside on our beautiful campus whenever possible. When teaching virtually, our teachers honed their technological skills and mastered applications such as Google Classroom, and Zoom to deliver robust virtual lessons. In June, we closed out a successful school year despite incredible odds.

All students and staff were enthusiastic about returning in person this September. Assessing where students were academically, socially, and emotionally from the pandemic and adjusting our practice to meet their needs has again pushed us to be flexible and patient in our “new normal” at DSMS. Incorporating our new start time with everyone in person and our new schedule, as well as a change in headmaster, and the ongoing variability that accompanies the coronavirus, we continue to make adjustments throughout this school year. Despite the continuous changes and as expected, our staff have worked diligently and collaboratively to ensure that we continue to meet the needs of our students and families.

## **Academic Recognition and Awards**

- **Project 351:** Two eighth-grade students represented DSMS at the governor’s youth community service organization, which promotes leadership, development, enrichment, and impact.

- **MATHCOUNTS:** The DSMS math team of four students participated in a competition sponsored by this nationwide enrichment club and competition program for middle school students. Our students competed online against approximately 150 other students in both a sprint round and a target round of math problems. Two of our students moved on to compete in the next online competition, the chapter invitational where they performed admirably

- **DSMS Math Club:** Members of our Math Club came together as a team to reach Gold Level Status in The National Math Club.

- **Student Poetry:** Two of our seventh grade students were honored for their amazing poetry at being selected and published in Teen Ink.

- **New England League of Middle Schools Scholar Leaders:** The faculty named two eighth-grade students as DSMS scholar leaders—individuals who demonstrate qualities of academic achievement, leadership, and citizenship.

**Activity Highlights** - The following are just some of the curriculum enrichment activities that took place throughout the year:

- **Martin Luther King Day celebration:** To reflect the spirit of activism of Martin Luther King, Jr. and to continue our commitment to supporting cultural proficiency and fostering a climate of inclusion, all students and staff engaged in activities that reflected these values.

- **Music and arts presentations:** Our **DSMS Jazz Band** students had the opportunity to shine in the Dover-Sherborn Jazz Brunch, hosted by the DS Friends of the Performing Arts on Halloween. It was a great event featuring performances by the DSHS and DSMS Jazz Bands, **8-12th grade Regional Vocal Ensemble**, including a full buffet breakfast. It was noted that this was the first live performance since 2019.

Over 40 **Middle School Drama** students were able to develop and perform our middle school play for the first time in two years. Disney’s *The Descendants* was the feature and its crisp acting and amazing set design entertained audiences over several shows.

The following groups focused on many community-service projects:

- Through their combined efforts, the **Student Council** and the **Help Club** raised money for local food pantries at Thanksgiving, as well as for many other groups in need.

- Our Project 351 students were excited to coordinate the donation and collection of clothing and children's supplies for Cradle to Crayons here at the Middle School.
- Each year, eighth-grade students are organized according to their interests into small community service groups known as **Citizen Action Groups**, or CAGs, to devote their time and energy to giving back to our community throughout the year. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities and the curriculum.

**Professional Development Highlights** - DSMS is committed to providing opportunities for professional development. Professional growth this year is entwined with the district initiatives. Our focus is on participating in the equity audit, supporting a culture of data and tiered support for students, student engagement, social and emotional support.

**Grants-** The DSEF (Dover-Sherborn Education Fund) and POSITIVE (Parents Offering Support In Time, Involvement, Volunteering, Enthusiasm) provided grants for academic and extracurricular enrichment. DSMS is grateful for the generous support of parents and friends in both Dover and Sherborn.

## Dover Sherborn High School

John G. Smith, Headmaster

Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. Our students excel in the classroom, on the stage as musicians and actors as well as athletes on the various playing fields and venues in our area. We are grateful for the support of our community and our parents and guardians.

**Curriculum Requirements** - In the 2019–20 school year, DSHS served approximately 675 students in grades 9 through 12. Each year, over 90% of graduating students attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 18 credits in the fine and performing arts and/or technology, engineering and computer science; and 12.5 credits in wellness (physical and health education). In addition, they must complete 40 hours of community service and pass the required state MCAS (Massachusetts Comprehensive Assessment System) exams.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute “rank-in-class” for its students, a policy approved by the Dover-Sherborn Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

## Academic Testing

**PSAT** - The PSAT was offered in October 2020 only to juniors due to COVID-19 social-distancing requirements. One hundred eleven juniors, 68% of the class, took the test. Based on their scores from the 2020 PSAT administration, 16 juniors in the Class of 2022 met the requirements to be recognized as a National Merit Scholarship Program Commended Student.

**SAT - SAT I:** Sixty-eight percent of the Class of 2021 took the SAT test, this was a much lower number than in previous years. This was due to the pandemic, remote learning and many colleges and universities switching to test optional admissions. Of the students who took the SAT tests, 77% earning a combined score of over 1200 in Evidence-Based Reading & Writing and in Mathematics. The table below shows the average of the highest SAT test scores for the Class of 2021 and the previous senior class as calculated in Naviance. Compared with national and state averages, DSHS students significantly outperform their peers.

2020	U.S.	MA	DSHS
<b>Evidence Based</b>			
<b>Reading &amp; Writing</b>	528	560	642
<b>Mathematics</b>	523	559	644
2021	U.S.	MA	DSHS
<b>Evidence Based</b>			
<b>Reading &amp; Writing</b>	533	591	663
<b>Mathematics</b>	528	593	678

**AP** - Fifteen AP (advanced placement) courses were offered during the 2020–21 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2021, 221 students took 552 examinations. The results for individual courses are as follows:

AP Course	No. of Students	Students Scoring 3 or Higher
Biology	35	100%
Calculus AB	23	100%
Calculus BC	22	94%

Chemistry	38	100%
English Language & Comp (G-11)	83	95%
English Literature & Comp (G-12)	36	89%
French Language & Culture	10	100%
Latin	6	100%
Physics C-Mech	19	100%
Spanish Language	11	100%
Statistics	66	88%
Studio Art 2D	7	100%
Studio Art Drawing	1	100%
U.S. Government & Politics	88	96%
U.S. History	88	87%

**MCAS** - 2021 testing highlights are as follows:

**English Language Arts:** 94% of grade 10 students at Dover Sherborn High School Exceeded or Met Expectations on the MCAS exam in English Language and Composition.

**Mathematics:** 92% of grade 10 students at Dover Sherborn High School Exceeded or Met Expectations on the MCAS exam in Mathematics.

**Science:** 97% of grade 9 students at Dover Sherborn High School scored at the Advanced or Proficient levels on the MCAS exam in Biology.

### Graduate Post-Secondary Plans

	Class 2019	Class 2020	Class 2021
Four-year college	96%	92%	94%
Two-year college	1%	0%	1%
Other (gap yr, job)	3%	8%	5%

### Departmental Highlights

**English** - The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the themes of identity and self-discovery through their study of short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature and hone their analytical and expository writing skills; juniors not enrolled in AP English Language take a full year of American Literature at either the honors or college preparatory level; seniors not enrolled in AP English Literature enroll in two of five same-level courses in focused areas, such as contemporary literature, poetry, film, and nonfiction studies. Advanced Placement courses include English Language and Composition offered to juniors, and English Literature and Composition offered to seniors.

Through reading, writing, and thinking, we hope our students will use their language and communication skills

to understand more about themselves, their world, their responsibility towards others, and their place in both the local and global communities.

**Mathematics** - The Mathematics Department provides standard courses at honors and college preparatory levels, with Algebra 1 or Geometry in grade 9, Geometry or Algebra II in grade 10, and Algebra II or Precalculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Precalculus and Applied Topics. We also have a new elective course, Financial Literacy, which is one semester long and available to grade 11 or 12 students who passed Algebra II.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing fifth out of 28 schools in the league, and third in the league playoffs. This past year was certainly different as we needed to compete remotely, but the students were still able to compete and enjoy the season. The team would have competed in the Massachusetts State Championships, but they were canceled for a 2nd year in a row due to COVID-19.

**Science** - The Science Department provides a rigorous curriculum sequence at the advanced placement, honors, and college preparatory levels, with three years of coursework required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Anatomy and Physiology, Astronomy, Environmental Research, and Marine Science. Forensic Science, a new elective, is being developed for 2022-2023.

The Science Olympiad team competed as a co-op team with Medfield in the West Suburban Science League, placing 13th in the league in 2020-2021. In 2021-2022, the Science Olympiad is competing as a DSHS team and is currently ranked 13th in the WSSL.

Five AP Chemistry students competed in the sectional competition for the U.S. National Chemistry Olympiad. One student placed in the top 25 students in Eastern Massachusetts. This high score qualified him to compete in the national chemistry exam against the top 900 students in the country.

**Social Studies** - Courses are offered in history and the social sciences at both the honors and college preparatory levels for freshmen and sophomores and at three levels (college preparatory, honors and advanced placement) for juniors and seniors. World History I & II and U.S. History are required of all students. Electives include AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History. The Social Studies Department subscribes the highest number of students taking Advanced Placement courses in the high school, with a total of 175 students



taking our two A.P. courses this year. 88% of the A.P. U.S. History students and 97% of the A.P. Government students receiving a qualifying score of 3 or better on the exams. Our A.P. scores in both courses continue to be well above the national mean average.

Due to COVID, several annual department programs and activities, such as: the *Tufts Inquiry Program*, *Model U.N. Simulation* in Boston; the *Close Up Program*, which is a weeklong government studies program in Washington, D.C. were all canceled. The Social Studies Department's 2021 Summer Reading Program in grades 9-12 continues to focus on various themes and issues around systemic racism, various distinct cultures within American society and the growing polarization in American politics.

Students receiving honors or awards in 2021; Henry Murphy received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; Both Connor Murphy and Caroline Harvey received a youth leadership award and represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*; Elizabeth Birmingham, received the Fredrick Douglass and Susan B. Anthony Community Service and Social Justice Award and Sophia Katz received the Social Studies Award at the Senior Academic Awards Night.

**World Language** - The World Language Department offers four-year sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students progress from Novice to Intermediate stages of language proficiency in French, Spanish, Latin, and Chinese. AP French Language and Culture, AP Latin, and AP Spanish Language and Culture courses are offered.

World Language students received the following honors for the **2020-2021** school year:

**Honor Society** - Thirty students were inducted into the Dover-Sherborn World Language Honor Society in the fall of 2020 for their achievement and dedication to learning world languages and cultures.

**Seal of Biliteracy** - Ten students were awarded the Massachusetts State Seal of Biliteracy in May, 2021: One in Chinese, three in French, one in Latin, and five in Spanish.

**AP Exam Scores** - In May, 2020, twenty-seven students took AP exams in world language. All twenty-seven students achieved a passing score (3 or higher). The breakdown of scores was as follows:

	Score	Number of students
<b>French:</b>	5	1
	4	6
	3	3
<b>Latin:</b>	5	3
	4	1
	3	2

<b>Spanish:</b>	5	6
	4	3
	3	2

## Fine & Performing Arts

**Music** - Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the Chorus, the Concert Band, and the Jazz Band (by audition). These groups perform at many school and community events throughout the year. Due to recent schedule changes, students are now able to take Chorus and Concert Band without conflicting with other classes and are able to explore other elective courses while also participating in these ensembles, which ensures a musical course option for all students interested. These course offerings and their adjacent performances seek to establish and maintain opportunities for creation and enjoyment of music for all D-S students and community members.

**Visual Arts** - Courses offered include Art 2D, Art 3D, Ceramics I and II, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design I, II, and III, Computer Graphic Design, and Silkscreen Printing. These course offerings seek to establish and maintain the creation and enjoyment of art for all D-S students.

**Honors and Awards:** D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- **Scholastic Art & Writing Awards:** Two of our students received Scholastic Art Awards for their artistic works.
- **Eastern District Senior and Junior Festivals,** sponsored by the Massachusetts Music Educators' Association (MMEA), awarded honors to six D-S students. Additionally, we had 1 student perform virtually in the National Association for Music Education' (NAFME) All Eastern Honors Festival and in the NAFME All National Honors Festival.

**Technology Engineering and Computer Science** – During the past seven years, the primary goal of the Technology, Engineering, and Computer Science Department has been to more strongly align the grade 6–8 and grade 9–12 curriculums to better prepare students for college courses in computer science and engineering. To build a strong foundation for the high school courses, middle school students take engineering courses at all three grade levels, and students in grades 6 and 7 take computer science, with a heavy emphasis on programming. At the high school level, 11 new courses have been created over six years. All course offerings, both new and previously existing, are now a continuation of the middle school curriculum. The entire curriculum for each course offered in grades 6–12 has been reviewed and updated each year. In 2020 and 2021, we focused on cultural responsiveness and worked to add meaningful and thought-provoking units to each course. During the

2022 school year we are taking a deep dive into our curriculum units to review their equality and diversity.

The Department offers the following computer courses for high school students: Social Media Literacy, Intro to CAD, Web Design Using HTML & CSS, Computer Programming with Javascript, Technology and Society, iOS app design, video game design and a capstone AP computer science course that students can take their Sophomore, Junior or Senior year. The Department also offers engineering and technology classes, including TV Media I, II, and III, and Industrial Technology I and II. A yearlong course in engineering is offered at both the college preparatory and honors levels and may be taken for science or elective credits that count toward graduation.

**Wellness** - The Freshmen Wellness Curriculum requires one semester each of Contemporary Issues covering nutrition, sexuality, mental health, and alcohol, tobacco and other drugs; and one semester of Outdoor Education (one quarter) and Fitness Development (one quarter).

Students in grades 10–12 can choose from the following electives: Cardiovascular Fitness, Outdoor Pursuits, General Survival, Student Leadership Internship, Stress Management, Sport Education (Net Sports, Winter Team Sports) Dance Education, CPR/AED Training, Yoga/Pilates, Coaching, Teaching, and Recreational Leadership, Fitness Program Planning, Drugs and Society, Muscular Fitness, Sport and Society, Rape, Aggression, Defense Systems (RAD), and Target Sports.

## Guidance

**College Counseling:** Throughout the fall, the counselors devoted a lot their time to helping students transition back to in-person school and to the post-secondary planning process. Eighty-two percent of the Class of 2021 completed some form of early decision, priority, or early action applications to colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 120 colleges and universities due to the virtual format of the visits and spent time strengthening their working relationships.

To respond to the growing number of early college applications, counselors developed a five-class seminar series for grades 11 and 12. Juniors participated in spring classes that helped prepare them for college applications, complete their resumes begin their essays and start filling out their Common Application. Seniors began their seminar series during the first week of school and were able to complete their Common Application online, add schools to Naviance, edit and complete their essays, and participate in mock interviews. Seminars covering stress management, mindfulness, and career and personal exploration are also available to freshmen and sophomores.

Counselors met several times with juniors individually to discuss the college application process and to guide their

post-secondary educational planning. Counselors also met with freshmen and sophomores to discuss their academic and future career plans, as well as introduce them to online programs that aid students in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

**Support Programs:** The Guidance Department offers several support programs:

- ***Freshman Welcoming Activities*** support freshmen during their transition to high school.
- ***The Peer Helper Program*** this year trained 40 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- ***The Signs of Suicide (SOS) Program*** for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- ***Parent-Departmental Meetings*** are held throughout the year to discuss important issues and concerns specific to each grade level.

**Library** - The DSHS library is a place where students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or online searches. The collection includes approximately 20,000 print volumes, six newspapers, and 30 periodicals. In addition, patrons are able to search the library catalog for a growing collection of e-books. Digital services include online databases available from Massachusetts Regional Library System and those purchased by subscription, as well as thousands of e-books and audio via OverDrive. The library houses a portable cart with 25 iPads and 15 Chromebooks for use in the classroom. An average day brings approximately 300 students and teachers to the library.

## Dover-Sherborn High School Athletic Department

The 2020-2021 school year was extremely successful for DS athletics. DS won the Boston Globe All Scholastic D4 Ames Award for the first time in school history. This is awarded to the winningest team in the division in the state of Massachusetts.

