



Town of Sherborn

FY25 Budget Calendar

September 6 th	Capital Budget Guidance Letter sent to Departments (Capital Budget Committee)
October 4 th , 11 th	Advisory Committee Budget Guidance and COLA Discussions
October 5 th , Nov 2 nd	Discuss Goals/Strategic Needs for FY25 with Select Board (Town Administrator/Finance Director)
November 1 st	Budget Guidance Letter sent to Departments (Advisory Committee)
November - December	Town Administrator and Finance Director meet with Municipal and School Departments to discuss capital and operating budget requests
November 14 th	Sherborn School Budget Version 1.0 released
November 17 th	Capital budget requests submitted to Town Administrator and Finance Director
December 5 th	Regional School Budget Version 1.0 released
December 7 th	Town Meeting Warrant opens (Select Board)
December 1 st	Consolidated Capital Plan submitted to Capital Budget Committee with updated Six-Year Capital Plan (Town Administrator/Finance Director)
December 8 th	Departmental budget requests submitted to Town Administrator and Finance Director
December 11 th -20 th	Budget maker meetings with Town Administrator and Finance Director
December 31 st	Town Administrator and Finance Director submit consolidated operating budget to the Select Board and Advisory Committee.
January 25 th	Town Meeting Warrant closes (Select Board)
February 16 th	Annual Town reports due to Select Board/Town Administrator's office
January - February	Advisory Committee reviews budget requests. Capital Budget Committee reviews capital budget requests
March 5 th , 12 th	School Committee approval of Regional and Sherborn School Budgets
March 7 th	Select Board Budget Review Meeting
March 16 th	Advisory Public Hearing
April 13 rd	Town Meeting Advisory Report on Warrant mailed to all households
April 23 rd	Annual Town Meeting - Votes on the Operating and Capital Budgets
May 14 th	Annual Town Election
June 30 th	Current Fiscal Year Ends
July 1 st	New Fiscal Year Starts
November	Tax Classification Hearing and Final Tax Rate Set (Board of Assessors, Select Board)