

Select Board
Thursday November 21, 2019
7:00 PM

Members Present: George Morrill, Eric Johnson, Jeff Waldron
Staff Present: David Williams, Diane Moores, Sharon McPherson

Reading of the Agenda

Mr. Williams read the agenda.

Motion : Move to approve the Agenda with 1 amendment.

Moved: Jeffrey Waldron

Second: Eric Johnson

Discussion: Select Board Member Mr. Waldron asked if the 3rd item (Library Update) under the Executive Session could be discussed first when we enter into Executive session. Hearing no objection the Board voted to approve the amendment.

Approved: 3 - 0 - 0

Consent Agenda:

Motion: Move to approve the Town Administrator Payroll the minutes of September 12, 2019.

Moved: Mr. Johnson

Second: Mr. Waldron

Approved: 3-0-0

Meeting Calendar

Move to approved the next meeting dates as presented

Moved: Mr. Morrill

Second: Mr. Waldron

Approved: 3-0-0

Consideration of Town Counsel/Legal Representation Letter

Darren Klein, led counsel for the Town appeared before the board to present a contract for review by the Board. Mr. Klein. Mr. Klein stated that the billing rate since August 217 has been \$195.00 per hour and they are proposing to increase the hourly rate to \$200. Per hour. They are also seeking a modest increase in the monthly retainer from \$72,500 to \$78,00 annual.

It was the general consensus of the board that the rate discussed were more than reasonable.

Motion:

Move to approve the agreement as presented:

Moved: George Morrill

Second: Eric Johnson

Approved: 3-0-0

Finance Report

Sharon informed the Board that the Auditor will be arriving on December 16th to review the books so that we can have our Free Cash certified. McPherson also stated that all of the budget's makers have received their budgets for FY2021 with a notation that budgets need to be leveled funded.

Town Administrator Report

David Williams informed the Board on the following:

Fire Department: Met with Zack Ward the new temporary/interim Fire Chief and solidified his offer letter. There will be an internal posting for the Day Time Shift Lieutenant position shortly.

Council on Aging: The posting for Assistant Council on Aging Director is now officially closed. There were 7 or 8 applicants. The interviews will be done by the COA Director and the Chair of the Council on Aging, a recommendation will be sent to my office for my review.

Sustainability Coordinator: Position has been posted in the newspaper, MMA website, the Town's website and on the Town's bulletin Board

Motion: Move to adjourn to Executive Session and will not return to public session

Moved: Jeffrey Waldron

Second: Eric Johnson

Roll Call: Waldron, aye Johnson, aye Morrill, aye

The following Items from the meeting may be viewed in the Select Board's Office.

Agenda

Legal Representation Letter

Submitted by: Diane Moores

Approved: 12-5-19