***The Winter Season*** - The winter season ran from December 2020 to February 2021, with 258 participants on 13 varsity teams and 6 sub-varsity teams. There was no post season tournament due to COVID-19, the schedules were shortened and only played a certain amount of games, and depending on the sport and participation in the league there were no league champions in most sports other than basketball and hockey. Boys basketball went 9-2, girls basketball went 6-5, boys indoor track was 3-1, girls indoor track was 2-2, boys swim was 6-0, girls swim was 5-1, boys and girls

Nordic competed in 6 Mass Bay East League races, boys and girls alpine competed in 5 league races, boys ice hockey (co-op with Weston) was 6-4-1, girls ice hockey (Hopkinton host) was 1-7-2, and gymnastics (Medfield host) was 4-1 on the season. DS had 36 winter sports TVL / MBE All Stars, and Ava Yablonski and Anthony Taslakov were both TVL MVPs for Swim and Dive. DS also had three Boston Globe All Scholastics - Ava Yablonski Girls Swim and Dive, Merritt Sullivan Gymnastics, and Mica Bodkins Girls Nordic.

**Fall 2 Sports 2021:** Due to COVID-19 the MIAA created a season called "Fall 2," in which sports that could not safely run in the regular Fall 2020 season ran during the Fall 2 season from late February to late April 2021. In result, this postponed the start day for the Spring 2021 season from late March to late April 2021. Football was the only sport that ran during the Fall 2 season, and a strength and conditioning program was run during the Fall 2 season as well to give student athletes another option if they were interested in continuing to workout during this season. There were 47 student athletes who participated in football during the Fall 2 season, and 19 students who participated in the strength and conditioning program. The football team went 5-1 on the season, which was shortened due to COVID-19. No post season was played, but the traditional Thanksgiving game vs. Medfield was added in during April break. The team won 13-0. The JV team also played a full 5 game schedule, which was great to see as the numbers have historically struggled to have a JV program the entire season. This extra season allowed Luke Loeffler (class of 2022) to be a four sport varsity student athlete his junior year. He competed in soccer, indoor track, football, and outdoor track and field. This also allowed student athletes to try football for the first time, including Nick Rinaldi (class of 2021), who just committed to play football at Vanderbilt University as a preferred walk-on. The football team had seven TVL all stars, and John Bennett was named offensive MVP for the TVL Small.

**The Spring Season** - The MIAA voted to bring back Spring tournaments, and the regular seasons were able to be a bit longer while playing some non league opponents again. The Spring 2021 season ran from late April to July 3rd. There were 286 student athletes competing across 9 varsity sports and three sub varsity levels. The girls lacrosse team went 18-1 overall, won the TVL small, and were D2 State Champions for the first time in school history. The boys lacrosse team went 16-2 overall, won the TVL small, and were D3 State Champions for the sixth time in school history. The boys tennis team went 18-1 overall, were TVL small championships, and won the D3 South Championship before falling to Weston in the MIAA D3 State Semifinals. The girls tennis team went 13-2 overall, won the TVL small, and advanced to the second round of the D2 MIAA State Tournament after beating Westwood in the first round. The boys outdoor track and field team went 4-0 in the regular season, were TVL small champions, and won the TVL large and small meet beating Hopkinton by 2 points. The boys team placed second at the MIAA sectional race. The girls outdoor track and field team went 3-1 in the regular

season, and had some great individual showings at the MIAA sectional race. The baseball team went 7-11 overall, opted into the MIAA tournament and beat Martha's Vineyard on the road before falling the Middleboro in the second round of the tournament. The softball team had a much improved season going 5-11 overall on the season. The sailing team was a very new young team who raced in five varsity races, and went 2-2 in the JV races. DS earned 40 All star spots in the TVL for the Spring season, and four TVL Small MVP awards. Hope Shue girls lacrosse, Dan Pomahac boys tennis, Noah Guarini boys track and field, and Pierce Gregory boys lacrosse all were TVL Small MVPs. Steve Ryan baseball, Karen Raymond girls tennis, Jon Kirby boys tennis, Ann Mann boys track and field, and Brian McLaughlin boys lacrosse all also won coach of the year awards for the TVL small. Hope Shue, Ameila Novitch, Charlie Budd, Pierce Gregory, Dan Pomahac, and Sawyer Garrett boys track and field all won Boston Herald All Scholastic Honors. Hope Shue, Pierce Gregory, Dan Pomahac, and Sawyer Garrett all won Boston Globe All Scholastic Honors.

**Fall 2021 Sports** - The Fall season was back to normal start and end dates of August 20th to November 25th, 2021. DS had 295 student athletes compete across seven varsity sports and six sub varsity levels. All seven programs qualified for post season play. TVL Small Champions included the football team for the first time in 43 years, the golf team, the field hockey team, and the girls cross country team. The golf team won the school's first golf state championship in the MIAA D3 state tournament on November 2nd at Shining Rock. The football team won the school's first football playoff game vs. Watertown, and had a great Elite 8 round game at Swampscott who ended up going on to win the D5 state championship. The girls cross country team had the best showing at states ever in school history, finishing 4th in the state overall with Corinne Foreman placing 13th overall. The field hockey team made it to the Elite 8 game, after beating Medway and Wayland in the first and second rounds. They eventually fell to the D3 state champions of Watertown. The boys soccer team made it to the Sweet 16 game, after beating Foxboro on the road in the first round. The girls soccer team had a great regular season and hosted St. Paul Diocesan from Worcester in a great match up, but fell to them at home 2-1. The boys cross country team finished 12th at states, with Toby Sagar placing 15th overall. The football team capped off a great Fall season with a 39-8 win vs. Medfield at home on Thanksgiving. The season records were as follows: football was 9-2 on the season overall, golf 12-2, girls soccer 12-4-3, field hockey 11-7-1, boys cross country 4-1, girls cross country 5-0, boys soccer 9-9-2. DS had 28 TVL all stars in the Fall, with Johnny Bennett winning TVL Small MVP in football, Tim Hill winning TVL Small MVP in golf, and Toby Sagar winning TVL Small Co-MVP in boys cross country. Johnny Bennett and Tim Hill were also Boston Herald All Scholastics, and Tim Hill was a Boston Globe All Scholastic. Coach Jon Kirby of golf was Boston Globe All Scholastic Golf Coach of the Year. On National Signing Day DS honored two female student



athletes signing D1 scholarships. Ava Yablonski will continue her swim career at The University of Minnesota, and Rachel Herman will continue playing soccer at the University of Pennsylvania.

**National Honor Society** - On October 14, 2021, 57 members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society (NHS). There are currently 113 DSHS members of the NHS, all of whom serve the local community by tutoring peers and younger students, completing an individual service project, and raising money as a group for the Greater Boston Food Bank. Information about membership requirements and the application timeline can be found on the school's website.

### Student Activities

DSHS students are able to participate in a wide range of student activities. Due to COVID-19 and the Boards of Health recommendations, all groups are meeting virtually this academic year. A fee of \$45 is required for participation in many of the following clubs:

DSHS students are able to participate in a wide range of student activities. An Activity Fee of \$75 is required for participation in many of the following clubs:

- **Academic and student-life organizations:** Chess Team, Class Officers, Debate Team, EPIIC Tufts Inquiry, Girls Who Code, Harvard Model United Nations, Math Team, Mock Trial, National Honor Society, Robotics Team, *RUNES* literary magazine, School Newspaper, Science Olympiad, Senior Project, Student Council, and Yearbook.

- **Art, music, and drama clubs:** Two a cappella groups (DS al Coda and Noteworthy), Arts Club: Open Studios, Crew, Drama Club, Film Club, Improv/Comedy Club, Knitting Club, and Music Club and Digital Recording Studio.

- **Social and Cultural Awareness Groups:** AFS International Exchange Program, Animal Welfare, Health & Society, Asian Student Union (formerly CAPAY), Black Student Union, Blessings in a Backpack, Business Club, Community Service Club, the Conversation, Down to Earth, Fitness Club, Future4Children, Gay-Straight Alliance (GSA), Global Citizenship Program, Make-A-Wish, MARC, Massachusetts High School Democrats, Medical Club, Nora Elizabeth Searle Community Outreach (NESCO), Peer Helping, Red Cross Club, Relay for Life: D-S, Senior Citizens' Club, Speak Out, STEM Club, Students Against Destructive Decisions (SADD), Students Demand Action, Time Out for Kids, Volleyball Club, What's Your Story?, Women's Group, and World of Difference.

The China Exchange Program was put on hold for the 2021–22 school year due to COVID-19 restrictions, but is expected to resume in the future.

### Parent and Community Groups

**The Dover-Sherborn Boosters** - The D-S Boosters supported the athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to student athletes participating in all sports at DSHS.

**DSEF** - DSEF generously provided funds totaling \$4,250.00 to underwrite the college exploration program for our Guidance Department.

**The Friends of the Performing Arts (FoPA)** - FoPA is a 501(c)3 organization of parents and community volunteers who support the outstanding vocal and instrumental music and drama programs at the Dover-Sherborn Regional Schools. FoPA awards annual scholarships to graduating seniors who have demonstrated excellence in the performing arts; it funds grants for workshops, equipment, and material requests for the performing arts; and it provides production support for the concert bands, jazz bands, a cappella groups, and drama programs and students. (More information is available at [www.doversherbornfopa.org](http://www.doversherbornfopa.org)).

In 2020–21, FoPA awarded 13 scholarships and provided funds for:

- set materials for the DSHS musical;
- materials for the DSHS Performing Arts Letter in music and drama;
- annual events: music and drama banquets supplies and awards.

**DSHS PTO** - The DSHS PTO is organized for charitable educational purposes to actively support the administration, to promote and encourage communication between parents, teachers and the school in matters of common interest and to encourage spirit building initiatives among students, faculty and community. Its ongoing efforts are managed through monthly meetings that are open to all parents and guardians of DSHS students. The board includes representatives from many parent organizations, the Dover-Sherborn Regional School Committee, and parents/guardians of each of the four grades. Meetings typically begin with an update from Principal Smith and often include teachers or administrators who talk about their areas of expertise and address questions. Specific meeting dates, times, and locations are posted on the DSHS calendar. New faces and voices are always welcome. To learn more about the DSHS PTO, please visit our website: <https://sites.google.com/site/dshspto2015/>.

## Community Education

Lisa B. Sawin, Director

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional Schools. Our mission is to provide programs that enrich the lives of everyone in our community. Our hope is to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost. 2021 was another challenging year due to the Covid pandemic. We were able to still hold classes either virtually, outside or in person during the fall following the guidelines and regulations set forth by the state.

Dover-Sherborn Community Education offers the following programs:

**Extended Day** - Tuition-based extended-day programs are held at both Dover and Sherborn elementary schools, where safe and stimulating after-school environments are provided for students in grades K–5. During the winter of 2021 with Covid restrictions in place our students were in school and extended day 4 days/ week. In April all students returned to school and extended day full time (5 days/week). Children engaged in arts and crafts projects, nature projects, outdoor physical activities, games, and creative play under state Covid guidelines and regulations. The extended day program is offered Monday through Friday with two afternoon pickup times: 5:15 p.m. and 6:00 p.m. At the time of this writing, 60 children are enrolled in Dover and 90 children in Sherborn. Both programs maintain waiting lists.

**After-School Enrichment** - After-school enrichment programs providing age-appropriate classes for elementary and high school students are also offered. Classes for students are held at Pine Hill Elementary School, Chickering Elementary School, and Dover-Sherborn High School. We were able to offer virtual and limited outside programs during our Winter-Spring semester and returned to in person classes in the fall with a mask mandate in place. All class offerings during winter 2021 were presented virtually. Some of the offerings included Glee Club, Video Game Design, Web Design, Digital Toy Design and others. With the arrival of spring and the potential for outside classes Flag Football returned for Grades 1- 5 in Sherborn. Students from both Dover and Sherborn were able to participate in an Archery program outside. In the fall most of our in person classes returned including Chess, Cupcake Decorating, Home Alone and Babysitting, in addition to some outside programs. The fall schedule also offered virtual classes including Origami, Glee Club, and Storybooks and Art. We were able to add in person Hip Hop to the Sherborn schedule. All of our programs followed the Covid safety guidelines and regulations. We also support and oversee the Middle School Drama program during the summer and String lessons offered in all four schools. Program flyers are posted on both of the elementary schools' websites, the Regional School District's website under "Community Education," and on our registration website (see "Registration" below). We also offered the After the

Bell Club (ABC), which runs from 2:15 to 3:30 PM Monday through Friday. The fee for ABC is \$12 per day, with parents registering their children in advance for specific days. We were unable to meet the minimum enrollment for Dover but we were able to run ABC in Sherborn.

**Adult Enrichment** - The winter session consisted of virtual classes including Beekeeping, Appreciating Public Art, Understanding Medicare, Tea Tasting, Coastal Piloting, Boating Skills, SAT Prep and others. The virtual classes were well attended. Virtual classes that required materials were either delivered to students or arrangements were made for students to pick them up. Students who attended the Boating Skills class took their final exam safely in their cars on a Saturday morning in May in the Chickering School parking lot! Fall of 2021 found us collaborating with many towns offering virtual classes. We were able to collaborate with Concord Carlisle and Acton Boxborough on classes like Italian for Beginners, What Happens to the Family Vacation Home and even an Opera Series. The fall brought our instructors back into the schools with a mask mandate. Classes returned inside with Covid precautions included Boating Skills, Dog Obedience, Watercolor Painting, a Holiday Wreath class and others. SAT Prep was combined with Ashland taking place at Ashland High School. Some of our instructors are planning to remain virtual since it appears to be working for the instructors and the students. In September the RMV announced that Driver's Education classroom instruction would remain virtual until January 3, 2022. After January 3<sup>rd</sup> all normally scheduled "in-person" classroom instruction will commence as planned.

**Registration** - Registration for the Extended Day Program is held in March for the following school year. Registration for all other programs begins upon the distribution of brochures, or when the information is posted online. Full class descriptions can be found at [www.doversherborn.org](http://www.doversherborn.org), under the "Community Education" tab. Online registration is available at <https://dscommmed.communityroot.com/index/registration>

**Contact Information** - The Community Education office is located in Project Room 1081 in the Chickering School, located at 29 Cross Street in Dover. Our phone number is (508) 785-0480, extension 2020.

## Trustees of Sawin Academy

The Trustees of Sawin Academy was established in 1871 by incorporating the Dowse Fund (ca. 1858) and the Martha Sawin estate to support and maintain a public school in Sherborn. The endowment continues to support enrichment programs at Pine Hill School and an annual distribution is offered to the school based on the performance of the investment portfolio. Trustees are elected by the town and serve five-year terms. Trustees meet with the Principal of Pine Hill School annually to discuss how the previous year's distribution was spent and provide guidance for future distributions.

Although pandemic-related restrictions continued, a return to in-person learning allowed for some enrichment activity to resume. The carry-over balance of \$10,000, remaining from the 2019/20 gift, was used to support naturalist programs, including those provided through Broadmoor and Hale, cultural arts programs, and the fifth grade Legacy and Leadership projects.

For the 2020/21 school year, a distribution of \$15,000 was directed to the installation of an outdoor learning lab to serve as a planting shed and greenhouse to be used by all grade levels as part of their life science units.

2021 marked the 150<sup>th</sup> Anniversary of the Sawin Academy Foundation. To commemorate this anniversary, the Trustees gifted a pavilion to Pine Hill School. This structure will provide a sheltered outdoor space for learning, playing, and gathering for Pine Hill and the community at-large.

The portfolio experienced steady growth for the duration of the year, closing with a balance of \$801,676.

