



## **Town of Sherborn**

### **FY25 Budget Calendar**

September 6 <sup>th</sup>	Capital Budget Guidance Letter sent to Departments (Capital Budget Committee)
October 4 <sup>th</sup> , 11 <sup>th</sup>	Advisory Committee Budget Guidance and COLA Discussions
October 5 <sup>th</sup> , Nov 2 <sup>nd</sup>	Discuss Goals/Strategic Needs for FY25 with Select Board (Town Administrator/Finance Director)
November 1 <sup>st</sup>	Budget Guidance Letter sent to Departments (Advisory Committee)
November - December	Town Administrator and Finance Director meet with Municipal and School Departments to discuss capital and operating budget requests
November 14 <sup>th</sup>	Sherborn School Budget Version 1.0 released
November 17 <sup>th</sup>	Capital budget requests submitted to Town Administrator and Finance Director
December 5 <sup>th</sup>	Regional School Budget Version 1.0 released
December 7 <sup>th</sup>	Town Meeting Warrant opens (Select Board)
December 1 <sup>st</sup>	Consolidated Capital Plan submitted to Capital Budget Committee with updated Six-Year Capital Plan (Town Administrator/Finance Director)
December 8 <sup>th</sup>	Departmental budget requests submitted to Town Administrator and Finance Director
December 11 <sup>th</sup> -20 <sup>th</sup>	Budget maker meetings with Town Administrator and Finance Director
December 31 <sup>st</sup>	Town Administrator and Finance Director submit consolidated operating budget to the Select Board and Advisory Committee.
January 25 <sup>th</sup>	Town Meeting Warrant closes (Select Board)
February 16 <sup>th</sup>	Annual Town reports due to Select Board/Town Administrator's office
January - February	Advisory Committee reviews budget requests. Capital Budget Committee reviews capital budget requests
March 5 <sup>th</sup> , 12 <sup>th</sup>	School Committee approval of Regional and Sherborn School Budgets
March 7 <sup>th</sup>	Select Board Budget Review Meeting
March 16 <sup>th</sup>	Advisory Public Hearing
April 13 <sup>rd</sup>	Town Meeting Advisory Report on Warrant mailed to all households
April 23 <sup>rd</sup>	Annual Town Meeting - Votes on the Operating and Capital Budgets
May 14 <sup>th</sup>	Annual Town Election
June 30 <sup>th</sup>	Current Fiscal Year Ends
July 1 <sup>st</sup>	New Fiscal Year Starts
November	Tax Classification Hearing and Final Tax Rate Set (Board of Assessors, Select Board)