

Appendix A: Wetlands Filing Fee Calculation Worksheets

Form A-1: Project Categories and Fees

for Notice of Intent (NOI) filed under the Sherborn General Wetlands By-Law & Regulations

The By-Law filing fees are in addition to State filing fees outlined by MA DEP in WPA Form 3 - Notice of Intent and its instructions. Two separate checks must be made payable to the Town of Sherborn: (1) the town share of the State fee and (2) the By-Law fee charged by the Town. As in DEP WPA Form 3, a separate check for the state share of the State filing fee is made payable to the Commonwealth of MA and sent to the MA DEP.

NOTE: At both the State and Town levels, a separate fee is charged for each proposed activity (and such activities are defined by the State regulations). For example, an NOI seeking an Order of Conditions for an addition to a single family dwelling and for a swimming pool, both in jurisdictional areas and Category 1 activities would have a By-Law fee to Sherborn of \$1,365.00 for two Category 1 activities.

Category 1

*For each activity, By-Law fee is \$682.50
plus State fee as per WPA Form 3 (\$110)*

- a. Work on single family lot; addition, pool, etc.
- b. Site work without a house
- c. Control vegetation
- d. Resource improvement
- e. Work on septic system separate from house
- f. Monitoring well activities minus roadway
- g. New agricultural or aquaculture projects

Category 2

*For each activity, By-Law fee is \$2,237.50
plus State fee as per WPA Form 3 (\$500)*

- a. Construction of single family house
- b. Parking lot
- c. Beach nourishment
- d. Electric generating facility activities
- e. Inland limited projects minus road crossings and agriculture
- f. Each crossing for driveway to single family house
- g. Each project source (storm drain) discharge
- h. Control vegetation in development
- i. Water level variations
- j. Any other activity not in Category 1, 3, 4, 5 or 6
- k. Water supply exploration

Category 3

*For each activity, By-Law Fee is \$2,512.50
plus State fee as per WPA Form 3 (\$1,050)*

- a. Site preparation (for development) beyond Notice of Intent scope
- b. Each building (for development) including site
- c. Road construction, not crossing or driveway
- d. Hazardous cleanup
- e. Water supply development

Category 4

*For each activity, By-Law fee is \$3,712.50
plus State fee as per WPA Form 3 (\$1,450)*

- a. Each crossing for development or commercial road
- b. Dam, sluiceway, tidegate (safety) work
- c. Landfills, operations/closures
- d. Sand and gravel operations
- e. Railroad line construction
- f. Bridge
- g. Hazardous waste alterations to resource areas
- h. Dredging
- i. Package treatment plant and discharge
- j. Airport tree clearing
- k. Oil and/or hazardous material release response actions

Category 5

*By-Law Fee for each activity is \$3,500.00
plus State fee as per WPA Form 3*

- a. Docks, piers, revetments, dikes, etc. (costal or inland)

Category 6

*By-Law Fee is \$3.00 per linear foot for a single family house project (no maximum) and a minimum of \$2,000.00 for any other activity
plus State fee as per WPA Form 3*

- a. Boundary delineations for wetlands resources

Complete calculations on next page.

Revised March 20, 2014 for By-Law fees and
1/3/2013 for State fees (check for later State revisions).

Form A-2

**Sherborn Conservation Commission
Wetlands Filing Fee Calculation Worksheet**

For Notices of Intent filed under the Massachusetts Wetlands Protection Act and
The Sherborn Wetlands Bylaw and Regulations

Abbreviated Notice of Intent (Form 4) or Notice of Intent (Form 3):

The fee should be calculated using the following 5-step process and worksheet below:

Step 1 / Type of Activity: Describe each type of activity (see previous page for list of activities) that will occur in wetland resource area and buffer zone.

Step 2 / Number of Activities: Enter the number of activities of each type in column labeled Step 2.

Step 3 / Individual Sherborn and State Activity Fees: Using the six project categories on the previous page, enter the individual Sherborn activity fee in column labeled Step 3a and the individual State activity fee in column labeled Step 3b.

Step 4 / Subtotal Sherborn and State Activity Fees: Multiply the number of activities (Step 2) times the individual Sherborn activity fee (Step 3a) and enter the Sherborn fee subtotal in column labeled Step 4a. Multiply the number of activities (Step 2) times the individual State activity fee (Step 3b) and enter the State fee subtotal in the column labeled 4b. **Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the standard fees per activity must be multiplied by 1.5 to get base Riverfront fee amounts.**

Step 5 / Total Sherborn Project Fee: Determine the total project fee payable to the Town of Sherborn by adding the Sherborn Fee Subtotal column. Enter the total Sherborn fee in box labeled Step 5a. Determine the total project fee payable to the Commonwealth of Massachusetts by adding the State Fee Subtotal column. Enter the total State fee in the box labeled Step 5b.

Step 1 Type of Activity	Step 2 No. of Activi- ties	Step 3a Individual Sherborn Activity Fee	Step 4a Sherborn Fee Subtotal	Step 3b Individual State Activity Fee	Step 4b State Fee Subtotal

Total Filing Fees

Step 5a
Total Sherborn Fee

Step 5b
Total State Fee

NOTE: The Total State Fee is to be divided between the State and the Town based on MA DEP "WPA Form 3 – Notice of Intent Instructions and Supporting Materials". Based on "rev. 1/03/13", the state share of the Total State Fee is 50% of the State Fee in excess of \$25, and the remaining portion is the town share. Check for later State revisions.

Form A-3
Sherborn Conservation Commission
Wetlands Filing Transmittal Form

(use in place of DEP Appendix B, Wetland Fee Transmittal Form)
For Notices of Intent filed under the Massachusetts Wetlands Protection Act and
The Sherborn Wetlands Bylaw and Regulations

Complete pages 1 and 2 of Sherborn Wetlands Filing Fee Calculation Worksheet and send them along with a check for the state share of the filing fee, payable to *the Commonwealth of Massachusetts*, to DEP, Box 4062, Boston, MA 02211. Review of the Notice of Intent cannot begin until the fee is received.

A. Applicant Information

1. Applicant:

Name

Mailing Address

City / Town

State

Zip Code

Phone Number

2. Property Owner (if different):

Name

Mailing Address

City / Town

State

Zip Code

Phone Number

3. Project Location:

Street Address

City / Town

B. Fees

Use Sherborn Wetland Filing Fee Calculation Worksheet attached.