Top portfolio holdings as of December 31, 2021 included the following:

Fidelity Total Market Index Fund  
SPDR S&P Midcap 400 ETF  
Invesco QQQ Trust, Series 1

Respectfully submitted for the Trustees,

W. Scott Embree

**Sherborn Students In The Public Schools By Grade  
October 1, 2021**

Kindergarten	64		
Grade 1	62	Grade 7	76
Grade 2	73	Grade 8	89
Grade 3	65	Grade 9	79
Grade 4	60	Grade 10	76
Grade 5	82	Grade 11	68
Grade 6	66	Grade 12	64

**Total - All Grades - 924**

**Sherborn Public Schools  
General Fund Financial Recapitulation  
For the Fiscal Year Ending June 30, 2021**

**Revenue**

School Aid Fund, Chapter 70	<u>\$ 715,207</u>
-----------------------------	-------------------

<b>Total Revenue</b>	<b>\$ 715,207</b>
----------------------	-------------------

**Expenditures**

Regular Education	\$3,316,627
Special Education	1,900,670
Other	<u>1,372,079</u>

<b>Total Expenditures</b>	<b>\$6,589,376</b>
---------------------------	--------------------

<b>Net Cost to Town</b>	<b>\$5,874,169</b>
-------------------------	--------------------

**Dover Sherborn Regional School District  
Revenue & Expenditure Summary  
Fiscal Year Ending June 30, 2021**

**Revenues**

Revenue from Local Sources:

Member Town Assessments	\$ 22,627,060
Unreserved Fund Expended	375,000
Fees	250,309
Earnings on Investments	20,541
Other Revenue	1,781

**Total Revenue from Local Sources** **\$ 23,274,691**

Revenue From State Aid:

School Aid (Chapter 70 & Charter Reimbursement)	\$ 2,383,046
• Transportation (Chapter 71)	535,581

**Total Revenue From State Aid** **\$ 2,918,627**

**Revenue From Federal & State Grants:** **\$ 884,433**

Other Revenue:

School Lunch	\$ 295,684
Community Education Group	280,600
Private Grants	60,800
Other Local Receipts	7,125

**Total Other Revenue** **\$ 664,209**

**Total Revenue From All Sources** **\$ 27,721,960**

**Expenditures**

Expenditures by the School Committee:

Regular Day Program	\$ 11,800,138
Special Needs Program	2,671,168
Other Operating	8,793,936
Transportation	859,659
Capital	292,272
Debt Service	923,400

**Total Expenditures by the School Committee** **\$ 25,320,573**

**Expenditures from State & Federal Grants** **\$ 856,147**

Other Expenditures:

School Lunch	\$ 369,173
Community Education Group	481,686
Private Grants	24,879
Other	5,155

**Total Other Expenditures** **\$ 880,893**

**Total Expenditures From All Funds** **\$ 27,057,613**

# ANNUAL TOWN MEETING

May 15, 2021

## WARRANT ARTICLE INDEX

- P = Passed  
D = Dismissed (No Action)  
F = Failed  
\* = Contingent on Ballot Questions  
\*\* = Exempt Debt by passage of Ballot Question 7

### Article Descriptive Title

- |  |   |
|--|---|
| 1. Town Report                                   | P |
| 2. Fund Supplemental FY21                        | P |
| 3. OPEB Trust Fund                               | P |
| 4. Pre-Modernization Bond Premiums               | P |
| 5. Cemeteries                                    | P |
| 6. Revolving Funds                               | P |
| 7. Revolving Funds                               | P |
| 8. FY22 Omnibus Budget                           | P |
| 9. Turf Field at Laurel Farm                     | F |
| 10. Capital Budget Requests                      |   |
| 1a. Command vehicle – Fire Dept                  | P |
| 1b. Hose Replacement – Fire Dept                 | P |
| 2. Cruisers – Police Dept                        | P |
| 3. Town Buildings & Facilities                   | P |
| 4a. Equipment - DPW                              | P |
| 4b. 1 Ton Truck - DPW                            | P |
| 4c. Roadway Management                           | P |
| 5. Pine Hill Access Road                         | P |
| 6. Woodhaven/Leland Farm Water Supply            | P |
| 7. COA Architectural Study – Senior Ctr          | F |
| 11. Free Cash                                    | P |
| 12. Tax Data Collection                          | P |
| 13. GBL – Chapter 5 – Dog License & Registration | P |
| 14. ZBL Section 4.5.6 Open Space Subdivisions    | P |
| 15. Acquiring / Disposition of Land              | P |
| 16. Upper Charles River Rail Trail Access        | P |
| 17. Truck Brake Usage                            | P |
| 18. Citizen's Petition – Fur Products            | F |
| 19. Citizen's Petition – Pet Shop Sales          | F |

### Annual Town Meeting, May 15, 2021

A quorum of 20 registered voters being present (due to the Covid-19 pandemic, the quorum was lowered from 100 to 20), Moderator Mary Wolff called the 244th Annual Town Meeting of the Town of Sherborn to order at 10:03 am, May 15, 2021, at the DPW Butler Street Garage, 7 Butler Street, Sherborn, Massachusetts.

The Moderator stated that the warrant had been properly posted and the tellers had been sworn in and introduced the various board members and town officials seated on the stage. Officials on stage were Advisory Committee members Chair Steven Tsai and Vice Chair Jane Matteredazo, Select Board Chair Eric Johnson, Vice Chair George Morrill, SB Clerk Jeff Waldron and member Paul DeRensis, Town Counsel Amanda Zuretti of Petrini & Associates and Town Clerk Jacklyn Morris. All other town officials were seated in the audience.

Renee Montella was introduced as the Head Teller.

In an effort to keep the meeting as short as possible, the Chair of Advisory, Steven Tsai, chose not to speak and directed everyone to the introductory letter in the Advisory Report. Select Board Chair Eric Johnson gave introductory comments and welcomed everyone to Town Meeting.

Ms. Wolff reviewed Town Meeting logistics, giving a concise summary of the procedural ground rules for Town Meeting and that all votes would be taken using the electronic clickers voters received at check-in. There was a brief introductory practice session using the electronic clickers before the official voting began. Ms. Wolff also noted that there would be three consent agendas for the warrant articles, encompassing Articles 1-7, 11-13 and most of article 10 (Capital Improvement Plan). The Moderator then proceeded to the consent agenda for Articles 1-7.

*NOTE: ARTICLES 1 THROUGH 7 WERE VOTED AS A CONSENT CALENDAR.*

**ARTICLE 1.** To hear and act on the reports of the various Town Officers and Committees as contained in the Annual Town Report or otherwise. (*Select Board*)

**ARTICLE 2.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, for the purpose of supplementing the various line items of the Town's Fiscal Year 2021 budget, previously voted by the Town under Article 9 of the Warrant for the 2020 Annual Town Meeting; or take any other action relative thereto. (*Select Board for the Town Administrator and Finance Director*)

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or take any other action relative thereto. (*Select Board for the Treasurer*)

**ARTICLE 4.** To see if the Town will vote to:  
1. Supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with M.G.L. Chapter 44, Section 20, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs; and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; or take any other action relative thereto. (*Select Board for the Town Treasurer*)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to be used pursuant to M.G.L. Chapter 114, Section 15, for the improvement or embellishment of the cemeteries throughout the Town; for the care, preservation or embellishment of any lot or its appurtenances therein; or take any other action relative thereto. (*Select Board for the Cemetery Commission*)

**ARTICLE 6.** To see if the Town will vote to set the Fiscal Year 2022 spending limit for each of the Revolving funds set forth in Chapter 28 of the General By-laws, pursuant to the provisions of M.G. L. Chapter 44, Section 53E½; or take any other action relative thereto. (*Select Board for the Finance Director*)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to Stabilization Funds; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**MOTION:** Steven Tsai moved, duly seconded by Jane Materazzo, that Articles 1 through 7 be considered together as a "Consent Agenda" articles, where such articles are routine and typically approved without significant debate, and with such Articles moved for favorable action as set forth in the Advisory Report and with the following additional information:

Article 2. 2021 Supplemental Budget amounts, with \$326,096.10 be transferred from FREE CASH in the Treasury for the purpose of supplementing the following Fiscal Year 2021 budget lines covering corresponding FY 2021 deficits that remain: Snow & Ice Removal - \$113,834.50, Police Overtime - \$87,261.50, Ambulance - \$100,000, Farm Pond - \$25,000

Article 3. OPEB Trust Fund, \$100,000 be transferred from Free Cash in the Treasury to the OPEB Liability Trust Fund.

Article 5: Cemeteries, that \$10,000 be transferred from the Cemetery Enlargement Fund for the purposes set forth in the warrant.

Article 6: Revolving fund FY2022 expenditure limits:

Council on Aging Revolving Fund:	\$ 75,000
Board of Health Revolving Fund:	\$ 20,000
Recycling Revolving Fund:	\$ 1065
Town Forest Revolving Fund:	\$ 35,000
Farm Pond Revolving Fund:	\$160,000
Ambulance Revolving Fund:	\$375,000
Elder Housing Revolving Fund:	\$351,109
Park and Recreation Revolving Fund:	\$250,000
DPW, Fire & Police Surplus Equip Fund:	\$ 50,000

Article 7: Stabilization Funds, that \$374,185 from FREE CASH in the Treasury be transferred to the General Stabilization Fund.

**VOTE ON THE CONSENT AGENDA (ARTICLES 1-7)  
PASSED 363 YES, 12 NO.**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate, or transfer from available funds, such sums of money, for any and all Town expenses and purposes, including debt and interest; and to provide for a Reserve Fund; and to fix the salaries and compensation of all elected Officers of the Town as required by M.G.L. Chapter 41, Section 108; and to determine whether such salaries or compensation shall be made effective from July first of the current year; and to provide for the payment of, and raise or appropriate money for, any salary and compensation so voted; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**MOTION:** Steven Tsai moved, duly seconded by Jane Materazzo, **the totals for each department represented by the numbered items appearing in the Advisory Committee's Fiscal Year 2022 Omnibus Budget Report to the Town in the column headed "Final FY22 Advisory Recommendation"** be called over by the Moderator and, if no objection is made, that such amounts be raised and appropriated for the purpose specified, except that, where a transfer is indicated by a numbered footnote, the specified amount shall be provided by such transfer; that the salaries for the various Town Officers (including those indicated by numbered footnotes) be fixed, effective July 1, 2021, as specified in the Omnibus Budget that becomes effective pursuant to this motion; and that any item to which objection is made be separately considered and disposed of in accordance with the vote of the Town.

**VOTE ON ARTICLE 8 PASSED 382 YES, 25 NO.**

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET NUMBER	DESCRIPTION	FY2018 EXPENDED	FY 2019 Actual	FY 2020 Actual	FY 2021 Budgeted	FY 2022 ADV REC	FY22 Adv Rec vs FY21 Budget % Change
<b>GENERAL GOVERNMENT</b>							
<b>SELECT BOARD</b>							
122	SELECT BOARD-SALARIES	251,422	256,375	267,375	321,120	327,230	1.90%
122	SELECT BOARD-EXPENSES	106,544	6,423	117,220	36,050	73,351	103.47%
	ZONING BOARD OF APPEALS - EXPENSE	-	1,156	977	2,700	2,700	0.00%
	<b>SELECT Board TOTAL</b>	<b>357,966</b>	<b>263,954</b>	<b>385,572</b>	<b>359,870</b>	<b>403,281</b>	<b>12.06%</b>
<b>LEGAL COUNSEL</b>							
151	LEGAL COUNSEL	144,416	130,546	206,755	80,000	80,000	0.00%
<b>ASSESSORS</b>							
141	ASSESSORS-SALARIES	97,338	103,065	115,729	121,955	124,804	2.34%
141	ASSESSORS-EXPENSES	14,080	15,545	12,029	16,150	29,150	80.50%
	<b>ASSESSORS TOTAL</b>	<b>111,418</b>	<b>118,610</b>	<b>127,758</b>	<b>138,105</b>	<b>153,954</b>	<b>11.48%</b>
<b>TREASURER</b>							
145	TREASURER-SALARIES	46,739	63,905	64,385	80,342	82,259	2.39%
145	TREASURER-EXPENSES	26,577	8,303	8,629	12,150	12,150	0.00%
	<b>TREASURERS TOTAL</b>	<b>73,316</b>	<b>72,208</b>	<b>73,014</b>	<b>92,492</b>	<b>94,409</b>	<b>2.07%</b>
<b>COLLECTOR</b>							
146	COLLECTORS-SALARIES	107,892	109,081	113,338	128,322	131,321	2.34%
146	COLLECTORS-EXPENSES	19,217	21,091	17,242	22,028	22,025	-0.01%
	<b>COLLECTORS TOTAL</b>	<b>127,109</b>	<b>130,172</b>	<b>130,580</b>	<b>150,350</b>	<b>153,346</b>	<b>1.99%</b>

Salaries of Elected Officials:

Selectboard	(2b) Assessors	(2c.) Treasurer	(2d) Collector
Chairman	\$0	\$0	\$67,486
2nd Member	\$0	\$0	
3rd Member	\$0	\$0	

FINANCE DIRECTOR / ACCOUNTING

135							
135	ACCOUNTANT - SALARIES	188,702	192,234	210,368	216,681	221,869	2.39%
135	ACCOUNTANT - EXPENSES	88,066	89,103	87,446	90,710	83,780	-7.64%
	<b>FINANCE DIRECTOR / ACCOUNTING TOTAL</b>	<b>276,768</b>	<b>281,337</b>	<b>297,814</b>	<b>307,391</b>	<b>305,649</b>	<b>-0.57%</b>



TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET NUMBER	DESCRIPTION	FY2018 EXPENDED	FY 2019 Actual	FY 2020 Actual	FY 2021 Budgeted	FY 2022 ADV REC	FY22 Adv Rec vs FY21 Budget % Change
<b>ADVISORY COMMITTEE</b>							
131	ADVISORY-SALARIES		-		513	513	0.00%
131	ADVISORY-EXPENSES	4,812	3,825	1,634	3,310	3,500	5.74%
	<b>ADVISORY TOTAL</b>	<b>4,812</b>	<b>3,825</b>	<b>1,634</b>	<b>3,823</b>	<b>4,013</b>	<b>4.97%</b>
<b>CONSERVATION COMMISSION</b>							
171	CONSERVATION-SALARIES	45,151	50,129	49,297	52,009	53,252	2.39%
171	CONSERVATION-EXPENSES	10,139	8,792	8,309	15,583	15,583	0.00%
	<b>CONSERVATION COMMISSION</b>	<b>55,290</b>	<b>58,921</b>	<b>57,606</b>	<b>67,592</b>	<b>68,835</b>	<b>1.84%</b>
<b>PLANNING BOARD</b>							
175	PLANNING BOARD-SALARIES	44,586	46,607	38,715	49,490	50,657	2.36%
175	PLANNING BOARD-EXPENSES	8,563	10,079	8,101	1,570	1,570	0.00%
	<b>PLANNING BOARD TOTAL</b>	<b>53,149</b>	<b>56,686</b>	<b>46,816</b>	<b>51,060</b>	<b>52,227</b>	<b>2.29%</b>
<b>TOWN CLERK</b>							
161	TOWN CLERK-SALARIES	114,030	122,880	119,742	138,513	145,813	5.27%
161	TOWN CLERK-EXPENSES	5,662	5,360	3,097	5,065	6,200	22.41%
	<b>TOWN CLERK TOTAL</b>	<b>119,692</b>	<b>128,240</b>	<b>122,839</b>	<b>143,578</b>	<b>152,013</b>	<b>5.87%</b>
<b>ELECTION &amp; REGISTRATION</b>							
162	ELECTIONS-SALARIES	7,114	4,041	4,008	13,636	5,087	-62.69%
162	ELECTIONS-EXPENSES	20,822	22,359	12,940	23,945	17,800	-25.66%
	<b>ELECTION &amp; REGISTRATION TOTAL</b>	<b>27,936</b>	<b>26,400</b>	<b>16,948</b>	<b>37,581</b>	<b>22,887</b>	<b>-39.10%</b>
<b>TOWN BUILDINGS</b>							
192	TOWN BUILDINGS-SALARIES	-	-	37,253	20,800	10,400	-50.00%
192	TOWN BUILDINGS-EXPENSES	307,571	290,587	266,295	283,900	305,284	7.53%
	<b>TOWN BUILDINGS TOTAL</b>	<b>307,571</b>	<b>290,587</b>	<b>303,548</b>	<b>304,700</b>	<b>315,684</b>	<b>3.60%</b>
<b>GENERAL GOVERNMENT TOTAL</b>		<b>1,659,443</b>	<b>1,561,486</b>	<b>1,770,884</b>	<b>1,736,542</b>	<b>1,806,298</b>	<b>4.02%</b>

