



Town of Sherborn  
Conservation Commission  
19 Washington Street  
Sherborn, MA 01770

## Conservation Commission Administrative Approval Form

The applicant shall submit to the Conservation Commission sufficient documentation in order for them to review and provide a final determination on what actions could be taken to receive approval the proposed project. Applicant will not be considered complete without an accurate site plan.

**Date:**

### A. General Information

**1. Applicant:**

*Name*

*Mailing Address*

*City/Town*

*State Zip*

*Phone*

*Fax*

*email*

**2. Property Owner (if not applicant):**

*Name*

*Mailing Address*

*City/Town*

*State Zip*

*Phone*

*Fax*

*email*

**3. Project Location (site address):**

Map #

Lot #

**4. Project Description (Must include a copy of plans with application):**

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**5. Title of Plan (attach plan to this application):**

\_\_\_\_\_ **Date** \_\_\_\_\_

**As the property owner and the applicant for this proposal, I grant permission for the Conservation Commission and/or its staff to undertake a site visit, in order to provide a determination under the Sherborn General Bylaw Chapter 17 Wetlands Regulations Section 5.0.2 for an Administrative Approval.**



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**Signature of Property Owner**

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**Date**

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**DO NOT FILL OUT BELOW THIS LINE**

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**OFFICIAL USE ONLY**

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**Determination by the Conservation Commission:**

\_\_\_\_\_ The Project was submitted with insufficient information. Please see attached letter for information required.

\_\_\_\_\_ The project, as submitted, is outside the jurisdictional area of the Sherborn Conservation Commission because it is not within 100' of Wetland resource area or 200' of Riverfront area and no further filing is necessary.

\_\_\_\_\_ Part or all of the scope of project is found to be under the jurisdiction of the Conservation Commission under the MA Wetlands Protection Act and/or the Sherborn General Bylaw Chapter 17 as it is within 100' of a wetland resource area and/or within 200' of a Riverfront Area); therefore, in order to continue with the permitting process, it is suggested that the project applicant should file either a Request for Determination of Applicability (RDA - MA WPA Form 1), an Abbreviated Notice of Intent (ANOI - MA WPA Form 4) or a Notice of Intent (NOI - MA WPA Form 3) with the Sherborn Conservation Commission.

\_\_\_\_\_ The proposed project is exempt under the Sherborn General Bylaw, Chapter 17 Regulations Section 5.0.1.

**Additional Comments from the Commissioner and/or Agent:**

Project Reviewed by:

Project Review Date:

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**Signature of Commissioner and/or Agent**

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**Date**