Minutes  
TOWN OF SHERBORN  
SHERBORN ADVISORY COMMITTEE  
Agenda for Wednesday Feb 12, 2020  
Sherborn Town Hall

Present:  
Stephen Leahy, Steven L. Tsai, Wassim Bassalee, Brendan Daly, Peter Gallitano, Jane Materazzo, Natalie Weare, Mark Albers

Not present Dhruv Kaushal

Also Present:  
Select Board – Jeff Waldron, George Morrill, Chuck Yon, Paul DeRensis, Eric Johnson  
David Williams, Town Administrator

Meeting called to order 7:19

Open Meeting and Roll Call
- Meeting Agenda
- Addition of Topics Not Reasonably Anticipated by Chairperson 48 Hours in Advance of Meeting
- Approval of Previous Meeting(s) Minutes – January 8th Meeting Minutes – Approved 8-0

Current Meeting Items
- Budget Discussions
  - Recreation Committee – (David Goldberg) budget is flat from last year. They hope they can continue to generate revenue to pay for any future projects. They will need to provide projections to Sharon.
  - Cemetery (Chuckie Blaney) Discussed increase in maintenance budget. There will be a Standard article on Warrant to release funds they have collected.
  - Library (Elizabeth Johnston) Difficult to estimate when library will open and what they’ll need for salaries and expenses (electricity). Heidi Doyle, Treasurer drafted Article to invest some of the Town’s fund using Prudent Investor Standard so she’s not limited to a short list of bonds. Library Trustees may propose a similar article.
  - Board of Health (Daryl Beardsley and Ellen Hartnett) Expense increase due to new equipment for sharps disposal. Unit is $3150, plus approx. $2000 maintenance charge for pickups, etc.
  - Planning Board (Gino Carlucci). Proposed Warrant Article discussion
    - Open space by-law.
    - Inclusionary zoning by-law – require an element of affordable housing in any development (anything other than single-family home).
    - Section 1.4.6 – If you have a non-conforming house on a conforming lot, Building Inspector could grant permit without going to Planning Board.
    - Remove temporary moratorium on marijuana businesses (permanent one is already in place).
  - Town Forrest (David Killeen) requesting money out of their revolving fund to do some logging, etc.
- Articles Discussion: Traffic Study / School Start Times (Removed from posted agenda.)
• **Budget Discussions w/ Select Board**
  o **Fire Department** with Select Board (Zachary Ward, Interim Chief).
    • Discussed maintenance increases.
    • Computer maintenance – OSHA mandated updates, training and policy software. They currently have approx. 55 people they are training annually.
    • Discussed Ambulance Revolving Fund. Chief Ward is going to look at increase rates for Ambulance calls and inspections.
    • Two Capital Requests
      • $62,000 Portable radios (they looked at grant funding, but unable to get it for radios, because they need it for SCBA)
      • $58,000 Access control system (keypads) for both buildings
      • $220,000 SCBA units (they will try to get a grant for this, so aren’t planning on asking the town)
  o **Police Department** with Select Board (Rick Thompson, Lt. Bento, et al) (George read statement from Town Counsel regarding CBA negotiations).
    • Discussed staffing assessment and recommendations from the Novak Consulting Group.
    • Capital Requests
      • About $60k for 1 Vehicle
      • About $35k Security System (trying to get a grant for $16k)

**Follow Up Items**
  • Reports from Liaisons as needed
  • Next meeting 2/26/20 with Dover Warrant in Dover

**Adjourn Meeting 11:57**

Respectfully submitted, Brendan Daly