Salaries of Elected Officials (continued):

Town Clerk
<b>\$67,486</b>

**PROTECTION OF LIFE AND PROPERTY**

<b>POLICE</b>							
210	POLICE-SALARIES	1,703,406	1,719,819	1,748,000	1,927,798	2,007,972	4.16%
210	POLICE-EXPENSES	126,237	99,899	131,492	121,960	130,410	6.93%
210	POLICE-EQUIPMENT						
	<b>TOTAL</b>	<b>1,829,643</b>	<b>1,819,718</b>	<b>1,879,492</b>	<b>2,049,758</b>	<b>2,138,382</b>	<b>4.32%</b>
<b>FIRE &amp; RESCUE</b>							
220	FIRE & RESCUE-SALARIES	234,732	280,328	287,863	336,281	420,248	24.97%
220	FIRE & RESCUE-EXPENSES	88,284	95,214	132,370	117,800	118,850	0.89%
	<b>TOTAL</b>	<b>323,016</b>	<b>375,542</b>	<b>420,233</b>	<b>454,081</b>	<b>539,098</b>	<b>18.72%</b>
<b>AMBULANCE</b>							
230	AMBULANCE-SALARIES	-	160,000	190,000	165,000	190,000	15.15%
230	AMBULANCE-EXPENSE						
	<b>TOTAL</b>	<b>-</b>	<b>160,000</b>	<b>190,000</b>	<b>165,000</b>	<b>190,000</b>	<b>15.15%</b>
<b>INSPECTORS</b>							
241	BLDG INSPECTORS-SALARIES	76,081	81,778	82,594	92,737	94,386	1.78%
241	BLDG INSPECTORS-EXPENSES	2,602	1,819	2,068	3,600	14,100	291.67%
	<b>TOTAL</b>	<b>78,683</b>	<b>83,597</b>	<b>84,662</b>	<b>96,337</b>	<b>108,486</b>	<b>12.61%</b>
<b>PROTECTION OF LIFE &amp; PROP TOTAL</b>		<b>2,231,342</b>	<b>2,438,857</b>	<b>2,574,387</b>	<b>2,765,176</b>	<b>2,975,966</b>	<b>7.62%</b>

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET NUMBER	DESCRIPTION	FY2018		FY 2019	FY 2020	FY 2021	FY 2022	FY22 Adv Rec vs FY21 Budget % Change
		EXPENDED		Actual	Actual	Budgeted	ADV REC	
<b>SCHOOLS</b>								
317	MINUTEMAN REGIONAL HIGH SCHOOL	-	-	-	-	-		
301	DOVER-SHERBORN REGIONAL SCHOOL DISTRICT							
	Administration	1,352,674			1,392,611	2,153,682		
	Instructional Leadership	888,164			927,575	945,485		
	Classroom and Specialist Teacher	10,497,887			11,186,904	11,158,871		
	Other Teaching Services	528,351			653,537	650,518		
	Pupil Services	1,019,260			1,069,534	1,067,152		
	Guidance and Psychological	1,052,028			1,304,458	1,306,036		
	Instructional materials and technology	468,239			515,780	511,553		
	Professional Development	137,275			152,435	152,435		
	Transportation	780,754			817,484	826,684		
	Operations and Maintenance	1,987,707			2,019,809	2,033,737		
	Employee Benefits and Fixed Charges	4,111,012			4,286,327	4,422,887		
	Exempt Debt	1,036,700			965,800	923,400		
	D/S REGIONAL EXPENDITURES	23,860,051		-	25,292,254	26,152,440		
	Less Exempt Debt	(1,036,700)		-	(965,800)	(923,400)		
	Less Regional Receipts (Inc E&D transfer)	(2,741,245)			(3,215,463)	(3,427,460)		
	D/S REGIONAL NET OPERATIONS	20,082,106		-	21,110,991	21,801,580		
	Sherborn's Share of Operations	44.24%		43.37%	43.37%	44.44%		
	Operations Assessed to Sherborn				9,155,822	9,613,546	9,815,682	2.10%
	Exempt Debt Assessed to Sherborn				413,266	404,265	389,429	-3.67%
301	D/S REGIONAL ASSESSMENT	9,245,753		9,504,266	9,569,088	10,017,811	10,205,111	1.87%
302	TRI-COUNTY VOCATIONAL	1,291		1,326	32,224	33,892	34,967	3.17%

Detail	FY19		FY20		FY21		FY22		%
	Budget		Budget		Budget		Budget		
Liability		61,156		72,446		66,446			-100.00%
Workers Comp		100,026		110,959		96,698			-100.00%
Health Insurance		3,271,584		3,210,000		3,205,000			-100.00%
Unemployment		-							
Retirement		636,449		716,472		788,293			-100.00%
Regional Total		4,069,215		4,109,877		4,156,437		-	-100.00%
Town n Share Total						44.44%			
Town n Share of Health Insurance						1,847,121			

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET		DESCRIPTION	FY2018		FY 2019	FY 2020	FY 2021	FY 2022	FY22 Adv Rec
NUMBER	EXPENDED		Actual	Actual	Budgeted	ADV REC	% Change		
SHERBORN SCHOOL									
		Salaries						5,570,677	
		School Committee & Negotiations	16,743				189,800	841,209	
		Central Office	268,137				263,854		
		Principal's Office	338,487				338,895		
		Regular Education	2,790,068				2,910,658		
		Specialists/Technology	155,118				177,857		
		Library/ Audio Visual	114,956				121,357		
		Guidance	106,884				116,307		
		Chapter 766 Special Educ.	1,207,700				1,343,676		
		Medical Service	167,115				209,183		
		Transportation	185,124				190,944		
		Plant & Facilities	462,700				497,304		
303		Pine Hill School Total	5,813,032	-	-		6,284,833	6,411,886	2.02%
		Regional OOD SPED	1,086,354				711,700	590,000	-17.10%
316		SHERBORN SCHOOLS TOTAL	6,899,386	7,084,941	7,197,999		6,996,533	7,001,886	0.08%
		NORFOLK AGRICULTURAL & Minuteman	-	27,189	78,786		47,268	-	-100.00%
SCHOOL TOTAL			16,146,430	16,617,722	16,878,097		17,095,504	17,241,964	0.86%

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET		DESCRIPTION	FY2018 EXPENDED	FY 2019 Actual	FY 2020 Actual	FY 2021 Budgeted	FY 2022 ADV REC	FY22 Adv Rec vs FY21 Budget % Change
NUMBER								
PUBLIC WORKS								
Department of Public Works								
401		DPW-SALARIES	665,209	610,920	575,229	619,241	735,694	18.81%
401		DPW-EXPENSES	689,570	551,680	545,165	453,550	419,350	-7.54%
CM&D TOTAL			1,354,779	1,162,600	1,120,394	1,072,791	1,155,044	7.67%
SNOW & ICE								
430		SNOW & ICE - SALARIES		66,023	35,327	31,845	32,960	3.50%
430		SNOW & ICE - EXPENSE	-	195,475	145,549	53,150	53,150	0.00%
SNOW & ICE TOTAL			-	261,498	180,876	84,995	86,110	1.31%
STREET LIGHTING								
424		STREET LIGHTING -EXPENSES	-	26,377	24,677	26,000	26,000	0.00%
STREET LIGHTING TOTAL			-	26,377	24,677	26,000	26,000	0.00%
SOLID WASTE								
433		SOLID WASTE-EXPENSES	264,991	279,782	301,481	299,575	336,875	12.45%
SOLID WASTE TOTAL			264,991	279,782	301,481	299,575	336,875	12.45%
RECYCLING								
433		RECYCLING EXPENSES	2,746	995	1,983	3,230	3,230	0.00%
RECYCLING TOTAL			2,746	995	1,983	3,230	3,230	0.00%
CEMETERIES								
491		CEMETERIES-SALARIES						
491		CEMETERIES-EXPENSES	63,000	63,000	64,160	70,500	75,500	7.09%
CEMETERY TOTAL			63,000	63,000	64,160	70,500	75,500	7.09%
PUBLIC WORKS TOTAL			1,685,516	1,794,252	1,693,571	1,557,091	1,682,759	8.07%

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET NUMBER	DESCRIPTION	FY2018 EXPENDED	FY 2019 Actual	FY 2020 Actual	FY 2021 Budgeted	FY 2022 ADV REC	FY22 Adv Rec vs FY21 Budget % Change
<b>HEALTH AND HUMAN SERVICES</b>							
<b>HEALTH</b>							
512	BOARD OF HEALTH-SALARIES	104,184	109,762	115,533	127,833	130,684	2.23%
512	BOARD OF HEALTH-EXPENSES	18,379	12,638	15,038	20,230	17,256	-14.70%
	<b>HEALTH TOTAL</b>	<b>122,563</b>	<b>122,400</b>	<b>130,571</b>	<b>148,063</b>	<b>147,940</b>	-0.08%
<b>COUNCIL ON AGING</b>							
541	COUNCIL ON AGING-SALARIES	116,597	96,033	86,600	130,087	133,707	2.78%
541	COUNCIL ON AGING-EXPENSES	24,953	19,603	19,186	31,950	31,950	0.00%
	<b>COUNCIL ON AGING TOTAL</b>	<b>141,550</b>	<b>115,636</b>	<b>105,786</b>	<b>162,037</b>	<b>165,657</b>	2.23%
<b>VETERANS</b>							
543	VETERANS-SALARIES		700	700	700	700	0.00%
543	VETERANS-EXPENSES	11,333	3,256	1,422	5,790	5,790	0.00%
	<b>VETERANS TOTAL</b>	<b>11,333</b>	<b>3,956</b>	<b>2,122</b>	<b>6,490</b>	<b>6,490</b>	0.00%
	<b>HEALTH &amp; HUMAN SERVICES TOTAL</b>	<b>275,446</b>	<b>241,992</b>	<b>238,479</b>	<b>316,590</b>	<b>320,087</b>	1.10%
<b>CULTURE &amp; RECREATION</b>							
<b>LIBRARY</b>							
610	LIBRARY-SALARIES	291,212	289,402	295,718	350,410	402,035	14.73%
610	LIBRARY-EXPENSES	134,977	141,190	134,264	163,463	162,700	-0.47%
	<b>TOTAL</b>	<b>426,189</b>	<b>430,592</b>	<b>429,982</b>	<b>513,873</b>	<b>564,735</b>	9.90%
<b>RECREATION</b>							
650	RECREATION-SALARIES	-	5,839	75	8,976	8,976	0.00%
650	RECREATION-EXPENSES	15,350	8,412	8,519	6,024	6,024	0.00%
	<b>TOTAL</b>	<b>15,350</b>	<b>14,251</b>	<b>8,594</b>	<b>15,000</b>	<b>15,000</b>	0.00%
<b>HISTORICAL COMMISSION</b>							
691	HISTORICAL COMMISSION	839	1,377	700	1,300	1,300	0.00%
	<b>TOTAL</b>	<b>839</b>	<b>1,377</b>	<b>700</b>	<b>1,300</b>	<b>1,300</b>	0.00%
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>442,378</b>	<b>446,220</b>	<b>439,276</b>	<b>530,173</b>	<b>581,035</b>	9.59%

Offset by transfers to Library Expenses as follows:

	From Dow se Memorial Fund	From Saltonstall Operating Fund	From State Aid to Libraries
FY 18	\$4,240	\$41,856	\$4,445
FY 19	\$4,246	\$42,693	\$4,445
FY 20	\$2,813	\$58,695	\$4,445
FY 21	\$1,209	\$60,883	\$4,445
FY 22			

TOWN OF SHERBORN FISCAL 2022 OMNIBUS BUDGET

BUDGET NUMBER	DESCRIPTION	FY2018 EXPENDED	FY 2019 Actual	FY 2020 Actual	FY 2021 Budgeted	FY 2022 ADV REC
<b>INSURANCE AND EMPLOYEE BENEFITS</b>						
919	GENERAL INSURANCE		137,316	150,523	176,933	171,279
910	EMPLOYEE BENEFITS INCL OPEB & RET	246,705 2,726,615	2,884,031	2,911,455	3,050,646	2,970,218
<b>DEBT SERVICE</b>						
710	DEBT SERVICE (TOTAL)	1,363,757	1,642,597	1,283,885	1,399,118	1,486,408
<b>RESERVE ACCOUNT</b>						
132	RESERVE ACCOUNT		-	-	300,000	300,000
<b>GRAND TOTAL</b>		26,777,632	28,099,413 28,099,413	28,317,486 28,317,486	28,927,773	29,536,014

Employee Benefits include OPEB Appropriation of \$100,000 to be transferred to the OPEB Trust Fund

Employee Benefits:

Allocation of Benefits: The following allocations of employee benefits are based on historical data; actuals may differ		
	FY21 Adv Rec	% of Total Empl
General Gov't	504,937	17%
Library	148,511	5%
CM&D	207,915	7%
Police/Fire	445,533	15%
School (1)	1,039,576	35%
Retirees	623,746	21%
Total	2,970,218	100%

(1) Does not include teachers' retirement as it is paid by the State

Principal	
Bond Interest	
Other Interest /	
Paydowns	-

Debt Service will be offset by the following transfers:

Transfer from the Elder Housing Maintenance Revolving \$43,600

Transfers from Reserve Account to various departments are included in departmental expenditures.	
FY 2018	\$17,726
FY 2019	\$148,054
FY 2020	\$145,219
FY 2021	\$0

**ARTICLE 9.** To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money, and if so, what sum, to be expended under the direction of the Recreation Commission for the design and construction of a new, unlighted, turf athletic field at Laurel Farm, contingent upon at least Three Million Dollars (\$3,000,000) first being raised through certain private donations for the said purpose; and also to establish a stabilization fund under the Recreation Commission to be funded through the use of field fees and private donations for the purpose of repairing, resurfacing, or replacing the said field; or take any other action relative thereto. (*Select Board for Recreation Commission*)

**MOTION:** Jane Materazzo moved, duly seconded by Steven Tsai, favorable action and that the Treasurer, with the approval of the Select Board be authorized to borrow up to \$1,000,000 for the purpose of design and construction of a new, unlighted, turf athletic field at Laurel Farm pursuant to General laws Chapter 44, Section 7(1) or any other enabling authority and to issue bonds or notes of the Town therefor, and, in accordance with G.L. c.44, Section 20, authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, provided, however, that such borrowing shall be contingent upon both: 1) at least \$3,000,000 first being raised through certain private donations for the said purpose and 2) approval by the voters of a Proposition 2 ½, so called, debt exclusion question pursuant to G.L. Chapter 59, § 21C(k); and also to establish a stabilization fund under the Recreation Commission to be funded from the Recreation Revolving Fund for the purpose of repairing, resurfacing, or replacing the said field, provided however, that field fees shall be first applied to debt service for said borrowing.

**VOTE ON ARTICLE 9 FAILED 218 YES, 259 NO.**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow pursuant to any applicable statute, a sum or sums of money, and if so, what sum or sums, for the purpose of capital expenditures of the Town of Sherborn; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2½; or take any action relative thereto. (*Select Board for Various Departments*)

No.	Department	Item	Amount
1a.	FD	Command Vehicle	\$ 45,000

**MOTION:** Steven Tsai moved, duly seconded by Jane Materazzo, favorable action and that the \$45,000 be transferred from Free Cash for the purchase of a Fire Department Command Vehicle.

