Minutes
Sherborn Advisory Committee Public Meeting
January 22, 2020

Present: Stephen Leahy (Chair), Steven Tsai (Vice Chair), Mark Albers, Wassim Bassalee, Brendan Daly, Peter Gallitano, Dhruv Kaushal, Jane Materazzo, Natalie Weare

The meeting was called to order at 7:20 pm.

Minutes of the January 8, 2020 meeting were approved, 9-0

Add to agenda: Library Building and contractor.

Town Clerk Carole Marple presented the department budget. Ms. Marple has maintained guidance.

Also under Ms. Marple, the Election and Registration budget. Mass has auto registration for voting through DMV which has the unintended consequences of over registration of voters that creates rework and drives the postage up. The total budget increased within guidance.

Town Treasurer- The treasurer Ms. Doyle presented a budget that came within guidance. The idea of expanding the hours and salary of the Treasurer was discussed. Advisory suggested following the process for additional salary and wage resources of other appointed or elected positions under the Town Administrators newer Human Resource role.

Town Collector-Ms. Hess presented the Collector’s budget that was outside of guidance with the main drivers included an increase in the Collector’s salary based upon six more hours. Six more hours for clerk added to the budget. These hours were reviewed by Town Administrator, Finance Director and Collector evaluating the scope of changes to the tasks within the department of quarterly taxes, conversion to new software and recognizing the actual time required for positions fairly and accurately. The justification includes the addition of the collection functions centralized in the department that each year becomes more centralized. There was cost transfer of the new Vadir system offset by outsourced printing and mailing of the department mailings.

Assessor’s budget came under guidance.

Library update, the general contract was dismissed.

Meeting was adjourned at 9:35 pm.

Respectfully Submitted,
Peter Gallitano