



**How to obtain a**

# **Marriage License**

**in Massachusetts**

Sherborn Town Clerk Office  
19 Washington Street  
Sherborn, Massachusetts 01770  
508-651-7854  
Fax: 508-651-0407  
[townclerk@sherbornma.org](mailto:townclerk@sherbornma.org)

Appointment hours: Monday - Thursday from 8 a.m. to 12:30 p.m.  
Other times may be arranged if necessary

*All people who marry in Massachusetts must have a marriage license issued in Massachusetts. An out-of-state license cannot be used. This publication outlines the procedures you must follow to obtain the license.*

## **How to Apply for a License**

### **How do we apply for a marriage license?**

You must both apply in person for a marriage license. This requirement is applicable to both residents and non-residents of the Commonwealth. According to Massachusetts law, you must jointly file intentions to marry, and you may do so with the city or town clerk in any community in the state. If a person is in the military, intentions may be filed by either party, providing one is a Massachusetts resident. If a person is incarcerated in a county house of correction or a state correctional facility, intentions may be filed by either party. A marriage license, once obtained, is valid for 60 days from the date intentions are filed and may be used in any Massachusetts city or town. It is not valid outside the State.

## **Waiting Period**

### **Is there a waiting period from the date of application to the date the license is issued?**

Yes, there is a mandatory three-day waiting period. While Sundays and holidays are included in the three days, the day the application is made is not. For example, if you apply on Friday, your license will be issued on or after Monday.

## **Obtaining a Waiver of the Waiting Period**

### **May we marry before the three days for good reason?**

Yes, if you can obtain a court waiver after filing intentions. According to MGL Ch. 207:30, if both parties are residents, or non-residents, or one of each, and they need to dispense with the three days, they may do so by applying to the judge of a probate or district court to have the license issued without delay, after filing intentions with the clerk. Under extraordinary or emergency circumstances, such as if the death of either party is imminent or the female is nearing the end of her pregnancy, an authorized request by a minister or clergyperson or an attending physician shall suffice, and the clerk can issue the certificate without delay.

### **How do we obtain a waiver?**

You should file your intentions first with any city or town clerk. Then an application for a waiver must be filed by both of you at a probate or district court. After a hearing, the court may issue a certificate allowing the marriage license to be issued, and the marriage performed without delay.

## **Cost of License**

### **What is the cost of a marriage license?**

At the Sherborn Town Clerk's office, the fee is \$25 which includes a certified copy of the marriage certificate mailed to you after the wedding. (Checks should be made payable to the *Town of Sherborn*.)

## **Age Requirement**

### **At what age may marriage be performed?**

A Massachusetts resident may marry if both parties are 18 years of age or older. Proof of age is required.

## **Divorced and Widowed Applicants**

### **What if one or both of us had been divorced?**

You are not required to present a divorce certificate when filing intentions to marry. However, it is extremely important that an individual who has been divorced be certain that their divorce is absolute. If you are uncertain as to the absolute date of your divorce, you should contact the court where the divorce was granted. In Massachusetts, a divorce does not become absolute until 90 days after the divorce nisi has been granted, regardless of the grounds for divorce.

Is there any special requirement for a widow or widower who is remarrying?

No.

## **Witnesses to Ceremony**

### **Do we need any witnesses present at the ceremony?**

Massachusetts statute does not require that witnesses be present at your ceremony. However, if a member of the clergy performs the ceremony, you should ensure that you are in conformity with the appropriate religious tenets.

## **Clergy Persons and Justices of the Peace**

### **What are the responsibilities of the member of the clergy or the justice of the peace?**

The member of the clergy or justice of the peace must complete and sign the original license and return it to the clerk of the city or town where the license was issued.

### **What should be done if an out-of-state member of the clergy is to perform the marriage?**

If an out-of-state member of the clergy is to perform the marriage, the clergy must obtain a Certificate of Authorization from the Massachusetts Secretary of the Commonwealth prior to the ceremony. This certificate, which is issued by the Public Records Division of the Secretary of the Commonwealth, is to be attached to the original license and returned to the clerk of the city or town where the license was issued. For information for out-of-state clergy, please go to:

<https://www.sec.state.ma.us/divisions/commissions/download/nonresclergyapp.pdf>

You may also call the Commissions Office at 617-727-2836.

**Is it possible for a layperson to solemnize a wedding?**

Yes, it is possible for a non-minister or non-justice of the peace (such as a relative or family friend) to obtain special one-time permission to perform a marriage on a particular date. Upon application, approval, and receipt of the letter of designation, a registration fee is then paid to the Office of the Secretary of the Commonwealth, through the Public Records Division, to receive the Certificate of Solemnization. The entire process takes approximately 4 -6 weeks when mailing applications. Online applications are expedited. The bride and groom must then turn in this Certificate of Solemnization with their marriage certificate to their local city/town hall.

Information About One Day Designations and applications can be found here:

<https://www.sec.state.ma.us/onedayweb/external/welcome.aspx>

For more information, you may also call the Commissions Office at 617-727-2836.

**Additional Information****Are there any special requirements if one applicant is an immigrant?**

If either of the parties has arrived as an immigrant from a foreign country within five days, the application may be filed at any time before the marriage, and the certificate shall be issued at any time after the filing.

**Where can we go for additional assistance?**

You may contact your city or town clerk, or: Registry of Vital Records and Statistics Department of Public Health  
150 Mt. Vernon Street  
Boston, MA 02125-3105  
(617) 740-2600