**VOTE on Article 10, number 1a, WAS PASSED BY A MAJORITY VOTE OF 278 YES, 74 NO.**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow pursuant to any applicable statute, a sum or sums of money, and if so, what sum or sums, for the purpose of capital expenditures of the Town of Sherborn; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2½; or take any action relative thereto. (*Select Board for Various Departments*)

**NOTE:** ARTICLE 10, ITEM NUMBERS 1B, 2, 3, 4A, 4B, 4C, 5, 6 AND 7 WERE VOTED AS A CONSENT AGENDA.

No.	Department	Item	Amount
1b..	FD	Hose Replacement	\$ 37,096
2.	PD	2 Cruisers	\$ 99,000
3.	SSB	TB & Facilities	\$ 369,000
4a.	DPW	Equipment	\$ 82,704
4b.	DPW	1 Ton Truck	\$ 109,719
4c.	DPW	Roadway Mgt	\$ 457,451
5.	SSB/DPW	Pine Hill Access Road & Campus	\$1,611,735
6.	SSB/DPW	Woodhaven & Leland Farm PWS Improvements	\$ 198,000
7.	COA	Architectural Study – Senior Center	\$ 40,000
		<b>Total</b>	<b>\$3,004,705</b>

**MOTION LINE:** Steven Tsai moved, duly seconded by Jane Materazzo, favorable action and that the Treasurer, with the approval of the Select Board be authorized to borrow, **for the following items and sums:**

Item 1b, Hose Replacement for the Fire Department - \$37,096  
 Item 2, Two Cruisers for the Police Department, one marked and one unmarked - \$99,000  
 Item 3, Repair and/or renovation of Town Buildings & Facilities - \$369,000  
 Item 4a, Equipment for the Department of Public Works - \$82,704  
 Item 4b, 1-ton Truck for the Department of Public Works - \$109,719  
 Item 4c, Roadway Management for the Department of Public Works - \$457,451  
 Item 5, Construction of a Pine Hill School Access Road and Pine Hill School Campus Improvements for the Select Board and the Department of Public Works - \$1,611,735  
 Item 6, Replacement of the separate water systems with a joint water management system (public water supply) at Woodhaven & Leland Farms for the Select Board and the Department of Public Works - \$198,000  
 Item 7, Architectural Study – Senior Center for the Council on Aging - \$40,000

**VOTE on Article 9 Line a was CARRIED BY A COUNT OF 185 YES TO 7 NO.**

**All for the purposes as set forth in the Advisory Committee Report Table**, pursuant to M.G.L. c. 44, §7(1) or any other enabling authority and to issue bonds or notes of the Town therefor, and, in accordance with M.G.L. c. 44, §20, authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that this vote shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so called, debt exclusion question pursuant to M.G.L. c. 59, §21C(k). With respect to Item 6, Woodhaven & Leland Farms Public Water Supply for the Select Board and the Department of Public Works - \$198,000, shall be contingent on successful negotiation of the division of financial responsibility for the debt service between the Woodhaven and Leland Farms Governing Boards.

**MOTION ON HOLD ITEM:** It was moved and duly seconded, to vote the original amount of \$1,611,735 for Line 5: Pine Hill Access Road & Campus Improvements.

**MOTION ON HOLD ITEM:** It was moved and duly seconded, to vote the original amount of \$40,000 for Line 7: COA Architectural Study.

**VOTE on Article 10, NUMBERS 1B, 2, 3, 4A, 4B, 4C, AND 6 WAS PASSED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS MAJORITY VOTE OF 318 YES, 62 NO.**

**VOTE on Article 10, number 5, WAS PASSED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS MAJORITY VOTE OF 293 YES, 94 NO.**

**VOTE on Article 10, number 7, WAS DECLARED BY THE MODERATOR THAT THE TWO-THIRDS MAJORITY VOTE FAILED BY A VOTE OF 223 YES, 137 NO.**

*NOTE: ARTICLE 11 THROUGH 13 WERE VOTED AS A CONSENT AGENDA.*

**MOTION:** Steven Tsai moved and duly seconded by Jane Materazzo that Articles 11 through 13 be considered together as "Consent Agenda" Articles, where such Articles are likely to be approved without significant debate, and with such Articles moved for favorable actions as written in the warrant and with the following additional information:

**ARTICLE 11.** No action, as there are no proposed uses of Free Cash not otherwise specified in the warrant.

**ARTICLE 12.** Accept the provisions of Section 40 of Chapter 653 of the Acts of 1989 "An Act Establishing The Budget Control And Reform Act Of 1989" amending M.G.L. Chapter 59, Section 2A, (a) such that any buildings and other things erected on or affixed to land shall be deemed as part of such real property during the period beginning on January second and ending on June thirtieth of the fiscal year preceding that to which the tax

relates. (*Select Board for the Board of Assessors*)

**ARTICLE 13.** Amend General By-laws Chapter 5, Section 3 by changing the last sentence in Section 3 from:

"Said penalty shall begin on March 1st or the first business day of March each year."  
to:

"To avoid said penalties, dog owners and keepers shall renew each dog license annually by March 1st or the first business day of March each year."  
Or take any other action relative thereto. (*Select Board for the Town Clerk*)

**VOTE ON THE CONSENT AGENDA, ARTICLES 11-13 PASSED 290 YES, 19 NO**

**ARTICLE 14.** To see if the Town will vote to amend Section 4.5.6 of the Zoning Bylaws, Open Space Subdivision, Dimensional Requirements, Subsection E: Frontage, to delete the requirement that such frontage meet the frontage requirements for the applicable zoning district and to add provisions that help preserve the scenic character of the existing road;

#### **CURRENT ZONING BYLAW Section 4.5: Open Space Subdivisions: 4.5.6 Dimensional requirements**

**E. Frontage.** On existing public roads, frontage of any Open Space Subdivision house lot shall be as required for a conventional lot in the relevant zoning district. On internal Open Space Subdivision roads, there is no numerical requirement for lot frontage. Each lot must have legal and functional vehicular access to an existing public road or an internal Open Space Subdivision road approved under the Subdivision Rules and Regulations, either directly across its own frontage or via a common driveway approved by special permit.

#### **PROPOSED REVISION:**

**E. Frontage and vehicular access.** Open Space Subdivision lots have no numerical requirement for lot frontage. Any Open Space Subdivision lot must have functional vehicular access only to the internal subdivision road. Vehicular access via a common driveway to an internal subdivision road (but not to an existing road) may be approved by special permit. For Open Space Subdivision lots that have frontage on an existing public road, the entire length of that frontage must be visually screened from the road by a minimum 50-foot-deep vegetated buffer zone between the existing road Right of Way and the 100 ft. minimum required setback line. The buffer zone must be maintained in a naturally wooded or appropriately vegetated state to preserve the scenic quality of the road.

Or take any action relative thereto. (*Select Board for the Planning Board*)



**MOTION:** Steven Tsai moved, duly seconded by Jane Materazzo, favorable action that the town vote to amend Section 4.5.6 of the Zoning Bylaws, Open Space Subdivision, Dimensional Requirements, Subsection E: Frontage, as printed in the warrant, to delete the requirement that such frontage meet the frontage requirements for the applicable zoning district and to add provisions that help preserve the scenic character of the existing road, all as further described in the warrant, along with a further amendment as printed in the Advisory Report and to be presented during Town Meeting.

**TWO-THIRDS VOTE ON ARTICLE 14** was **DECLARED PASSED BY THE MODERATOR 287 YES, 32 NO.**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow pursuant to any applicable statute, a sum or sums of money, and if so, what sum, for the purpose of acquiring by purchase the land located at 31 Hunting Lane, more particularly described as 22.93 of the 24.93 acres of land shown on the Town of Sherborn Assessors Maps as "Parcel 11-3C" on Assessors Map 6 and "Parcel 3B" on Assessors Map 11" which parcels are also identified as Assessors Parcel ID 11 0 3C and Assessors Parcel ID 11 0 3B assessed, valued, and taxed pursuant to M.G.L. Chapter 61B in FY2020 and, earlier for general municipal purposes; or to lease or resell such property; or to assign the right to purchase said property; on such terms and conditions that may be established by the Select Board; and further, to authorize the Select Board to take all necessary and related actions to carry out the purposes of this Article, pass any vote, or to take any other action relative thereto. (*Select Board*)

**MOTION:** Jane Materazzo moved, duly seconded by Steven Tsai, favorable action that , that the Select Board be authorized to acquire by purchase the land located at 31 Hunting Lane, more particularly described as 22.93 of the 24.93 acres of land shown on the Town of Sherborn Assessors as "Parcel 11-3C" on Assessors Map 6 and "Parcel 3B" on Assessors Map 11 which parcels are also identified as Assessors Parcel ID 11 0 3C and Assessors Parcel ID 11 0 3B which parcels were assessed, valued, and taxed pursuant to M.G.L. Chapter 61B in FY2020 and earlier, for general municipal purposes, contingent upon receipt of \$950,000 in private funds for such acquisition, and if such parcels are acquired by the Town, that the Select Board be authorized to dispose of said property, or any interest therein by lease or sale or otherwise in accordance with applicable law on such terms and conditions as may be established by the Select Board.

**TWO-THIRDS VOTE ON ARTICLE 15** was **DECLARED BY THE MODERATOR AS PASSED 327 YES, 17 NO.**

**ARTICLE 16.** To see if the Town will vote to accept easements to allow the construction of a small parking area off Whitney Street and a trail to provide access to the Sherborn segment of the Upper Charles Trail as more particularly described as follows: To accept from Edward T. Moore, Trustee of the Whitney Farm Condominium Trust, u/d/t/d December 28, 2012 and recorded with the

Middlesex South District Registry of Deeds in Book 60862, Page 287 in consideration of One and 00/100 Dollar (\$1.00) and other good and valuable consideration a temporary easement upon the land located at 59 Whitney Street, Sherborn, MA shown as "TEMPORARY CONSTRUCTION EASEMENT" on a plan titled "Rail Trail Easement" Sherborn, Massachusetts (Middlesex County) Scale 1" – 80' July 20, 2020" prepared for Town of Sherborn, 19 Washington Street, Sherborn Massachusetts prepared by GLM Engineering Consultants, Inc. 19 Exchange Street, Holliston, MA 01746 Job No. 14862\_2020 EP.DWG for construction of a parking area and path for access by foot, horseback or non-motorized wheeled vehicles to the Upper Charles Rail Trail, the location of which is shown as "N/F NEW YORK CENTRAL LINES LL, C/O CSX TRANSPORTATION (1-0-32)" on said Plan, together with a permanent easement shown as "PERMANENT EASEMENT" on said Plan for the parking area for motor vehicles and for access by foot, horseback, or non-motorized wheeled vehicles to the Upper Charles Rail Trail, upon such terms as the Select Board deems appropriate, or take any other action thereto. (*Select Board for the Planning Board*)

**MOTION:** Steven Tsai moved, duly seconded by Jane Materazzo, favorable action and that the town vote to accept easements to allow the construction of a small parking area off Whitney Street and a trail to provide access to the Sherborn segment of the Upper Charles Trail as more particularly described in the warrant.

**VOTE ON ARTICLE 16** was **PASSED 260 YES, 5 NO.**

**ARTICLE 17.** To see if the Town will vote to amend General By-law, Chapter 10, Public Ways by adding a new Section 5 Engine Break Prohibited.

Section 5. The use of Engine Brake, Compression Brake, Jake Brake, Jack Brake, so called, shall be prohibited on all streets in the Town of Sherborn. Engine ("Jake") braking is allowed in emergency situations and to avoid injury, or an accident, and the truck driver may use that claim as an affirmative defense if ticketed for violating the Town bylaw.

Any person violating this Section will be fined \$300.00 for each offense.

And to amend General By-law Chapter 16, by adding Chapter 10, Public Ways, Section 5, so that it reads as follows:

Chapter 10, Section 5: Engine, Compression, Jake/Jack Brake Use

Penalty:	\$300.00 per violation
Enforcing Persons:	Police Officers

Or take any other action relative thereto. (*Select Board Courtesy at request of a Citizen*)

**MOTION:** Jane Materazzo moved, duly seconded by Steven Tsai, that no action be taken.

**NEW MOTION:** Steve Constantine moved, duly seconded, that the town vote to amend General By-law, Chapter 10, Public Ways by adding a new Section 5, Engine Break Prohibited, as follows:

Section 5: The use of Engine Brake, Compression Brake, Jake Brake, Jack Brake, so called, shall be prohibited on all streets in the Town of Sherborn. Engine ("Jake") braking is allowed in emergency situations and to avoid injury, or an accident, and the truck driver may use that claim as an affirmative defense if ticketed for violating the Town bylaw.

And to amend General By-law Chapter 16, by adding Chapter 10, Public Ways, Section 5, so that it reads as follows:

**Chapter 10, Section 5: Engine, Compression, Jake/Jack Brake Use**

Penalty:	\$100 for 1 <sup>st</sup> violation \$200 for 2 <sup>nd</sup> violation \$300 for 3 <sup>rd</sup> and subsequent violations
Enforcing Persons:	Police Officers

**VOTE FOR ARTICLE 17 NO ACTION FAILED AND THE NEW MOTION PASSED TO AMEND THE BY-LAW 167 YES, 34 NO.**

**ARTICLE 18. Chapter 31 of the General By-laws for the Town of Sherborn: Fur Products**  
**Section 1. Purpose and Findings.**

a) The Town finds that animals that are slaughtered for their fur endure tremendous suffering. Animals raised on fur farms typically spend their entire lives in cramped and filthy cages. Fur farmers typically use the cheapest killing methods available, including suffocation, electrocution, gas, and poison.

b) Fur farms are reservoirs and transmission vectors for dangerous zoonotic diseases, including SARS coronaviruses that threaten public health, including in the Town of Sherborn. COVID-19 infections have been confirmed at fur farms in Europe and the United States, and scientific studies have linked mink, raccoon dogs, and foxes – the animals most commonly farmed for their fur – to a variety of coronaviruses.

c) The fur production process is energy intensive and has a significant environmental impact, including air and water pollution. Runoff from the fur production process contains high concentrations of phosphorus and nitrogen, which are the most common forms of water pollution in the United States, including Massachusetts. In addition, the tanning and dyeing processes used in fur production use toxic chemicals and heavy metals like chromium and formaldehyde.

d) Considering the wide array of alternatives for fashion and apparel, the Town finds that the demand for fur products does not justify the unnecessary killing and cruel treatment of animals, harm to the environment, and the public health risks to the people of the Town of Sherborn caused by these practices.

e) The Town believes that eliminating the sale of fur

products in the Town of Sherborn will decrease the demand for these cruel and environmentally harmful products and promote community awareness of animal welfare and, in turn, foster a more humane environment in Sherborn and enhance the reputation of the Town.

**Section 2. Definitions.**

For purposes of this Chapter, the following words and phrases have the definitions set forth next to them:

a) "Fur" shall mean any animal skin or part thereof with hair, fleece, or fur fibers attached thereto, either in its raw or processed state.

b) "Fur product" shall mean any article of clothing or covering for any part of the body, or any fashion accessory, including, but not limited to handbags, shoes, slippers, hats, earmuffs, scarves, shawls, gloves, jewelry, keychains, toys or trinkets, and home accessories and décor, that is made in whole or part of fur. "Fur product" does not include any of the following:

1. An animal skin or part thereof that is to be converted into leather, or which in processing will have the hair, fleece, or fur fiber completely removed;
2. Cowhide with the hair attached thereto;
3. Lambskin or sheepskin with the fleece attached thereto; or
4. The pelt or skin of any animal that is preserved through taxidermy or for the purpose of taxidermy.

c) "Non-profit organization" shall mean any corporation that is organized under 26 U.S.C. Section 501(c)(3) that is created for charitable, religious, philanthropic, educational, or similar purposes.

d) "Person" shall mean any individual, firm, partnership, joint venture, limited liability corporation, estate, trust, receiver, syndicate, association, or other legal entity.

e) "Retail transaction" shall mean any transfer of title of a fur product for consideration, made in the ordinary course of the seller's business, to the purchaser for use other than resale or further processing or manufacturing.

f) "Taxidermy" shall mean the practice of preparing and preserving the skin of an animal that is deceased and stuffing and mounting it in lifelike form.

g) "Ultimate consumer" shall mean a person who buys for their own use, or for the use of another, but not for resale or trade.

"Used fur product" shall mean a fur product that has been worn or used by an ultimate consumer.

**Section 3. Prohibitions.**

Notwithstanding any other provision of the by-laws, no person shall sell, offer for sale, display for sale, trade, or otherwise distribute for monetary or nonmonetary consideration a fur product in the Town of Sherborn.

**Section 4. Exceptions.**

The prohibitions set forth in Section 3 of this Chapter do not apply to the sale, offer for sale, displaying for sale, trade, or distribution of:

a) A used fur product by a private party (excluding a retail transaction), non-profit organization or second-hand store, including a pawn shop;

A fur product required for use in the practice of a religion;

- c) A fur product used for traditional tribal, cultural, or spiritual purposes by a member of a federally recognized or state recognized Native American tribe; or
- d) A fur product where the activity is expressly authorized by federal or state law.

#### **Section 5. Penalty.**

In addition to any other remedy provided by law, this Chapter may be enforced by police officers and animal control officers through any means available in law or equity, including but not limited to noncriminal disposition in accordance with G.L. c. 40, § 21D. Any person violating this bylaw shall be liable to the Town in the amount of \$300. Each fur product and every day upon which any such violation shall occur shall constitute a separate offense.

#### **Section 6. Severance Clause.**

The provisions of this by-law are hereby declared to be severable, and if any provision and the application of any such provisions to any person or under any circumstances shall be held to be invalid, illegal, or unconstitutional, such invalidity, illegality or unconstitutionality shall not be construed to effect the validity, legality, or constitutionality of any of the remaining provisions or of that provision with respect to persons or circumstances other than those as to which the offending provision is held to be invalid, illegal or unconstitutional.

#### **Section 7. Effective Date.**

This by-law shall become effective six months after passage.

*(Citizen Petition: Jeanette Slichenmyer and 14 others)*

**MOTION:** Steven Tsai stated that the Advisory Committee makes no recommendation on this article.

**NEW MOTION:** Jeanette Slichenmyer moved, duly seconded, that the town vote to add a new General By-law, Chapter 31 - Fur Products, that, notwithstanding any other provision of the by-laws, prohibits the sale, offer of sale, display for sale, trade, or otherwise distribute for monetary or non-monetary consideration a fur product in the Town of Sherborn, as set forth and described in the Warrant and in the Advisory Committee Report.

**VOTE FOR ARTICLE 18 FAILED 47 YES, 107 NO.**

### **ARTICLE 19. CITIZEN PETITION FOR ADDING NEW GENERAL BY-LAW, CHAPTER 32 – PET SHOP SALES**

#### **Pet Shop Sales of Dogs, Cats and Rabbits**

##### **(A) Definitions.**

(1) “Pet shop” means a retail establishment where dogs, cats, or rabbits are sold, exchanged, bartered or offered for sale as pet animals to the general public at retail. Such definition shall not include a public animal control agency or shelter, or an animal rescue organization, as defined herein.

(2) “Sell” means to exchange for consideration, adopt out, barter, auction, trade, lease, or otherwise transfer animals.

(3) “Offer for sale” means to advertise or otherwise proffer a dog, cat, or rabbit for acceptance by another person.

(4) “Public animal control agency or shelter” means a facility operated by any locality, for the purpose of impounding seized, stray, homeless, abandoned, unwanted, or surrendered animals, or a facility operated for the same purposes under a written contract with the Town or any other locality.

(5) “Animal rescue organization” means a non-profit organization incorporated under state law and exempt from federal taxation under Section 501(c)(3) of the federal Internal Revenue Code, as amended, and registered with the Massachusetts Department of Agricultural Resources, if required, and whose principal purpose is the prevention of cruelty to animals, and whose principal activity is to rescue sick, injured, abused, neglected, unwanted, abandoned, orphaned, lost, or displaced animals and to adopt them to good homes. “Animal rescue organization” shall not include any entity that breeds animals or that:

(1) is located on the same premises as,

(2) has any personnel in common with,

(3) obtains, in exchange for a monetary payment or any other kind of compensation, dogs, cats, or rabbits from, or

(4) facilitates the sale of dogs, cats, or rabbits obtained from a person that breeds animals.

(6) “Person” means an individual, corporation, partnership, association, or any other legal entity.

(7) “Dog” means any member of the species *Canis familiaris*.

(8) “Cat” means any member of the species *Felis catus*.

(9) “Rabbit” means any member of the species *Oryctolagus cuniculus domesticus*.

##### **(B) Sale of dogs, cats, or rabbits prohibited.**

(1) It shall be unlawful for a pet shop to sell or offer for sale a dog, cat, or rabbit.

(2) A pet shop may provide space for the display of dogs, cats, or rabbits available for adoption only if:

(i) such animals are displayed and made available for adoption by either: a public animal control agency or shelter or an animal rescue organization, as defined, and

(ii) each pet shop shall maintain records sufficient to document the source of each dog, cat, or rabbit the pet shop displays, for at least one year following the date of acquisition. Such records shall be made available, immediately upon request, to any animal control officer or any duly appointed officer or representative of the Town.

(3) No person shall sell, exchange, trade, barter, lease, or display for a commercial purpose any dog, cat, or rabbit on or in any street, public grounds, commercial or retail parking lot, flea market, or other market, regardless of whether such access is authorized by the property owner, except for a dog, cat, or rabbit displayed:

(i) By a public animal control agency or shelter or an animal rescue organization, as defined; or (ii) As part of a state or county fair exhibition, 4-H program, or similar exhibitions or educational programs.

##### **(C) Penalties.**

(1) In addition to any other remedy provided by law, this Chapter may be enforced by police officers and animal control officers through any means available in law or

equity, including but not limited to noncriminal disposition in accordance with G.L. c. 40, § 21D. Any pet shop that makes a sale or offer for sale of a dog, cat, or rabbit in violation of subsection (b)(1) shall be fined \$300. Each unlawful sale or offer for sale shall constitute a separate violation. Any animal being offered for sale, transfer, or displayed in violation of these sections may be seized or impounded by the animal control officer or any duly appointed officer or representative of the Town. In cases where the enforcing officer determines that failure to seize or impound will be detrimental to the safety and/or health of the animal, the animal shall be seized.

(2) In addition to any other penalty provided by law, a pet shop that makes a provision of space knowingly and in violation of subsection (b)(2) shall be fined \$300. Each unlawful provision of space shall constitute a separate violation.

**(D) Severability.**

If any section, subsection, paragraph, sentence, clause or phrase of this bylaw shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this bylaw which shall continue in full force and effect, and to this end the provisions of this bylaw are hereby declared to be severable.

**(E) Effective date.**

The provisions of these section shall be effective six months days after passage.

*(Citizen Petition: Larisa Romonova and 16 others)*

**MOTION:** In light of the sponsors' stated desire to withdraw this article at this time, and to amend the language of the article and reintroduce it at a future Town Meeting, Jane Materazzo moved, duly seconded by Steven Tsai, that no action be taken.

**VOTE ON ARTICLE 19 OF NO ACTION was PASSED 139 YES, 9 NO.**

THE SHERBORN 2021 ANNUAL TOWN MEETING WAS  
ADJOURNED AT 1:02 PM, MAY 15, 2021

Jacklyn R. Morris  
Town Clerk

As required by law, a detailed report of all appropriations and transfers voted by the aforementioned Town Meeting was sent by the Town Clerk to the Board of Assessors with copies to Advisory Committee, Town Accountant, Town Treasurer, and Select Board.

Copies of the amendments to the Zoning By-Laws adopted under Article 14 and amendments to the General Bylaws adopted under Articles 13 and 17 of the warrant for the May 15, 2021 Annual Town Meeting, along with all necessary documentation, were submitted electronically to the Attorney General for approvals.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a

later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

# ELECTIONS

## Annual Town Election

June 15, 2021

Total Ballots Cast 851

### Moderator

Mary D. Wolff 681  
Write Ins 5  
Blanks 165

### Select Board (Vote for One)

Marian R. Neutra 510  
Frank B. Hoek 308  
Write-Ins 1  
Blanks 32

### Assessor (Three Years)

Dhruv Kaushal 655  
Write-Ins 3  
Blanks 193

### Assessor (One Year)

James B. Williams 642  
Write-Ins 2  
Blanks 207

### Sherborn School Committee (Vote for Two: Three Years)

Amanda C. Brown 583  
Dennis H. Quandt 502  
Christopher Martin 46  
Write-Ins 3  
Blanks 568

### Sherborn School Committee (Vote for One: One Year)

David Kazis 593  
Christopher Martin 35  
Write-Ins 1  
Blanks 222

### Trustee, Sawin Academy

David P. Welch 631  
Write-Ins 1  
Blanks 219

### Trustee, Public Library (Vote for Three)

Christopher Kenney 600  
Susan Foley Lepard 571  
Vicki Ann Rellas 559  
Write-Ins 3  
Blanks 820

### Water Commissioner

Frank S. Hess 658  
Write-Ins 3  
Blanks 190

### Cemetery Commissioner (3 Years)

Ellen F. Heffron 658  
Write-Ins 2  
Blanks 191

### Planning Board

William McClare Dunham 620  
Write-Ins 5  
Blanks 226

### Regional School Committee

Judith A. Miller 456  
Christopher Martin 238  
Write-ins 6  
Blanks 151

### Board of Health (Vote for Two)

Rebecca B. O'Sullivan-Hunnewell 571  
Matthew B. Bevers 574  
Write-Ins 6  
Blanks 551

### Recreation Commission

Gavin Robert Mish 628  
Write-Ins 6  
Blanks 217

### Question 1 (DPW: Equipment 1 ton truck)

Yes 533  
No 243  
Blanks 75

### Question 2 (DPW: Roadway Mgt)

Yes 560  
No 214  
Blanks 77

### Question 3 (DPW: Town Buildings, facilities renovations)

Yes 556  
No 212  
Blanks 83

### Question 4 (FD: Hose replacement)

Yes 642  
No 138  
Blanks 71

### Question 5 (Pine Hill Access Rd Improvements)

Yes 516  
No 265  
Blanks 70

### Question 6 (Woodhaven/Leland public water)

Yes 559  
No 202  
Blanks 90

**Question 7 (Police Cruisers)**

Yes	486
No	280
Blanks	85

**Question 8 (Laurel Farms turf field\*\*)**

Yes	234
No	531
Blanks	86

**Question 9 (Senior Center Study\*\*)**

Yes	387
No	373
Blanks	91

\*\*Corresponding Articles for Questions 8 & 9 did not pass at the May 15, 2021 Annual Town Meeting, therefore, the votes for these questions do not count.

## 2021 VITAL STATISTICS

The following is a listing of births, marriages and deaths that were recorded by the Sherborn Town Clerk's Office and reported to the Department of Vital Records and Statistics for 2021. With the passage of Chapter 431 of the Acts of 1991, the Town Clerk's office may no longer publish the birth of residents. This act, approved December 29, 1991, prohibits the disclosure of names of children under the age of eighteen (18) collected via the Annual Street Census. Additionally, the State Registry of Vital Statistics strongly recommends that towns not print the names and dates of vitals in town reports due to changes in the laws and the increase in identity thefts.

### 2021 Births:

	<u>Males</u>	<u>Females</u>	<u>Total</u>
January	3	0	3
February	3	1	4
March	5	2	7
April	2	3	5
May	5	2	7
June	4	0	4
July	2	3	5
August	1	1	2
September	2	3	5
October	2	1	3
November	1	0	1
December	0	1	1
Totals	31	17	48

### 2021 Marriages

January	2
February	1
March	0
April	0
May	0
June	4
July	1
August	1
September	0
October	0
November	0
December	1
Totals	10

### 2021 Deaths

January	2
February	1
March	2
April	0
May	5
June	0
July	3
August	1
September	4
October	1
November	2
December	2
Totals	23

	Wage and Salary Report - Calendar Year 2021				
Abril Anthony	34,563.16	Collins James	2,271.15	Gird Emily	118,293.18
Aguilar Jenee	57,950.50	Connery Meredith	106,524.83	Godinho James	91,672.04
Ahola Payton	3,574.26	Cook Andrew	24,275.98	(SD)	1,008.00
Alyea Ethan	2,970.78	Correll Riley	8,640.00	(OT)	23,375.37
Anchan Michael	11,471.54	Cort Cameron	11,400.64	Gogan Laetitia	48,463.80
Anderson Elizabeth	49,824.00	Covell Dylan	762.75	Goganian Marielle	735.75
Aston Richard F	1,900.26	Cox Janeen	5,628.19	Goldberger Tatum	560.25
Avedikian Linda	26,591.09	Cumming Joseph	84,929.95	Goldstein Michael	6,652.57
Aw Myat (SD)	16,978.24	Curran Thomas	7,156.08	Gould Daniel	5,298.10
Balmer Cerys	2,679.04	Custodio Marlene	116,826.43	Graziano James	107,436.02
Barney Luke	11,937.97	Dalrymple Glenn (SD)	5,040.00	(SD)	18,601.87
Barry Kevin	51,638.96	Darrah Nicole	119,076.43	(OT)	27,813.74
Beigel Amy	51,324.96	Davidson Amy	35,576.70	Greco Jean	17,347.64
Bekebrede Ann	324.00	Davis Amy	674.52	Green Laura	216.00
Bento David T	168,775.48	Davis Mariam	3,897.60	Guild Brian	1,898.72
(SD)	2,883.74	Dawley Abigail	337.50	Guillette Andrew	570.00
(OT)	3,258.54	Debenedictis Sarah	18,094.14	Gullingsrud Allison	106,408.11
Bien-Aime' Teresa	94,858.68	Deeley Christine	30,404.30	Guthrie Jeanne S	55,749.47
Blair Lisa	109,357.82	Diebus Kristen	49,999.12	Gutwill Samuel	2,278.76
Blaney Chuckie	1,468.13	Diebus Allison	332.50	(SD)	207.09
Blondek Mayson	853.89	Disaia Nicholas	83,574.08	Habib Joan	190.00
Bonalewicz John	811.52	(SD)	14,755.18	Hadfield Colleen	570.00
Borden Amanda	1,588.86	(OT)	23,771.48	Hain Kaylee	182.14
Bouchard Maryann	25,851.76	Dodge Ella	661.50	Halacy Christopher	79,765.42
Boudrow Stephen	12,659.15	Donovan Katherine	1,734.40	(SD)	22,894.66
Bowden Jessica	16,212.49	Dowse Pamela	74,049.61	(OT)	8,886.11
Bowen William	2,044.51	Dowse Jonathan H	12,809.44	Hammerness Elliot	3,683.91
Bowman Curtis	1,560.64	Doyle Heidi	66,275.28	Harrison Stefani	1,364.58
Brainerd Jessica	1,256.34	Driscoll Abigail	2,137.50	Hartley Samuel	23,117.48
Bray Frederick	526.50	Dubois Ashley	29,173.69	(SD)	598.26
Bridge Tonya	82,546.43	Edelglass Stephanie	117,501.43	Hartnett Ellen J	94,333.75
Brown David H	33.84	Elassy Wendy	84,836.49	Harvey Daniel (SD)	3,364.24
Brown Barbara	139,731.46	Elwell Marie	155.25	Hastings Joyce	8,980.19
Brown William	5,683.20	Eppers Christopher	1,220.91	Haswell Maureen	3,132.93
Bryant Donna M.	5,097.07	Epstein Marc	225.6	Hayes Maureen	36,721.66
Buckler Joshua	18,444.70	Exarhopoulos Kelly	91,307.96	Heffernan Gavin	674.28
Buckler Kristin	71,487.00	(SD)	746.56	Heffron Ellen	16,181.75
Buff Allison	285.00	(OT)	13,840.38	Henkels David	4,061.12
Burns Megan	8,236.50	Fabri Sara	63,480.75	Hilperts Bridie	1,700.00
Burton Elizabeth	54.00	Fahey Earl	4,517.37	Hilton Kirsy	19,559.43
Campbell Andrew	12,525.54	Falb William	1,237.83	Hinckley Cynthia	35,720.61
Canney Christopher	53,250.85	Fasolino Michelle	40,876.58	Hodge Kelly	107,013.02
Carlin Tracey	23,183.91	Fedor Jill	114,021.78	Horsch Sharma	39,789.12
Carlucci Gino	74,447.81	Feldman Melissa	109,687.27	Hulme Alexander (SD)	494.56
Carson Currie	681.75	Fenno Arthur	5,632.26	Hyde Margaret	1,282.50
Carter Nicolette	53,877.36	Fledderjohn Judith	438.75	Ireland Hannah	2,000.00
Caruso Lisa	3,473.40	Foster Justin	5,398.49	Jarboe Susan	76,407.45
Cellucci Rebecca	201.19	(SD)	782.34	Johnston M.Elizabeth	101,054.78
Chabot Casey	15,576.28	Frankel Cordelia	675.00	Kaplan Ava	1,714.48
Chakroun Rami	4,586.95	Frasca Thomas	21,280.00	Kelliher Susan	74,121.72
Charette David (SD)	1,241.12	Gallagher Caroline	4,608.11	Kennedy Sarah	21,041.35
Cheney Ryan	4,509.77	Gallant Kristina	29,761.31	Killeen Sean	131,815.93
Christensen Scott	3,039.51	Galvin Thomas	20,152.53	Kingsley Douglas	80,096.68
Collins Jennifer	1,717.89	Giesen Penelope	337.50	(SD)	1,003.28
Collins Matthew	6,571.91	Gimblett Peter	68,228.01	(OT)	13,889.68



Wage and Salary Report - Calendar Year 2021					
Kinsman Martin	17,650.81	Michaud Kevin	40,586.82	Randa Christopher	91,108.65
(SD)	460.20	(SD)	494.56	Reilly Christina	31,786.63
Kirby Christine	9,903.52	(OT)	3,388.76	Reynolds Debra	63,853.86
Kondilis Bill	6,959.06	Michel Matthew	92,513.76	Reynolds Jillian	24,930.00
Kougias Konstantinos	38,647.63	(SD)	6,766.70	Richard Andrew	84,868.88
Lam Christine	20,198.89	(OT)	17,255.43	(SD)	3,528.46
Lanham Morgan	975.09	Milliner Maria	380.00	(OT)	21,524.97
Lanier Georgia	77,770.61	Monaghan Noreen	14,184.47	Ritchie Pamela	118,451.43
Laquidara Stephen	76,729.00	Montella Renee	40,656.77	Rodgers Frances	36,840.30
(SD)	10,092.72	Moore Avery	3,536.00	Rodriguez Emily	13,949.31
(OT)	19,841.46	Moore Diane	72,083.43	Rojas Henry	74,851.32
Laracy Elizabeth	21,546.92	Morahan Matthew	3,391.37	Rose John	318.33
Leblanc Patricia	864.79	Morahan Andrew	3,689.38	Roux Carol	15,190.04
Leurini George (SD)	1,055.66	Morey Alexandra	57,801.20	Rovick Peter	8,040.48
Lindquist Christopher	58,940.30	Morgan Jennie	11,680.64	(SD)	2,225.52
Loftus John (SD)	1,245.84	Morle Melinda	21,791.97	Ryan Laurie	120,026.43
Lombard Kerry	6,309.82	Morris Jacklyn	71,187.03	Ryan Jennifer	119,746.33
Lucey Mary	115,365.30	Mosher Robert	11,724.00	Ryan Edward	51,160.10
Luoni Anthony	5,179.22	Mott Julie	70.88	Ryan Tessa	27,079.05
Lynch Ethan	3,542.37	Moumoutjis Anastasia	1,388.99	Sager Ryan	31,065.10
Lynch Gavin	837.00	Muldoon Bruce	46.02	Sandler Amy	23,610.42
Ma Julie	106,954.65	Murphy Michael	36,864.62	Santiano Rachel	123,221.51
Macdonough Anne	1,747.77	(SD)	460.20	Sawin Lindsay	30,520.97
Macdougall Douglas	12,814.06	Murphy Richard	10100.73	Schofield-Mahoney Laura	28,988.98
Macglaflin Jill	690.00	Myers Daniel	733.20	Schumacher Gayle	400.52
MacGray Andrew S (SD)	252.00	Nash Daniel (SD)	3,100.44	Schweigert Jordan	4,133.72
Mackay Heather	118,543.18	Natale Sophia	661.50	Scobie Megan	38,044.15
Macpherson Sharon	41,056.40	Nowicki Walter	1,786.71	Scollins Catherine	109,016.07
Maguire John	59,990.58	Nudd Christopher	9,247.37	Seay Donovan (SD)	3,894.66
(SD)	8,379.00	Nulty David	103,064.84	Shea Natalia	84,483.80
(OT)	2,483.94	(SD)	6,893.88	Shea Michaela	11,280.64
Maher Alexis	823.50	(OT)	20,295.01	Shoemaker Edward	2,739.84
Maher Conor	2,070.00	O'Brien Naomi	121,861.40	Shuster Whitney	107,854.65
Mahoney Krisha	290.00	O'Connell Sarah	6,881.82	Sidman Cynthia	120,740.60
Makkas Lily	3,139.26	O'Connell Caitlin	1,795.77	Siefring Debra	93,290.83
Malvesti Theresa	31,111.42	O'Keefe Brian	13,173.30	Slamin Peter (SD)	756.00
Mansfield Robin	120,065.59	(OT)	1,028.16	Smith Mary	1,378.24
Marcus Jacqueline	2,203.20	O'Sullivan Laurie	789.75	Smith Jr. George	67,309.49
Marques Osmar	51,861.34	Oleyer Ashley	17,920.78	Soska Eleanor	1,326.88
Martignetti Anna	117,726.43	Olson Hans	124.08	Southey Judy	47,227.50
Martin Joan	25,998.18	Oram Mark	52,202.30	Stavis Jacob	4,860.46
Mastrobuono Sara	308.57	Ortega Jose	1,023.77	Stefanelli Kathleen	28,637.44
Maxfield Colleen	7,901.73	Ouellette Cheryl Stern	41,040.74	Stone Matthew (SD)	569.10
Mcdowell Sean (SD)	1,730.96	Paganella Nicholas	5,106.70	Sullivan Janice	3,080.00
McGourty John	16,826.05	Papadopoulos Ilias	68,558.42	Sullivan Molly	59,758.40
Mcpherson Neil	7,218.12	Parent Ryan (SD)	494.56	Sullivan Ella	2,203.89
Mcpherson Brendan	16,506.70	Parker Stephanie	101,946.50	Sullivan James	82,019.88
(SD)	8,027.88	Parrish Sarah	789.75	(SD)	5,913.25
Mcpherson Kyle	2,115.86	Parsons Nicole	71,095.50	(OT)	14,182.81
(SD)	8,447.15	Pfannenstiehl Curt	59,638.82	Sullivan Nathan	1,170.88
Mcstravick Charles	671.63	Phillips John	3,324.12	Sullivan Mauro Jill	130.00
Mcsweeney Brian	61,484.10	Polny Tiffany	29,088.92	Swain Gwenyth	26,881.74
Mealey Rebecca	117,226.43	Pritchett Hannah	5,009.88	Talbert Joanne	8,962.50
Meyer Anna	7,507.50	Rampino Mark	53,490.12	Taylor Kate	862.38

	Wage and Salary Report - Calendar Year 2021			
Tedstone Luke W	119,302.42			
(SD)	23,852.87			
(OT)	25,792.03			
Thomas Aiden	981.25			
Thompson Oliver	31,005.16			
Tizzano Andrea	10,878.13			
Trabocco Elizabeth	799.71			
Tremblay Jr Michael	90,211.82			
(SD)	4,561.24			
(OT)	12,966.66			
Truong Lynna	1,622.18			
Tully Ellen M.	570.00			
Tyler John E	114.15			
Tyler Daniel	4,871.71			
Ulfelder Emily	25,492.28			
Ullmann Klaus	12,339.29			
Vaccaro Maria	1,841.00			
Van Rhijn Julia	884.25			
Vargas Alfonso	780.31			
Vehvilainen Laila	5,875.00			
Vignaux Gregg	2,837.59			
Von Herder Dorothea	30,891.38			
Walsh Nicole	2,435.88			
Walsh-Jeffries Lee	63,004.57			
Ward Zachary	128,908.52			
Waters Barbara	906.26			
Weiner Lindsay	35,769.15			
Weiss Addie	24,540.13			
Welch Whitney	843.75			
Welch Douglas	843.75			
Wetjen Melissa	26,195.58			
Wiemeyer Oren	1,215.00			
Williams David	156,889.33			
Williamson Doris	4,291.80			
Wilson David	29,259.96			
Winner Christopher	27,353.36			
Winograd Ari	22,653.71			
(SD)	460.20			
Wisherd Lagodimos Amy	11,280.64			
Wolf Daniel	89.36			
Wong Nancy	35,480.95			
Young Courtney	45,208.65			
Zeigler-Miller Taylor	440.64			

Dover-Sherborn Regional School District: Total Gross Wages							
	Regular	Overtime/	Total Gross		Regular	Overtime/	Total Gross
	Wages	Other	Wages		Wages	Other	Wages
<b>Administration</b>				<b>Coaches</b>			
Barbara Barrett*	46,953		46,953	Robert Conrad		6,000	6,000
Ellen Chagnon	133,242		133,242	Carly Eckles		6,045	6,045
Amy Davis*	5,590		5,590	Robert Evans		3,023	3,023
Ann Dever-Keegan	121,437		121,437	Tyler Fernandez		3,023	3,023
Dawn Fattore*	146,450		146,450	Scott Foley		7,254	7,254
Stephen Goodwin*	118,170		118,170	David Fraser		1,500	1,500
Ana Hurley	117,330		117,330	Kasey Fraser		5,290	5,290
Scott Kellett	113,120		113,120	Jenna Galster		2,500	2,500
Andrew Keough*	110,405		110,405	Richard Grady		16,247	16,247
John Lafleche	20,200		20,200	Mark Gray		7,179	7,179
Janelle Madden*	73,732	600	74,332	Joseph Gruseck		8,312	8,312
Monique Marshall-Veaz	85,419		85,419	Evren Gunduz		9,357	9,357
Kathryn McCarthy*	143,227		143,227	Tara Gunduz		5,800	5,800
Elizabeth McCoy*	153,324		153,324	Stephen Harte		8,412	8,412
Sean McGee*	38,147		38,147	Michael Heyde		3,023	3,023
Anthony Ritacco Jr.*	114,245		114,245	Jonathan Kirby		12,091	12,091
Donna Scungio*	80,880		80,880	David Laidman		3,023	3,023
John Smith	155,564		155,564	Bruce Lazarus		2,000	2,000
Kathleen Smith*	110,000		110,000	Julie Litle		3,023	3,023
Emily Sullivan	94,793	1,200	95,993	Eric Lochiatto		14,735	14,735
Frank Tiano	52,664		52,664	Elliott Lucil		7,179	7,179
Leeanne Wilkie*	82,924		82,924	Angelo Macchiano		4,156	4,156
				Ann Mann		6,070	6,070
<b>Administrative Assistants</b>				Alexander Marlow		9,068	9,068
Susan Barss	40,578	1,640	42,218	Erin Massimi		8,312	8,312
Elizabeth Benatti	59,142	1,700	60,842	Molly McGill		12,806	12,806
Susan Connelly*	45,009	13,585	58,594	Thomas McGill		2,000	2,000
Colette Cronin	12,915		12,915	Laura McGovern		1,662	1,662
Tracey DeFlaminio	49,399		49,399	Brian McLaughlin		8,312	8,312
Donna Fiori*	2,210		2,210	Samuel Merten		8,412	8,412
Lynda Getchell	21,768	250	22,018	Tonya Milbourn		8,312	8,312
Cheryl Ingersoll*	80,447	1,250	81,697	Gavin Mish		3,500	3,500
Patricia Krusz	37,691	250	37,941	Carolyn Monaghan		1,500	1,500
Kathryn Lonergan	59,142	980	60,122	Robert Mosher		17,380	17,380
Diane Morales	35,031	1,185	36,216	Meggan Newmarker		3,000	3,000
Keri Romano Campbell	54,433		54,433	Brian O'Connell		4,156	4,156
Patricia Schmitt*	70,497	1,000	71,497	Timothy O'Mara		3,023	3,023
Sharon Tehan	38,578	2,515	41,093	Jessica Pink		4,156	4,156
				Karen Raymond		6,045	6,045
<b>Coaches</b>				Jacob Robin		3,023	3,023
Aeden Angelone		3,023	3,023	Stephenson Ryan		25,315	25,315
Cameron Bailen		680	680	Frederick Sears		3,020	3,020
Daniel Bennett, Jr.		2,116	2,116	David Swanson		3,023	3,023
Daniel Bennett, Sr.		5,000	5,000	Mark Thompson		6,045	6,045
Maura Bennett		8,312	8,312	Michael Tosone		8,312	8,312
Brett Boyd		5,290	5,290	Susannah Wheelwright		7,061	7,061
Kanee Chlebda		13,224	13,224	Robert Willey		2,000	2,000

<b>Coaches</b>					<b>Educational Assistants</b>			
Lawrence Yaffe	1,500		1,500		Kay Bosley	27,135	60	27,195
Eugene Zanella	3,000		3,000		Benjamin Butterfield	24,200	5,306	29,506
					Andrea Cassidy	18,087	625	18,712
<b>Community Education</b>					Courtney Denman	29,747	981	30,728
Tracey Carlin	17,386	2,560	19,946		Mark Dondero	18,434		18,434
Casey Chabot	1,228	28	1,256		Julian Drury	6,807		6,807
Lara Clark	2,051		2,051		Daniel Espinoza	24,200	1,510	25,710
Mary Ann Fabian	44,452		44,452		Connor Fallon	10,997		10,997
Cecily Graham	20,942	2,110	23,052		Jane Fitch	30,250	250	
Helen Haas	5,604		5,604		Rachel Frangipane	29,747	975	
Conor Maher	16,403	1,660	18,063		Kasey Fraser	18,434	213	18,647
Theresa Malvesti	1,824	600	2,424		Jennifer Giannetto	29,747	905	30,652
Sean McCarthy	11,337	186	11,523		Gary Golden	11,659		11,659
Stephen Mulvoy	2,189		2,189		Nicole Harvey	17,979	979	18,958
Stephanie O'Kane	3,391		3,391		Jacques Janvier	30,094	2,111	32,205
Lauren Otis	8,284	180	8,464		Ramune Keegan	11,815		11,815
Kendall Parker	1,355		1,355		Sierra Lazenby	18,434	51	18,485
Marcia Pinkham	1,765		1,765		Kelley Lonergan	30,249	7,059	37,308
Jessie Prais y Thomas	6,170		6,170		Megan MacDonough	23,425	2,974	26,399
Hannah Pritchett	444		444		Jacob Mael	819		819
Andrea Reine-Wales	17,865		17,865		Shawn McCabe	29,747	1,528	31,275
Michael Rudin	16,636		16,636		Elaine McCarthy	29,747	400	30,147
Tessa Ryan	1,949		1,949		Annmarie McCrave	29,747	3,132	32,879
Andrea Sarris	17,057		17,057		Molly McGill	30,250	2,668	32,918
Lindsay Sawin	91		91		Kelly Menchin	18,434	210	18,644
Lisa Sawin	43,490	975	44,465		Michael Merrihew	10,997		10,997
Katelyn Schapira	11,937		11,937		Jennie Morgan	18,434	4,400	22,834
Suzanne Sheridan	1,956		1,956		Robert Mosher	11,659	1,695	13,354
Shyquanda Sterling	2,572		2,572		Stephen Mulvoy	11,815		11,815
Scott Walker	7,500	6,801	14,301		Jonathan Naor	3,278		3,278
David Wilson	3,271		3,271		Melissa Neitlich	18,087	1,586	19,673
					Alexandra Nottingham	495		495
<b>Custodians</b>					Aaron Owens	9,695		9,695
Shawn Armstead	66,451	2,444	68,895		Olivia Peretti	11,496		11,496
Dean Bogan	60,479	5,008	65,487		Lauree Ricciardelli	18,434	2,060	20,494
David Bonavire	47,995	4,377	52,372		Jeannine Serratore	29,747	757	30,504
Kevin Callahan	37,552	3,243	40,795		Nicole Shine	9,192	368	9,560
David Engrassia	67,824	14,792	82,616		Audrey Siebert	18,087	1,566	19,653
Christopher Hendricks	47,995	8,953	56,948		Nadine Succar	11,815		11,815
Joseph Larose	780	25	805		Ashley Tuccillo	29,747	400	30,147
Paul Reilly	47,995	7,230	55,225					
Lenin Sanchez-Martinez	50,137	7,035	57,172		<b>Educators</b>			
Jackson Schroeder	54,588	1,640	56,228		Lori Alighieri	116,026	5,529	121,555
Eric Schwenderman	22,566	4,074	26,640		Kurt Amber	116,026	8,692	124,718
Joel Sterling	47,995	5,455	53,450		Mary Andrews	116,026	7,650	123,676
John Waters	39,251	1,147	40,398		Jill Arkin	108,116	3,633	111,749
Gregory White	27,380	2,588	29,968		Marissa Bachand	116,026	3,047	119,073
					James Baroody	70,160	9,401	79,561
<b>Educational Assistants</b>					Janae Barrett	116,026	3,720	119,746
Sarah App	29,747	1,095			Janice Barry	76,371	2,992	79,363
Stephen Besold	18,087	400			Donna Bedigan	108,116	9,314	117,430

Educators				Educators			
Carmel Bergeron	108,116	15,060	123,176	George Jenkins	59,872	1,170	61,042
Karyn Bishop	116,026	3,247	119,273	Dara Johnson	116,026	16,158	132,184
Carly Blais	61,529	1,609	63,138	Keith Kaplan	116,026	3,517	119,543
Heather Bond	83,704	10,972	94,676	Dianne Kee	100,597	569	101,166
Thomas Bourque	111,877	6,823	118,700	Maria Laskaris	116,026	2,255	118,281
Joshua Bridger	116,026	11,110	127,136	Christopher Levasseur	116,026	11,807	127,833
Lisa Brodsky	116,026	1,685	117,711	Lindsay Li	116,026	3,475	119,501
Darren Buck	108,116	1,813	109,929	Yanhong Li	116,026	1,423	117,449
Meriwether Burruss	68,527	10,079	78,606	Alejandro Linardi Garri	109,435	1,410	110,845
Benjamin Butterfield	10,750	464	11,214	Heidi Loando	103,296	792	104,088
Paul Butterworth	116,026	2,674	118,700	Eric Lochiatto	59,342	225	59,567
Joseph Catalfano	116,026	1,415	117,441	Heather Lockrow	86,303	335	86,638
Maura Cavanaugh	108,116	5,033	113,149	Kristen Loncich	95,590	4,471	100,061
Linda Cento	124,536	1,275	125,811	Anita Lotti	116,026	7,866	123,892
Sophie Chen	75,765	518	76,283	Elliott Lucil	116,026	5,158	121,184
Caryn Cheverie	116,026	2,575	118,601	Wendy Lutz	108,116	1,275	109,391
Kanee Chlebdia	74,321	3,118	77,439	Angelo Macchiano	94,374	515	94,889
Deirdre Clancy-Kelley	116,026	3,704	119,730	Kenneth Macie	71,281	865	72,146
Allison Collins	116,026	6,571	122,597	Kara McAuliffe	50,298		50,298
Meaghan Collins	67,827	893	68,720	Brett McCoy	108,116	2,510	110,626
Sara Collins	71,281	11,587	82,868	Laura McGovern	116,026	5,394	121,420
Jason Criscuolo	111,877	563	112,440	Julie McKee	116,026	4,150	120,176
Carey Dardompre	56,010		56,010	Brian McLaughlin	116,026	2,930	118,956
Tawny Desjardins	100,597	4,668	105,265	Elisabeth Melad	116,026	3,367	119,393
Gretchen Donohue	109,435	10,017	119,452	Alyson Melucci	68,834	2,833	71,667
Amanda Doran	99,342	1,150	100,492	Mary Memmott	40,730	750	41,480
Joanne Draper	116,026	1,475	117,501	Kelly Menice	116,026	4,645	120,671
Thomas Duprey	106,280	9,820	116,100	Andrea Merrit	116,026	3,061	119,087
Carly Eckles	75,209	3,338	78,547	Peter Michaud	23,324	225	23,549
Brooke Ehle	85,811	475	86,286	Tonya Milbourn	108,116	1,725	109,841
Daniel Espinoza	11,868	50	11,918	Kathleen Moloy	116,026	8,189	124,215
Christopher Estabrook	108,116	4,188	112,304	Andrea Moran	76,756	1,969	78,725
Jeffrey Farris	111,877	9,102	120,979	Audrey Moran	111,877	3,137	115,014
Maria Fiore	116,026	925	116,951	Lori Morgan	120,083	1,700	121,783
Elizabeth Friedman	116,026	905	116,931	Veronica Moy	108,736	9,161	117,897
Nicole Giorgio	56,903	700	57,603	Brigid Mullen-Richards	67,555		67,555
Leonie Glen	116,026	10,882	126,908	Erin Newman	78,693	4,692	83,385
David Gomez	116,026	1,360	117,386	Erin Newton	60,358	1,145	61,503
Judy Goosen	116,026	2,406	118,432	Brendan O'Hagan	93,985	110	94,095
Richard Grady	116,026	1,881	117,907	Timothy O'Mara	77,944	7,234	85,178
Nicholas Grout	116,026	10,107	126,133	Kelly Owen	62,937	2,489	65,426
Joseph Gruseck	106,280	2,050	108,330	Dianne Pappafotopoul	80,477	1,170	81,647
Hillary Havener	26,053	50	26,103	Lisa Pearson	42,512		42,512
Alyssa Healey	75,767	2,582	78,349	Sarah Pekar	54,872	2,088	56,960
Beth Hecker	109,435	7,769	117,204	Adelina Perez-Krebs	67,555	485	68,040
Kerry Hennessy	64,899	1,150	66,049	Kimberly Phelan	116,026	7,498	123,524
Geoffrey Herrmann	73,618	18,606	92,224	Joan Pierce	75,765	2,803	78,568
John Hickey	116,026	12,434	128,460	Janel Pudelka	111,877	7,098	118,975
Scott Huntoon	111,877	1,479	113,356	Karen Raymond	100,596	16,852	117,448
Ellen Hyman	105,081	4,414	109,495	Allison Rice	75,297	270	75,567
Samuel Jekowsky	37,849	283	38,132	Amanda Rogers	79,003	7,998	87,001

<b>Educators</b>				<b>Substitutes</b>			
Laura Romer	100,597	1,000	101,597	Kelsey Babigian	2,470		2,470
Wendy Rush	53,887	2,861	56,748	Douglas Barone	2,185		2,185
Stephenson Ryan	116,026	3,070	119,096	Debjani Bhattacharyya	1,710		1,710
Jessica Rymut	62,105	954	63,059	Eve Buchhalter	570		570
Sandra Sammarco	100,597	883	101,480	Nicole Corbett	32,693	225	32,918
Caroline Samoiloff	72,781	1,035	73,816	Mark Dondero	190		190
Janice Savery	54,058	800	54,858	Scott Foley			
Anita Sebastian	77,561	250	77,811	Tanya Gallagher			
Catherine Simino	108,116	1,335	109,451	Dorothy Kaija	2,764		2,764
Leigh Simon	73,618	3,738	77,356	Diane Keverian	15,795		15,795
Marsha Sirull	70,160		70,160	Kathleen Larche	5,368		5,368
Joelle Sobin	88,532	4,518	93,050	Sierra Lazenby	18,953		18,953
Carol Spezzano	98,622	8,122	106,744	Keenan Moore	83,325		83,325
Laura Sukys	62,105	700	62,805	John Soraghan	14,988		14,988
Michael Sweeney	87,255	1,725	88,980	Peter Vangsness	1,450		1,450
Leah Swinson	62,667	2,036	64,703	Yi Zhang	41,389		41,389
Mark Thompson	111,877	985	112,862				
Patricia Uniacke	116,026	1,620	117,646	<b>Support Services</b>			
Alison Von Rohr	74,378	10,093	84,471	Despina Arabatzis	3,960		3,960
Rebecca Waterman	57,538	921	58,459	Susan Benson	450		450
Richard Waterman	89,983	85	90,068	Elizabeth Carlson	10,533		10,533
Robert Williamson	80,516	11,821	92,337	Andrea Cassidy	13,143		13,143
Olivia Woodward	116,026	3,630	119,656	Sarah Cheslock	8,000		8,000
Hannah Wright	85,811	8,110	93,921	Louis Dittami	375		375
Kimberly Wynn	49,224	2,795	52,019	Steven Durning	4,125		4,125
				Johanna Edelson	13,808	605	14,413
<b>Food Services</b>				Ardys Flavelle	6,923		6,923
Lori Comiskey	15,744	635	16,379	Adam Henry	6,195		6,195
Kimberley Fangel	21,819	466	22,285	Jacqueline Johnson	20,145		20,145
Katie Jackson	16,622	390	17,012	Linda Lannon	450		450
Judy Jacobsen	19,811	1,017	20,828	Claire Mackay	13,602		13,602
Lisa Johnston	31,269	1,150	32,419	Callan Mirowitz	3,738		3,738
Stephanie Landolphi	17,916	645	18,561	Laura O'Garra*	56,573		56,573
Bonnie Turco	25,232	818	26,050	Anne Picardo	278		278
Maria Vaccaro	7,772	235	8,007	Katherine Potter	4,218		4,218
Mary Varone	439		439	Kenneth Potts	150		150
Anne Wong	18,925	635	19,560	Cathleen Shachoy	1,803		1,803
				Brian Verdy	2,150		2,150
<b>Health Services</b>				Patricia Williamson	20,119	40	20,159
Janet Chandler	77,486	900	78,386				
Kerry Laurence	108,116	450	108,566				
Emily Lawson	18,720		18,720				
Jessica Lutz	103,026	1,125	104,151				
Krishna Mahoney	3,000		3,000	*Salary listed represents total salary, a portion of which			
Kimberly Nehiley	200		200	is allocated to Pine Hill School			
Margaret Parsons	81,442	900	82,342				
Kirstin Santos	1,030		1,030				
Jill Sullivan Mauro	600		600				
Aimee Versaw*	8,259		8,259				

# What can I recycle at the Sherborn Transfer Station?

## Material

## What?

## No-Nos

### FOOD WASTE COMPOSTING

- Fruit, vegetables, dairy products, meat, poultry (including eggs and shells) and fish
- Coffee grounds, filters, and tea bags
- Biodegradable bags, paper napkins, towels, and tissues

- No food liquids including soups, grease, or oil
- No compostable or non-compostable utensils, food wrappers, or containers
- No parchment or waxed paper

### PAPER

- All paper including paperboard (e.g., cereal, clean pizza boxes), corrugated cardboard
- Food debris must be removed (oil stains ok)
- Staples and tape may be left on
- Shredded paper must be IN STAPLED OR TAPED PAPER BAG!

- No gable-top waxed containers of any type, e.g., no milk or juice cartons (place in trash)
- No aseptic brick-shaped milk, juice, or soup containers (place in trash)
- No cereal box liners or food
- No paper towels, tissues, or napkins (compost!)

### GLASS

### METAL

### PLASTIC

- All glass, metal, plastic containers must be empty
- Labels and screw on tops (no corks) may be left on
- Deposit and non-deposit cans are accepted
- Metal food cans
- Aluminum foil and pie plates
- ALL plastic labeled with a triangle and recycling numbers 1 - 5, and 7; [NOT #6 which is STYROFOAM], including soda bottles, milk jugs, detergent bottles, yogurt containers, etc., as well as appropriately labeled rigid plastics

- No window glass, dishes, glasses, Pyrex, ceramics, mirrors, light bulbs, or aerosol cans
- No paint or motor oil cans
- No metal or plastic clothes hangers
- No Keurig cups (K-cups) or other coffee pods
- No plastic bags or wrappers
- No Styrofoam

### TEXTILES

- Clean clothing (stained/torn ok), footwear (singles ok), handbags, belts, hats, scarves, undergarments, blankets, sheets, drapes, linens, pillows, and stuffed animals accepted. Place in textiles bin.

- No wet or mildewed items
- No oily rags
- No carpets or mattresses (mattress recycling in separate container)

# SAVE SHERBORN MONEY

Separate your Kitchen Waste From Your Trash

— Bring Your Kitchen Waste to the Transfer Station to be Composted —

At least **25%** of a trash bag's weight is due to food waste

+

Each of us throws out  
of food waste per day

**1 lb**

=

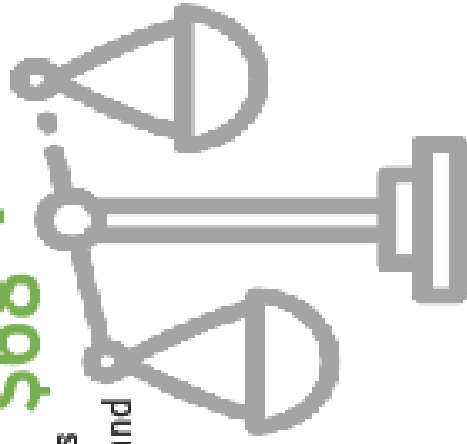
**1,500 lbs**

That is  
per year for an average family  
of four

per ton to send kitchen  
waste to be turned into  
compost

**\$68 v \$46**

Sherborn spends  
per ton to haul and  
dispose of trash



**Net-Net**



Participate in the kitchen waste compost program.

Save Sherborn tax money.

Composted kitchen waste improves the soil.



## INDEX

Agricultural Commission .....	44
Annual Town Meeting .....	70
Appointed Officials .....	v
Assessors .....	23
Board of Appeals .....	4
Board of Registrars .....	6
Building Department .....	29
Capital Budget Committee .....	8
Cemetery Commission .....	52
Collector .....	24
Conservation Commission .....	48
Council on Aging .....	37
Department of Public Works .....	28
Elder Housing Committee .....	40
Energy & Sustainability Committee & Sustainability Coordinators .....	3
Elected Officials .....	iii
Elections	
Annual Town .....	85
Farm Pond Advisory Committee .....	41
Finance Director/Town Accountant .....	9
Fire Rescue Department .....	25
Groundwater Protection Committee .....	45
Health, Board of .....	30
Historical Commission .....	50
Historic District Commission .....	51
Information for Voters .....	i
Land Acquisition Committee .....	49
Library/Library Trustees .....	35
Office Hours .....	ii
Omnibus Budget .....	72
Planning Board .....	2
Police Department .....	27
Public Safety Committee .....	29
Recreation Commission .....	34
Recycling Committee .....	7
Sawin Academy Trustees .....	67
School Committee – Sherborn .....	55
School Committee – Regional .....	56
School Department	
Community Education .....	66
Dover Sherborn High School .....	60
Dover Sherborn Middle School .....	59
Enrollment .....	68
Financial Recapitulation .....	68

Pine Hill School.....	58
Revenue and Expenditure Summary .....	69
Superintendent.....	54
Select Board .....	1
Sherborn Housing Partnership .....	40
Sherborn Open Space Committee.....	46
Town Clerk .....	5
Town Counsel.....	1
Town Forest Committee .....	50
Traffic Safety Committee .....	32
Treasurer .....	26
Vital Statistics .....	87
Wage and Salary Reports.....	88